

**TOWNSHIP OF MACHAR  
MINUTES – REGULAR MEETING  
Monday, August 8, 2022**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; Mayor Carleton in item 4. as she works part-time for the applicants' solicitors.**

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Blair Flowers, Bart Wood and Neil Scarlett. Staff present: Clerk Administrator Brenda Paul and Treasurer Deputy Clerk Angela Loney.

Guests registered (2) to observe by teleconference: Pearl Ivens and Mark Smuck.

**BUSINESS**

**1. Adoption of Jul 11, 2022 minutes, Resolution**

**110-22 Wood, McLaren**

THAT we adopt Jul 11, 2022 minutes. CARRIED

**b. Septic & STR input 4-083 & follow up**

Communication 4-083 received immediately after the presentation on septic to Council offering a different point of view (from that indicated in the presentation), offering her time to us to research further specifics and indicating she has a vested interest. The communication also expresses the Fireworks by-law is helping, and a further communication 4-083 expresses she was very pleased to see Caring for Your Septic System brochure inserted in the latest tax bill mailing.

Discussion ensued on septic response; educational stage, a lot of people are responsible owners, new records required for new builds, old records North Bay Mattawa Conservation Authority, jurisdiction/authority is North Bay Mattawa Conservation Authority. Council instructed NBMCA be contacted to confirm what and how they respond. Over capacity could be addressed in a Short Term Rentals by-law if Council decides to pursue a by-law. Public consultation via a public meeting was suggested as a way go gauge the percentage concerned.

**2. Administration Update & Budget Report to Jun 30, 2022, Resolution**

No accounts forwarded to start Tax Sale proceedings in 2021 or 2022, a 34% improvement in collection of flagged accounts from the Interim to the Final tax billing. We will need to forward some accounts to start Tax Sale proceedings in 2023 unless they begin an effective, consistent payment plan. Recreation events discussed. We should soon start planning for Halloween 2022. Year end audit is awaiting financial statements from JBC and Library. Discussions suggest the delay is a lack of staffing at the auditing firm for JBC and Library. Budget Report reflects Year to Date Revenues at 51.31% and Expenditures at 44.42% which means we're in good shape.

**111-22 McLaren, Flowers**

THAT we accept Administration Update to Jul 20, 2022 and Budgetary Control Report to Jun 30, 2022 as of Jul 18, 2022. CARRIED

**3. Official Plan Annual Report, Resolution**

Reviewed. As required by Official Plan Section E9 Monitoring. Report shows number of lots created, number of building permits, summary of applications for rezoning, and population growth. Information is interesting to review, population was trending down and is now trending up.

**112-22 McLaren, Flowers**

THAT we accept Official Plan Annual Report to 2021. CARRIED

#### **4. Application to Purchase Lakeshore Road Allowance, Resolution**

Application is a result of a Municipal Zoning Compliance Form review, necessary neighbour consents submitted and fees required. Survey of the lakeshore road allowance will be required next.

##### **113-22 Scarlett, Wood**

THAT we authorize Application to Purchase Lakeshore Road Allowance 5-251 for processing.  
CARRIED

#### **5. Pay List by Fund for Jul, Resolution**

Reviewed. Correction bottom of page 6 noted.

##### **114-22 Wood, Scarlett**

THAT we authorize Pay List by Fund as of 31 Jul 2022: \$261,515.90 Grand Total as revised. CARRIED

##### **a. Almaguin Highlands Health Council regarding OTN funds**

Email received from Village of Burks Falls advising Kevin MacLeod, Executive Director of the Burks Falls Family Health Team asks that the reserved funds are used to support OTN (Ontario Telemedicine Network) operational needs as a whole, not just for the replacement of equipment. The current space in which the OTN services are housed is very small. To support the services, mobility and social distancing, an expansion of the space is being undertaken. AHH (Almaguin Highlands Health) Council asks that we reconsider and resolve to approve the redirection of these funds for OTN supports and services in general which would include renovation projects to meet clients needs. We've already been invoiced and paid for 2022 (year 5 of our \$500/yr commitment). Council would clarification on exactly how funds will be used.

### **COMMITTEES**

#### **6. Shared Services Monthly Reports for Jun; Arena and Fire**

Items provided: Chief Operator Report for Jun (a new condenser is being quoted and will require replacement this fall or spring of 2023, waiting on the new range for the kitchen to complete renovations), AP Ledger (countertops, new dishwasher and fridge), Income Statement (Revenues 21.49% and Expenses 37.58%), Fire Chief Report to Jul 11 (display and water games at Canada Day, standby for Canada Day fireworks), AP Ledger, Income Statement (Revenues 45.94% and Expenses 29.49%). Email received from Village of South River advising unfortunately, the ballpark estimate of \$14,000 for a usable replacement condenser was very low, bill shows \$28,117 plus taxes to supply and install used condenser in emergency. South River Clerk Administrator advises the capital list for the next few years is approximately \$450,000 without changing the pipes under the floor. To maximize the use of capital dollars going forward, South River will be looking at grants during the time the temporary repair has provided. Council directed Machar Clerk Administrator to request the timeframe for Arena project (Generators/Kitchen) completion, and to inquire for information from South River Machar Fire Chief on the Fire Training Centre recently announced in Laurier.

#### **7. Machar Public Works minutes of Jul 14, 2022, Resolution**

Reviewed. ELCA Phragmite Appreciation Night is Sat, Aug 13, 2022 at 7 pm. Mayor Carleton extended her regrets as she's out of town on that evening.

##### **115-22 Wood, Scarlett**

THAT we accept Public Works minutes of Jul 14, 2022, including tenders as follows: Granular A \$110,282 to PD Brooks, Winter Sand \$29,232 to Bruman Construction, and Micro Surface \$177,156 to Duncor, all prices are total with HST. CARRIED

#### **8. Machar By-Law Enforcement update, Resolution**

Reviewed. Updated Dog By-Law is being drafted. Calls are mostly dogs, trailers, property standards

and zoning.

**116-22 McLaren, Scarlett**

THAT we accept By-Law Enforcement Update to Jul 11, 2022. CARRIED

**9. South River Machar Medical minutes of Jul 19, 2022, Resolution**

Reviewed. New waiting room chairs in progress, await elevator progress.

**117-22 Flowers, Wood**

THAT we support motions in Medical Centre minutes of Jul 19, 2022 as follows: close the meeting, adjourn from closed session, adopt the minutes, Pay Lists/Budgetary Control, adjourned until Aug 30, 2022... CARRIED

**10. Joint Building Permit Summaries for Jun and Jul, Resolution**

Reviewed. Machar has the most permits issued in both Jun and Jul 2022.

**118-22 Wood, Flowers**

THAT we accept Building Permit summaries for Jun, and Jul 2022. CARRIED

**11. Joint Building Agreement for Shared Building Dept Services, Deputy Chief Building Official, Resolution**

As discussed and recommended by JBC (Joint Building Committee).

**119-22 Wood, Scarlett**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to By-Law No. 14-22; to enter into an Agreement for Shared Building Dept Services with Magnetawan. CARRIED

**120-22 Flowers, McLaren**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to By-Law No. 15-22; to appoint a Deputy Chief Building Official; Tyler Irwin with the Municipality of Magnetawan. CARRIED

**12. District of Parry Sound Social Services area rep; there are still openings for 1 bedroom market rental units in Powassan, all subsidized geared to income units have been filled & CAO Report Jul AVAILABLE**

**INFORMATION**

13. **4-083; Short term Rentals** – City staff release fee structure to short term rentals in North Bay ATTACHED.
14. **Admin; Short term Rentals** – User fees for short term rentals in North Bay could spark underground economy ATTACHED.
15. **Admin; Short term Rentals** – This is gross: People are in uproar about the cost of this cottage rental in Ontario ATTACHED.
16. **Admin; Short term Rentals** – It is time to call for the Town of Huntsville to convene a public forum on short term rental accommodations ATTACHED.
17. **4-083 Short term Rentals** – Short term rentals in Almaguin, Nipissing – what are the issues? Many locals say short term rentals are driving up cost of rental units in region ATTACHED.
18. **Township of North Dumfries Resolution** – Support for the resolution from the city of Cambridge regarding Ontario must Build it Right the First Time, requests the Province to include in the next edition of the Ontario Building Code tiered energy efficiency standards and a timeframe for when higher tiers would become the minimum energy efficiency requirements in the Code, consistent with the draft Tiered National Model Building Code.
19. **Northern Ontario Service Delivery Assoc AGM (Annual General Meeting) EMS (Emergency Medical Response) Resolutions** – Northern municipalities are struggling to maintain appropriate funding to continue services, in both rural and urban areas, to the level and quality both expected and experienced in other parts of the province. NOSDA calls upon the Minister of Health to work closely with NOSDA members as it proceeds with the modernizing of emergency health services.
20. **Municipality of Huron Shores Resolution** – Requests the Ministry of Agriculture, Food and Rural Affairs to review the administration fee provided to Municipalities for the administration of the Ontario Wildlife Damage

Compensation Program.

21. **Township of Puslinch Resolution** – Support for Town of East Gwillimbury for requesting that the Government of Ontario revisit the provisions of Bill 109 and work with all stakeholders, including municipalities represented by the Association of Municipalities of Ontario to deliver legislation that allows municipalities to plan, grow and deliver communities that adhere to local, provincially-approved Official Plans, rather than strict statutory timelines.
22. **City of Brantford Resolution** – Is very concerned with the rising cost of housing caused by money laundering through the purchase of residential real estate, Council respectfully calls upon the Province of Ontario to create a similar Expert Committee as was done in BC, to investigate what regulatory action can be taken to better combat money laundering in the Ontario real estate market and implement whatever legislative changes may be necessary.
23. **City of Brantford Resolution** – Respectfully calls upon the Province of Ontario and the Government of Canada to resume negotiations, in good faith, with the Six Nations of the Grand River to settle the legal proceedings filed against both governments on Mar 7, 1995 by the Six Nations of the Grand River and set aside a percentage of all Land Transfer Tax collected by Ontario to be held for the benefit of and remitted to First Nations situated in the province as one means of reparation for historic injustices.
24. **Township of Strong Notice of Passing** – To recognize the existing land use (Crystal Cave) in a General Industrial (M1) Zone on a temporary basis (3 years). The Ministry of Transportation provided written comments requesting a condition that the proponent apply for a pre-consultation file with the Ministry as a condition of approval. To address this issue, the Township required the applicant to initiate the pre-consultation file prior to passage of the zoning amendment.
25. **Ontario Sheep Farmers, Livestock Guardian Dogs & Herding Dogs By-Law Request Letter**– On behalf of the Ontario Sheep Farmers, they are reaching out to begin dialogue with the municipalities on the increasing challenge livestock farmers face in dealing with problem predators, and the role that Livestock Guardian Dogs (LGD) and your municipal dog control by-laws play in helping our farmers protect their sheep.
26. **Enbridge Gas** – The OEB’s Notice of Application provides information on how to become informed and involved in the proceeding. Interested parties can apply to the OEB for Intervenor Status in this proceeding by Aug 5, 2022. The application is available on Enbridge’s website.
27. **AMO Events 2022, Partnership with TVO** – AMO is pleased to announce that our successful partnership with TVO’s The Agenda with Steve Paikin will continue as we go live and in-person in Ottawa Aug 14-17. The partnership played an important role in the success of the 2020 and 2021 virtual AMO conference, and AMO 2022 will build on that success.
28. **AMO Events, Women’s Leadership Forum and Economic Recovery Panel Announcement** – AMO is pleased to announce that two of their most popular sessions will be included in the 2022 conference program! This years Forum participants are:
  - Dr. Samantha Nutt, humanitarian, author, physician and founder of War Child Canada and War Child USA.
  - Nicole Bonnie, Chief Executive Officer of the Ontario Association of Children’s Aid Societies.
  - Nuzhat Jafri, Executive Director of the Canadian Council of Muslim Women.
29. **AMO Events 2022** – AMO Conference Keynote: AMO-COU Lecture delivered by Dr. Daniel Henstra.
30. **AMO Communications, AMO Policy Update** – Mental Health and Addictions Submission and Automated Camera – Based Enforcement Guidance Released, an integrated approach, AMO has submitted to the Ministry of Health, 15 recommendations offer a starting point, as municipalities face challenges with higher driving speeds and road safety, AMO has heard great interest in more support for municipalities who are interested in developing their own effective camera – based enforcement programs, MTO has now released guidance on how to implement.
31. **AMO Communications, AMO Watchfile, Jul 7, 2022, In This Issue** –
  - AMO is seeking a new Director of Policy and Government Relations.
  - 2022-24 AMO Board of Directors Nominations Report.
  - Housing in Ontario and Bill 109.
  - AMO is proud to announce 2022 Conference keynote speaker, Dr. Samantha Nutt.
  - AMO Board election – Caucus affiliation deadline.
  - Blog: AMO Conference – Live and In-person.
  - FCM funding for road assessment ends soon!
  - Promote your RFP with OMSSA.
  - Careers: Brockton, Brampton, Oakville, Fairhaven LTC and Georgina.
32. **AMO Communications, AMO Watchfile, Jul 14, 2022, In This Issue** –
  - AMO is seeking a new Director of Policy and Government Relations.
  - Blue Box Transition: Interest in providing curbside collection = due Jul 15.
  - Invasive species survey open now.
  - AMO and TVO partnering again for 2022 AGM.
  - AMO Board election – Caucus affiliation deadline.
  - Pandemic recovery support or municipal health and safety programs.
  - Jump-start your digital transformation with an e-signature solution.
  - Our turn-key LED program is at your service!
  - Energy workshops reduce GHG emissions in your buildings.
  - Careers: King, Summerside, Waubeek ELCCC, MOT and Huron County.

- 33. AMO Communications, AMO Watchfile, Jul 21, 2022, In This Issue –**
- AMO is seeking a new Director of Policy and Government Relations.
  - Guidelines for administrative penalties for Vehicle-Based Contraventions.
  - Pandemic recovery support for municipal health and safety programs.
  - Jump-start your digital transformation with an e-signature solution.
  - Digital partner surveys – Feedback requested.
  - Blog: You're invited to the AMO Conference.
  - Careers: TBS, West Grey, Bruce County and Peel Regional Police.
- 34. AMO Communications, AMO Watchfile, Jul 28, 2022, In This Issue –**
- Guidelines for administrative penalties for Vehicle-Based Contraventions.
  - AMO Conference keynote – AMO-COU lecture: Adapting to Climate Change.
  - Blog: You're invited to the AMO Conference.
  - Digital partner surveys – Feedback requested.
  - Energy reporting deadline extended.
  - Careers: Toronto, DPSSSAB, Guelph/Eramosa and Rideau Valley CA.
- 35. MPAC: Product Canvassing Update –** As part of their continued efforts to produce a PLE that is accurate as possible they launched a social media campaign to promote VoterLookup on Jun 27, and since many municipalities plan to use the Exceptions files and the later redirect date for VoterLookup, they will keep the social media campaign running until mid-aug.
- 36. MPAC, July 2022, InTouch – Important updates:**
- An update from Mary Dawson-Cole, Director, Municipal and Stakeholder Relations (MSR).
  - Lynne Cunningham, New Regional Manager, Zone 5.
  - Laura Voltti, New Regional Manager, Zone 7.
  - Want to confirm who is the right contact for your municipality.
- 37. FONOM, Media Release –** FONOM concerned with the criminal justice system's practice of "catch and release" in Northern Communities.
- 38. OMAFRA, Sudbury, East Nipissing & Parry Sound AG & Agri-Food News & Updates Dropline Summer 2022, Crop Tour 2022 –** Crop Tour – Aug 3 at 9:30 am. Fall Workshop – Aug 31 & Sep 1.
- 39. Trans Canada Trail Sign Renewal, TCT Sign Letter to Municipalities –** Renew wayfinding signage along the Old Nipissing Ghost Road Forgotten Trails Association and ACED.
- 40. MECP, Amendments to the Class Environmental Assessment for Minor Transmission Facilities –** in 2020 they proposed changes to either class environmental assessments, including the Class Environmental assessment for Minor Transmission Facilities. The intent of the proposed changes was to provide process improvements to enhance clarity and increase the efficiency and timeliness of the assessment for proposed projects that are subject to the Class Environmental Assessment for Minor Transmission Facilities. Detailed information on the approved changes can be found at <https://ero.ontario.ca/notice/019-5346>.
- 41. Muskoka Algonquin Healthcare, News Release, MAHC Board Honours Award of Excellence Recipients –** The winners of the 2022 Board Award of Excellence.
- 42. Muskoka Algonquin Healthcare, News Release, MAHC Responds to Rogers Network Outage –** MAHC is responding to connectivity challenges related to the nationwide outage of the Rogers network and has pulled together an emergency command team to work through challenges associated with this infrastructure failure. Find out more about MAHC by visiting [www.mahc.ca](http://www.mahc.ca).
- 43. Muskoka Algonquin Healthcare, News Release, Hospital Parking System Improvements Planned in Jul –** The parking system replacement is scheduled to occur at the HDMH (Huntsville District Memorial Hospital) Site Jul 11 to 15, followed by the SMMH (South Muskoka Memorial Hospital) Site Jul 18 to 22, weather pending. Sequential lane closures will occur through each replacement project, and those coming and going from the hospitals are asked to heed the temporary closures and exercise caution and patience around the construction.
- 44. Muskoka Algonquin Healthcare, News Release, Dr. John Simpson #WhereToGetCareMuskoka –** Help with knowing where and when to go with restrictions easing, people getting back to their regular lives and engaging in activity and adventure once again.
- 45. Muskoka Algonquin Healthcare, News Release, Jul 8 Political Leaders Forum with MAHC –** the next scheduled meeting is Fri, Oct 7, 2022 at 9 am and the following quarter on Jan 6, 2023 at 9 am.
- 46. Ius Laboris Canada Global Hr Lawyers, Mathews Dinsdale, Paid Sick Days on the Horizon for Federally Regulated Employees –** On Dec 1, 2022 new paid medical leave provisions under Part III of the Canada Labour Code are set to come into force, unless an earlier date is established through order of the Governor in Council.
- 47. Ius Laboris Canada Global Hr Lawyers, Mathews Dinsdale, Ontario Ministry of Labour Updates Guidance on Electronic Monitoring Policies –** Employers have now received some clarification on the new provincial requirements to have an electronic monitoring policy in their workplace this fall.
- 48. Almaguin Adult Learning Centre's August Calendar –** If anyone is interested in signing up for courses, please feel free to direct them to <https://www.almaguinadultlearning.org/workshopsignup.html>.
- 49. The Friends, Summer 2022, Inside This Issue –** From the CEO's Desk, Making a meaningful contribution, In their own words, Team's back in action staff recognition, Shining a spotlight on frontline workers, Fun facts resources, Interested in online actions? Please provide us with your friendly feedback.

Short term rental articles discussed. Council consensus is to move cautiously, there are responsible renters, and some municipalities are relying on existing by-laws.

#### INFORMATION – COVID-19

50. **North Bay Parry Sound District Health Unit, Public Service Announcement, COVID-19 Vaccine Clinics This Week, By Appointment or Walk-in** -The following clinics are taking place this week in:
- North Bay. Appointments can be booked online at [www.Ontario.ca/BookVaccine](http://www.Ontario.ca/BookVaccine).
51. **North Bay Parry Sound District Health Unit, Public Service Announcement, Jul 15 COVID-19 Vaccine Clinic Update** – Health Unit has extended the hours of tomorrow COVID-19 vaccine clinic at the Elks Lodge in North Bay. Appointments can be booked online at [www.Ontario.ca/BookVaccine.com](http://www.Ontario.ca/BookVaccine.com).
52. **North Bay Parry Sound District Health Unit, Public Service Announcement, First Local Case of Monkeypox Confirmed in District** – For more information on monkeypox visit: [www.myhealthunit.ca](http://www.myhealthunit.ca)
53. **North Bay Parry Sound District Health Unit, Public Service Announcement, COVID-19 Vaccine Clinics This Week, By Appointment, Limited Number of Walk-ins** – The following clinics taking place this week: North Bay, Parry Sound, Sturgeon Falls.
54. **North Bay Parry Sound District Health Unit, Public Service Announcement, COVID-19 Vaccine Clinics This Week, By Appointment, Limited Number of Walk-ins** – The following clinics for individuals five and older are taking place this week: North Bay, Parry Sound, Sundridge, North Bay. Appointments can be booked online at [www.Ontario.ca/BookVaccine](http://www.Ontario.ca/BookVaccine).
55. **North Bay Parry Sound District Health Unit, Public Service Announcement, COVID-19 Vaccine Clinics This Week** – Walk-ins are welcome at the following clinics for individuals aged five and older: Mattawa, North Bay, Parry Sound, Sturgeon Falls. Appointments can be booked online at [www.Ontario.ca/BookVaccine.com](http://www.Ontario.ca/BookVaccine.com).
56. **Muskoka Algonquin Healthcare, News Release** – Self-screening requirements for COVID-19 start on Jul 28. For more information visit [www.mahc.ca](http://www.mahc.ca).
57. **Ius Laboris Canada Global HR Lawyers, Mathew Dinsdale** – Resignation or constrictive dismissal for failing to comply with mask policy? The Alberta court or Queen’s Bench has officially weighed in on the debate.

#### ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

##### Ontario Bringing High-Speed Internet Access to More Communities

The Government of Ontario is committed to ensuring that communities across the province have access to high-speed internet; a historic investment of \$4 billion in funding-based opportunities for unserved and underserved communities with the goal of connecting all regions in Ontario by the end of 2025. The province has signed 8 internet ISPs to bring faster internet to up to 266,000 unserved and underserved homes and businesses in as many as 339 municipalities across Ontario, including Machar. The Clerk Administrator sourced additional information, Machar is included under the Internet Service Provider ISP – Bell Canada, Estimated Total Provincial Funding \$483.8 M, Estimated Number of Unserved and Underserved Homes/Businesses within Project Area; up to 82,632. Council had several questions and directed the Clerk Administrator to reach out for additional information.

#### CLOSED SESSION

##### 121-22 Scarlett, Flowers

THAT we proceed into Closed Session in order to address a matter pertaining to; security of the property of the municipality or local board, personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations. Time 7:37 pm. CARRIED

##### 122-22 McLaren, Scarlett

THAT we come out of Closed Session. Time 8:27 pm. CARRIED

#### ADJOURN

##### 123-22 Wood, McLaren

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Sep 12, 2022. CARRIED

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Mayor Lynda Carleton

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Clerk Administrator Brenda Paul, AMCT