

**TOWNSHIP OF MACHAR
MINUTES – REGULAR MEETING
Monday, January 13, 2020**

Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; nil.

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Blair Flowers and Neil Scarlett. Councillor Bart Wood was absent with notice. Councillor Neil Scarlett will attend JBC meeting on behalf of Councillor Wood. 2020 Hazmat dates are Sat, May 23 and Sat, Aug 22 from 10 am – 2 pm. Staff present: Clerk Administrator Brenda Paul and Treasurer Deputy Clerk Angela Loney.

Guest observing: John Mowat.

BUSINESS

1. Adoption of Dec 9, 2019 minutes, Resolution

1-20 Scarlett, Flowers

THAT we adopt Dec 9, 2019 minutes. CARRIED

2. Adoption of Annual By-Laws; Interest, Penalty, Interim Taxes, Resolution

2-20 Flowers, McLaren

THAT we give 1st, 2nd, 3rd and final reading to annual by-laws as follows: 1-20 Interest to be added to Tax Arrears, 2-20 Penalty Charge for non-payment of Current Taxes, 3-20 Interim Tax Levy. CARRIED

3. Citizen 4-024 request to consider passing a by-law that will limit the amount of blasting allowed on a lot

Reviewed. Discussion ensued. Additional information requested on explosives regulations.

4. MPAC (Municipal Property Assessment Corporation) and the 2020 Assessment Update

Valuations date of Jan 1, 2019 phased in equally over 2021, 2022, 2023 and 2024. Notices to be mailed Jun-Oct 2020.

5. Marmak MFOA Municipal Action Plan, Resolution

Reviewed. Discussion ensued. Funding achieved for both the update of the Asset Management Plan and the Review (MFOA Municipal Action Plan). Asset Management requires dedicated staff, Level of Service will become a mandatory requirement as of Jul 1, 2021, the Township may wish to adopt MDW (Municipal Dataworks) as their data repository and begin formalizing a LOS strategy. Discussions from the Clerk's Group were referred; some municipalities use Citywide, some use Dataworks, varying feedback on both, beginning work on Levels of Service, noted that documenting levels of service takes time away from maintenance, and we're actually ahead of the deadlines.

3-20 Scarlett, Flowers

THAT we acknowledge receipt of Marmak MFOA Municipal Action Plan and that it be taken under consideration. CARRIED

6. Administration Update, Resolution

1 property sent Jan 1, 2020 to start tax sale proceedings,, started the 2020 Final billing process with Cut-Off Instructions input, Interview Schedule answers Blue Green Algae case study sent Dec 13.

4-20 McLaren, Scarlett

THAT we acknowledge Administration Update Dec 19, 2019. CARRIED

7. Pay List by Fund for Dec 2019, Resolution

5-20 Scarlett, McLaren

THAT we authorize Pay List by Fund as of 31 Dec 2019: \$208,303.05 Grand Total. CARRIED

Integrity Commissioner \$2,028.53 for conflict of interest to be held for verification by Councillor.

COMMITTEES

8. South River Machar Culture and Recreation minutes of Dec 10, 2019, Resolution

Christmas in the Village was very well done, items for next meeting noted, no meeting scheduled.

6-20 Scarlett, McLaren

THAT we support motions 35-37 in Culture and Recreation minutes of Dec 10, 2019 as follows: accept the minutes, Income Statement/AP Ledger, adjourn to meet again at the call of the Chairperson... CARRIED

9. South River Machar Arena minutes of Dec 10, 2019, Resolution

Proposals reviewed: to increase day camp rate from \$125 per week in 2019 to \$160 per week in 2020 that will include a daily meal and enhanced activities, to accept unallocated capital funds be transferred to reserves. Discussion ensued. Day Camp Contract indicates the municipalities and the Corporation shall meet to review the operation of the program and implement the necessary adjustments to ensure the program is self-sustaining, the fees payable by the municipalities to the Corporation shall be in accordance with the agreement for 2 more years; 2020 and 2021. Income Statement reviewed for approximation of amount into reserve. Budget line is Arena Capital Expenditure which is defined per listing provided and policy, approximate \$10,000 unallocated. Motion 59 (Day Camp 2020 proposal) not approved at this time due to policy process/contract.

7-20 Scarlett, McLaren

THAT we support motions 56-58 and 60-61 in Arena minutes of Dec 10, 2019 as follows: adopt the minutes, AP Ledger/Income Statement, accept Manager's Report dated Nov 2019, unallocated capital funds be transferred into reserve, meet again at the call of the Chairperson... CARRIED

10. South River Machar Medical minutes of Dec 17, 2019, Resolution

Additional tenant space requested in the Lower Level, letter sent to group using area for storage.

8-20 Flowers, Scarlett

THAT we support motions 1-3 in Medical minutes

11. South River Machar Fire; Onsolve Code Red Announcement

In the United States, the Federal Communications Commission (FCC) has been encouraging the telecommunications industry to combat robocalls and spoofed calling for many years. The industry has responded and is in the process of implementing a new technology standard called STIR and SHAKEN. OnSolve has been following the evolution of this new standard very closely and are actively working with their network of telephony providers to ensure they mitigate any impact that the new regulations may have in reaching recipients using voice calls. Info to be sent to Fire Chief.

12. South River Machar Library minutes of Dec 11, 2019, Resolution

9-20 Scarlett, Flowers

THAT we acknowledge Library minutes of Dec 11, 2019. CARRIED

13. Central Almaguin Planning minutes of Dec 18, 2019, Resolution

10-20 Scarlett, McLaren

THAT we acknowledge receipt of Planning minutes of Dec 18, 2019,
FURTHER THAT we request Res #3 and corresponding approval be amended to agree with the Township's preconsultation with the applicant and Planner's Report redesign to remove right of way/easements. CARRIED

14. Joint Building Permit Summaries for Nov & Dec 2019, Resolution

11-20 Flowers, Scarlett

THAT we accept Building Permit summaries for Nov and Dec 2019. CARRIED

- a. **Message from Minister of Municipal Affairs and Housing; consulting on the creation of a proposed new administrative authority to deliver a suite of enhanced and new user-driven services Transforming and Modernizing the Delivery of Ontario's Building Code Services**

15. ASHH (Almaguin Saving Huntsville Hospital); Muskoka and Area Ontario Health Team

It was announced that 24 new Ontario Health Teams have been established. Northern boundary for the Muskoka and Area Ontario Health Team is Sundridge, west to Magnetawan and east to Kearney. The Steering Committee has been formed and it appears no one from Almaguin is on it. This Committee will likely be establishing the future Board of Directors. Armour Reeve proposes a meeting on Jan 27, 2019 to try to get someone on the Board. Informational.

16. District of Parry Sound Social Services Admin Bd area rep Dec 2019 CAO report

INFORMATION

- 17. Township of Archipelago** – Resolution support for the creation of a single Ontario Health Team to cover Parry Sound District
- 18. City of Woodstock** – Resolution to Ban of Single-Use Plastic Shopping Bags
- 19. City of Stratford** – Resolution in support of continuation of programs of Ontario conservation authorities and requesting the Ministry of Environment, Conservation and Parks give clear direction regarding what is considered mandatory or non-mandatory and how programs will be funded
- 20. Thames Centre** – Resolution support for Continuation of Mandatory and Non-Mandatory Programs of the Upper Thames River Conservation Authority (UTRCA) and Kettle Creek Conservation Authority (KCCA)
- 21. Town of Tecumseh** – Resolution – Municipal, Federal and Provincial governments and relevant associations, including but not limited to, the Ontario Association of Police Services Board, the Ontario Association of Chiefs of Police, the Federation of Canadian Municipalities and the Association of Municipalities of Ontario, be requested to lobby the telecommunication industry and smart phone manufactures to develop a solution to 911 misdials
- 22. Township of Stone Mills** – Resolution – encourages the Province to continue to support the principle of planning on a watershed basis in the ongoing review and prioritize the allocation of adequate funding to support the core mandate of conservation authorities
- 23. North Bay Parry Sound Health Unit** – The Sharps Buy Back campaign, launched by the NBPSDHU in November was a success, roughly, 38,000 sharps (e.g. needles or syringes) were returned to Health Unit's North Bay
- 24. North Nay Parry Sound Health Unit** – Advising the community that Public Health Sudbury & District is reporting a confirmed case of hepatitis A, employee in the deli department of the Real Canadian Superstore located at 1485 Lasalle Boulevard in Sudbury ON, anyone who ate clerk-served deli meat or cheese, or meat and cheese from prepared deli trays purchased from the store between Nov 27, 2019 to 1:30 pm on Dec 16, 2019, could be at risk of hepatitis A infection
- 25. Muskoka Algonquin Healthcare** – Silver Award for MAHC in 2019 Green Hospital Scorecard, evaluates environmental performance in 5 areas: energy, waste, water, pollution prevention, and corporate leadership, planning and management
- 26. FCM Communique** – Throne Speech pledges collaboration; Share our action plan with your MP; Spread the word: Women in Local Government Scholarships; Nominations open for FCM's 2020 Sustainable Community Awards; Lessons learned: supporting women's political participation in Colombia and Peru; Mitsubishi

- 27. FCM Communiqué** – Throne Speech: Reflections from FCM’s president, Governor General presented the federal government’s vision for Canada’s new Parliament, FCM released Building Better Lives Together, call-to-action for the government’s first 100 days, speech laid down markers on some of its recommendations – including housing affordability, transit funding and ambitious investments in infrastructure
- 28. FCM Communiqué** – FCM’s 2020 Sustainable Communities Conference Oct 20, to 22, 2020 St. John’s, NL; FCM board members: working for you; Sharing the Canadian experience at the Ukrainian Women’s Congress; Discover best practices and tools for more inclusive economic development; Building the forest sector’s talent pool
- 29. FCM President** – President’s Corner – 2019: a milestone year for FCM; Growing our capacity-building programs; Bill Karsten is a councillor for the Halifax Regional Municipality, NS, he was elected FCM President in June 2019
- 30. FCM Communiqué** - A year of breakthroughs for municipalities; Building better lives together; Deadline for Women in Local Scholarships
- 31. FCM Conference** – Study Tour and Companion Tour details are now available, registration will open in January for Canada’s largest gathering of municipal leaders: FCM’s 2020 Annual Conference and Trade Show; New registration process for study tours, based on delegate feedback from the 2019 annual conference, taking a new approach for the Annual Conference 2020 tour, details of the tours are available now to help you begin planning your participation, advance registration for the study tours will then open at the same time as details for the workshops are released; List of workshops will be available in March 2020
- 32. AMO Communications** – Queen’s Park Update – On Dec 12th, the government amended Ontario Regulation 478/18 under the Cannabis License Act, 2018, this opens Ontario’s cannabis retail market in 2020, retail applications begin on Jan 6, 2020 and the new changes in the regulation include: Ceasing the lottery for retail licenses, Elimination pre-qualification requirements for retailers, Allowing licensed producers to open retail store connected to a production facility; On March 2, 2020, the restrictions on the total number of store authorizations permitted in the province will be revoked, Licensed operators will be allowed to have up to 10 stores until Sept 2020, up to 30 stores until Sept 2021 and up to 75 stores afterwards; End of Fall Legislative Session; Bill 132, Better for People, Smarter for Business Act, 2019; Bill 136, Provincial Animal Welfare Services Act 2019; Bill 124, Protecting a Sustainable Public Sector for Future Generations Act, 2019
- 33. AMO Watchfile Dec 19, 2019 In This Issue**
- AMO office closure during the holidays.
 - Main Streets Project completion date approaching.
 - AMO-eSolutionsGroup Partnership - webinar recording.
 - OSUM 2020 - Location and dates confirmed!
 - Exhibit Hall registration is open for AMO’s 2020 Conference.
 - Almost time to book your accommodation for AMO’s 2020 Conference!
 - LAS Blog: A Year in Review at LAS.
 - AMO’s Social Media webinar series is back by popular demand!
 - Fuel Management System Webinar: Municipal Group Buying Program.
 - ONE Investment - Holiday transaction schedule.
 - Municipal health and safety compliance.
 - Save 15% off Deluxe Canada products.
 - Careers with Amherstburg and AMO.
- 34. AMO Watchfile Dec 12, 2019 In This Issue**
- Main Streets Project completion date approaching.
 - A barrier-free web solution for AMO members.
 - Exhibit Hall registration is open for AMO’s 2020 Conference.
 - Almost time to book your accommodation for AMO’s 2020 Conference!
 - Social media webinar series.
 - Reduce your operating costs with LED upgrades!
 - Budget savings through group buying.
 - ONE Investment - Holiday transaction schedule.
 - Municipal health and safety compliance.
 - Save 15% off Deluxe Canada products.
 - Careers with Ministry of Transportation, Tay Township and AMO.
- 35. AMO Watchfile Dec 5, 2019 In This Issue**
- MPAC in focus on latest AMO podcast.
 - AMO-Frequency Foundry partnership - webinar recording.
 - WSIB’s new premium Rate Model for Schedule 1 Municipalities.
 - A barrier-free web solution for AMO members.
 - Social media webinar series.
 - Office Supplies webinar: Municipal Group Buying Program.

- ONE Investment - Holiday transaction schedule.
 - Timmins resolution concerning Conservation Authorities.
 - Municipal health and safety compliance.
 - Save 15% off Deluxe Canada products.
 - Careers with OPS, Caledon, Halldimand County, The Blue Mountains and AMO.
36. **AMCTO** – Policy Spotlight - proposed of the Line Fences Act has been withdrawn; Policy Updates - AMCTO submits Comments on Proposed Building Code Amendments, Ontario Releases 2019 Fall Economic Statement, Municipal Enforcement of School Speed Limits Through Photo Radar Now in Effect, Ministry of Municipal Affairs and Housing Proposed New Statement of Environmental Values, Province Announces Five Year E-Scooter Pilot Project, Government Expands the Hours of Sale and Service of Alcohol in Airports, Ontario to Merge Health Agencies to Create New “Super Agency”, Ministry of Health Announces Digital-First Health Plan, Ontario Retail Cannabis Stores to Move to Open Market System Instead of Lottery, AGCO Approves Two New Break Open Ticket Types, Sidewalk Labs Releases Plan Detailing Data Collection and Use, Treasury Board Announces Transfer Payment Consolidation Smart Initiative, Province Launching Regional Development Program, Investigation, Investigation Shows High Levels of Lead Contamination in Canadian Tap Water; Bills and Lawmaking – Bill 132, Better for People, Smarter for Business Act, 2019, Bill 138, Plan to Build Ontario Together Act, Bill 124, Protecting a Sustainable Public Sector for Future Generations Act, 2019, Bill 136, Provincial Animal; Resources – Auditor General Releases 2019 Annual Report, IMFG Releases Report on Issues and Prospects of Property Tax Policy, The Canadian Bar Association Releases Guide to Combat Homelessness, Maytree Releases Report on Welfare Incomes in Canada, FCM Releases Recommendations for Federal Government’s First 100 Days, C.D. Howe Institute Releases Report Card on Fiscal Transparency of Canada’s Cities
 37. **Ministry of Children, Community and Social Services** – MCCSS in collaboration with other ministries across government, is currently assessing Ontario’s Poverty Reduction Strategy, development of a new five-year strategy, one in seven Ontario residents live in poverty, we cannot do this alone, we are committed to listening and working with individuals, committees, organizations, businesses, Indigenous partners and all levels of government, we need organizations across the province to share their ideas and feedback about how we can work together to tackle poverty, how we can encourage job creation and connect people to employment opportunities; provide people with the right supports and services; and lower the cost of living and make life more affordable, Online survey will be posted in January 2020 for a period of approximately 60 days, hope that you will respond to the survey and encourage members of your community, including those who have experience living in poverty, to participate, more information about the survey in the new year, written submissions by e-mail at prso@ontario.ca
 38. **Ministry of Municipal Affairs and Housing** – released government’s action plan to tackle Ontario’s housing crisis earlier this year, this plan, which is supported by the More Homes, More Choice Act, 2019, is intended to put affordable home ownership in reach of more Ontario families, changes to the Development Charges Act, made by the More Homes, More Choice Act, and relevant amendments to Ontario Regulation 82/98 (General) under the Development Charges Act, which come into effect on January 1, 2020, builders of rental housing, non-profit housing, and institutional developments will be able to defer paying development charges until occupancy
 39. **Ministry of Natural Resources and Forestry** – Draft Forest Sector Strategy – Invitation to Draft Forest Sector Strategy Engagement Sessions, Strategy is open for comments from Dec 4, 2019 to Feb 5, 2020, you can access the draft strategy at Ontario’s Draft Forest Sector Strategy
 40. **Ministry of Energy, Northern Development and Mines** – Our government made a commitment to Ontarians to reduce energy costs and expand access to natural gas to underserved parts of the province, The first phase of the Natural Gas Expansion Support
 41. **NECO Community Futures Development Corporation** – NOW Program Funding for Women-owned or led businesses in Northern Ontario – Deadline Extended
 42. **LMB Labour Market Group Labour Market Consultations** – Almaguin Highlands Thu Jan 23, 2020 @ 9-10:30 am Highlander Brew Co, 309 Highway 124, Unit B, South River
info@thelabourmarketgroup.ca www.surveymonkey.com/r/lmgconsultation
 43. **Northern Development Advisor** – The 2020 Celebrate Ontario program is open for application – deadline Jan 21, 2020 – Tips for Success!
 44. **Northern Development Advisor** – The new Skills Catalyst Fund Call for Proposals will be Launched Today (deadline: Jan 27, 2019), The ministry is interested in proposals that respond to at least one of the following four workforce development themes: Partnership Development, Developing Skills and Competencies, Supporting Job Pathways, Investing in Employer-Led Training
 45. **Ontario Trillium Foundation** – Ontario Trillium Foundation Seed Grants Program is now Open and closed on Feb 26, 2020, All projects need to be focused on seeding new ideas or approaches that will drive at achieving greater impact in their community, The Seed Investment Stream focuses on four types of projects, which enable us to see positive changes in our communities, Convene around an emerging issue, Conduct a feasibility study, Research a new concept, Develop or pilot a new idea
 46. **Water, Drinking** – Ontario’s government is taking action to protect the province’s drinking water and water resources as part of its draft Made-In-Ontario Environment Plan to keep Ontarians safe

and pass on a cleaner environment to future generations; Ministry of Environment, Conservation and Parks released the Minister's Annual Report on Drinking Water 2019 and the 2018-2019 Chief Drinking Water Inspector Annual Report

47. **Explorers Edge** – Winter 2019 The Explorers Edge Industry Newsletter, RT012 December 2019
48. Tourism Town Halls, Brenda Scott, Governance Chair, RT012; Group of Seven Packages & Experiences; Call for Packages 2020 marketing initiatives; 2017 Regional Domestic Tourism Statistics; Happy Holidays from the Explorers Edge Team!;
49. **Prime Minister's Awards** – This holiday season, why not give an exceptional teacher or early childhood educator the gift of recognition by nominating them for a Prime Minister's Award; National awards are worth up to \$5,000 and recipients are honoured by the Prime Minister; Nomination packages are available at www.canada.ca/pm-awards, until January 14, 2020 to submit a nomination
50. **Almaguin Adult Learning Centre** – January 2020 Calendar
51. **Ontario Heritage Trust** - December news from the Ontario Heritage Trust; Up/front Beth Hanna, CEO of the Ontario Heritage Trust; To deliver its mandate, the Trust raises more than 65% of its revenue, your donation goes directly towards programs and services; Partners in heritage
52. **Municipal World December 2019 Magazine** – Municipal World Award of Distinction, Women of Influence in Local Government, 2019 Peter J. Marshall Innovation Award, Excellence in Municipal Systems, Achievements in Municipal Finance, OMAA Award Honourees, Winterlife Award, Climate & Energy Action Awards, Building Your Public License to Administer, Planners: Helping to Shape the Future, Casting a Vision for the Future, Are you Ready for a Cyber Attack?, Ontario's Planning Regime, Using Data to Drive Fire Service Decision Making
53. **The Great Trail** – Support for the Trail, Celebrating Our Military Connection, It's Better Together, Trail Projects, Deborah Apps, President & CEO leaving to pursue new opportunities
54. **Municipal World** – Jan 2020; Natural Hazards, Known Risks and Glorious Views, Exploring the Future of Urban Infrastructure, What to Say When you Don't Know What's Happening, Jumpstarting Municipal Investment
55. **The Labour Market Group** – LMG Newsletter; Labour Focus; Monthly Jobs Report
56. **Enbridge Gas Inc.** – November 18, 2019, Enbridge Gas filed an application with the Board for an order or orders for gas distribution rate changes and clearing certain non-commodity deferral and variance accounts related to compliance obligations under the Greenhouse Pollution Pricing Act, S.C. 2018,c.12,s.186; January 3, 2020 the Board issued the Notice of Application and the Letter of Direction for the proceeding; The board has directed Enbridge Gas to serve a copy of the Notice of Application along with Enbridge Gas Application and evidence to the clerks of all municipalities in which Enbridge Gas Inc. supplies gas; The deadline to become a registered intervenor is January 27, 2020; Evidence filed in this proceeding is available upon request or can be viewed by accessing the link below <https://www.enbridgesgas.com/Regulatory-Proceedings>

ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

ICIP Green Stream

12-20 Flowers, Scarlett

THAT we apply to the Investing in Canada Infrastructure Program: Green Infrastructure Stream for the Rehabilitation and Replacement of 4 Municipal Storm Water Management culverts crossing Municipal Roads at a total estimated eligible cost of \$898,437.50 excluding HST with the Township's total eligible share estimated at \$239,613.28 (26.67% recipient). CARRIED

District of Parry Sound Municipal Association – passing of Hector Lavigne

Hector had a very active working relationship with the DPSMA for many years and was the DPSMA rep at FONOM up to the last election. Hector was working on plans to beautify the Centennial Park in Callander. Donations to the "Hec Lavigne Centennial Park Beautification Project" would be greatly appreciated by the family and will be accepted at RBC, 5 Main St, Callander, ON. Approved \$100.

CLOSED SESSION

13-20 McLaren, Scarlett

THAT we proceed into Closed Session in order to address a matter pertaining to; security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; advice that is subject to solicitor/client privilege, including communications necessary for that purpose. Time 8:08 pm. CARRIED

14-20 Scarlett, McLaren

THAT we come out of Closed Session with agreement as follows: forward legal opinion to the Village of South River re the effect of their Resolution to withdraw from Committees is the termination of Agreements respecting the joint operation of the Arena and Fire Dept and obligation to provide funding. Time 8:52 pm. CARRIED

ADJOURN

15-20 Flowers, Scarlett

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Jan 27, 2020. CARRIED

Mayor Lynda Carleton

Clerk Administrator Brenda Paul, AMCT

BP.