

**TOWNSHIP OF MACHAR  
MINUTES – REGULAR MEETING  
Monday, July 10, 2023**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; nil.**

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Neil Scarlett, Pearl Ivens, and Blair Flowers. Staff present: Clerk Administrator Brenda Paul, and Administrative Assistant Taylor Boden.

Guest observing: Mark Savill.

**BUSINESS**

**1. Adoption of Jun 26, 2023 minutes, Resolution**

**146-23 Scarlett, Flowers**

THAT we adopt Jun 26, 2023 minutes. CARRIED

**a. 2023 Summer Newsletter**

Amended/updated copy provided.

**b. Canada Day Fireworks rain date, Resolution**

We've heard through unofficial channels that Aug 6, 2023 may be proposed for the Canada Day Fireworks at the Eagle Lake Narrows Beach that were unable to proceed. The Township hasn't been approached for further permission to utilize the park. Administration reached out to Supernova regarding the rain date and again regarding our insurance inquiry. Supernova has requested the rain date and an alternate and replied on the insurance. Our Fire Chief doesn't anticipate the restricted fire zone to be lifted this summer, so they wouldn't be permitted.

**147-23 Ivens, McLaren**

THAT we give permission to Supernova Fireworks Inc for a Canada Day Fireworks display on one of the following dates: Sun, Aug 6, 2023 or Sat, Sep 2, 2023 at Eagle Lake Narrows Beach Park, subject to necessary permissions from the South River Machar Fire Chief. CARRIED

**2. Procurement of Goods, Resolution**

Reviewed, further to last Council meeting.

**148-23 Scarlett, Ivens**

THAT we give 3<sup>rd</sup> reading and finally enact By-Law No. 9-23; a policy for procurement of goods. CARRIED

**3. Administration Update, Resolutions**

Reviewed, tax collection efforts highlighted. Administration staff remain busy on a number of projects and citizen inquiries. Website upgrade proceeding slowly with Consulting firm, has required effort from our staff. Additional information obtained for Columbarium to proceed. Energy Reporting Program updated with a new regulation, training and report(s) completed.

**149-23 McLaren, Scarlett**

THAT we accept Administration Update of Jul 5, 2023. CARRIED

**150-23 Ivens, McLaren**

THAT we accept estimated fee from Tatham Engineering Ltd to complete the shorewall design, tendering and provide permitting support in the amount of \$29,000 + HST and construction support in the amount of \$12,000 + HST for the Eagle Lake Narrows Beach Retaining Wall Project. CARRIED

Timeline on the Eagle Lake Narrows Beach Retaining Wall Project is tight. We're moving it as quickly as possible on our end in the hopes the Consulting firm can do the same to achieve it this Sep.

**151-23 Scarlett, Ivens**

THAT we support Application to NOHFC (Northern Ontario Heritage Funding Corporation) Community Enhancement Program – Rural Enhancement Funding – Stage 2 in the amount of \$347,500 (NOHFC \$200,000 and Applicant \$147,500) for the Eagle Lake Narrows Beach Retaining Wall Project. CARRIED

The Township has set aside some funds this year and last. We're hoping to achieve project funding.

**152-23 McLaren, Scarlett**

THAT we accept Budget Report to Jun 30, 2023 as of Jul 10, 2023 reflecting: 52.63% Revenues and 37.85% Expenditures. CARRIED

**4. Pay List by Fund for Jun, Resolution**

Reviewed.

**153-23 McLaren, Scarlett**

THAT we approve List of Proposed Payments for Jun 2023: \$178,503.20 Grand Total. CARRIED

**COMMITTEES**

**5. Shared Services; Arena and Fire 2022 Audited Year-End Results, Resolution**

Reviewed. Administration also provided pre Audit information; Fire \$45,666.79 Surplus to Reserve and Arena \$5,581.54 our share over Final Budget owing. Post audit results are a little better. Arena payment is included on Pay List tonight. Audited Statements (post Audit) reflect Fire Reserve = \$167,193.27 (+\$100,000 Special Reserve, Funds held in Trust), and Arena Reserve = \$5,000.

**154-23 Scarlett, Ivens**

THAT we acknowledge 2022 Audited Statement of Accounts for Fire and Arena: \$47,605.01 Surplus to Reserve and \$4,425.38 Amount Owing for our share Over Final Budget Deficit, respectively. CARRIED

**6. Shared Services; Recreation Committee to increase Arena usage update, Resolution**

Reply from South River reviewed. South River is fine with any meeting, but would prefer the parameters are first agreed at a Joint Council meeting. They feel now is a good time to discuss items like the CEMC program, HOC contract, and Emergency shelter parameters. They'd be happy to host pizza and Joint Council meeting on Tue, Jul 25 or another date in Jul if that doesn't work. The terms of reference supplied are fine for discussion at a first Committee meeting if a Joint Council meeting isn't possible. Discussion ensued. Councillor Scarlett is frustrated having put in so much time, effort and work for Recreation that the Committee recommended at the Ad Hoc meeting (Apr 19, 2023) to Councils hasn't progressed (South River hasn't discussed/appointed reps) and resigned from further participation. Council are requesting the Tue, Jul 25, 2023 date be a meeting of the Rec Committee. Council instructed the Clerk Administrator to advise, asking who the South River reps will be, where and what time the meeting will be held. Mayor Carleton and Councillor Ivens will attend for us. Councillor Scarlett advised we can do items on our own. Councillor Ivens will discuss with Councillor Scarlett the ideas and number of initiatives that Councillor Scarlett has been bringing together.

**155-23 Flowers, Ivens**

THAT we request a meeting of the Joint Recreation Committee on Tue, Jul 25, 2023 as recommended by the Ad Hoc Committee for programming to increase Arena usage. CARRIED

Additional information is needed on CEMC and Emergency shelter parameters and there should be initial discussion between the CEMCs. Signing of HOC contract is outside of our mandate/purview.

**7. South River Machar Medical Centre minutes of Jun 13, 2023, Resolution**

Typo in Motion 1 and in the header date were noted for Councillor Flowers to advise Secretary.

**156-23 Flowers, Scarlett**

THAT we support motions in Medical Centre minutes of Jun 13, 2023 as follows: support the Powassan and Area Family Health Team's expression of interest application for expanding and enhancing interprofessional primary care teams in the area, adopt the minutes, Pay Lists/Budgetary Control, adjourned until Jul 18, 2023... CARRIED

**8. Machar Emergency Management CEMC, By-Law update, Resolution**

Reviewed. Update requested by CEMC (Community Emergency Management Co-ordinator).

**157-23 Flowers, Scarlett**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to By-Law No. 10-23; to adopt an emergency program pursuant to the Emergency Management and Civil Protection Act. CARRIED

**9. Joint Building Committee (JBC) Permit Summaries for Jun 2023, Resolution**

Reviewed. Machar figures are very good, leading with 15 permits and \$3.6 m in project values.

**158-23 Flowers, Scarlett**

THAT we accept Joint Building permit summaries for Jun 2023. CARRIED

**10. Joint Building Committee (JBC) new Building Inspector hired**

Recently hired a new Building Inspector; Yves Savage.

**11. Almaguin Lake and Watershed Assoc Conf notes from the afternoon discussion Jun 10, 2023**

Several and various attendees. Concerns seem to be the same. Mike Mitchell will be the rep.

**INFORMATION**

**12. Township of Selwyn Resolution**, requests that the Province move forward as soon as possible to legislate that all third party Short Term Rental brokerage companies appropriately manage and be responsible for their listings...ATTACHED

**13. Town of Petrolia Resolution**, Recommends to the Hon. Stephen Lecce, Minister of Education, that in time for the 2023 school year amendment to the current regulations be made to allow licensed home-based child care operators the ability to provide two (2) before and after school care spaces to school aged children, in addition the permitted six (6) full time child care spaces, and that an effort to attract and retain qualified early childhood educators, the Minister of Education, review the current wage bracket for early childhood educators with implementation of an increase to align with the services provided

**14. Town of Bradford West Gwillimbury Resolution**, Recommend Council endorse the right-to-repair movement through a letter from the Mayor and Green Initiatives Committee Chair to call on the federal government to expedite the promised consultations to enshrine this principle in consumer-protection law, with specific consultations and measures related to supporting the agricultural sector undertaken

**15. Municipality of Chatham-Kent Resolution**, The Ministry of Government and Consumer Services be requested to review the MFIPPA and support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act

**16. North Bay Parry Sound District Health Unit**, Beat the Heat – Hot and Humid Temperatures

**17. Muskoka Algonquin Healthcare (MAHC)**, CEO Blog: Applauding a year of achievements

- 18. Desrochers, Pierrette (OMAFRA),** Environmental Farm Plan Workshop scheduled for Jul 22, 29, Please Register
- 19. AMO Watchfile, Jun 29, In This Issue**
- MPAC Board positions – Call for expression of interest
  - Anti-Hate Security and Prevention Grant program
  - Input sought on revisions to Cannabis Standards
  - Off-road vehicle consultation
  - Electrification and Energy Transition Panel – Call for feedback
  - Register for the AMO 2023 Annual General Meeting and Conference
  - Councillor training: Fall dates
  - AMO-OFIFC Indigenous Community Awareness: Nov limited availability
  - Human Rights and Equity Training: Nov workshop
  - LAS & IPE 2023 Risk Symposium, Oct 4-5, Casino Rama Orillia
  - Registration for AMO-LAS Energy Symposium is now open!
  - Mini workshop: Uncovering Savings in Water/Wastewater Plants
  - Careers: AMO, OPS, York Region, Kawartha Lakes, Deseronto, and OCWA
- 20. AMO Watchfile, Jul 6, In This Issue**
- Provide your feedback on AMO’s digital communications
  - MPAC Board positions - Call for expressions of interest
  - Input sought on revisions to Cannabis Standards
  - Off-road vehicle consultation
  - Electrification and Energy Transition Panel - Call for feedback
  - Housing accelerator portal open with interactive webinars
  - Register for the AMO 2023 Annual General Meeting and Conference
  - Register for in-person Land Use training at the AMO Conference
  - Councillor training: Fall dates
  - Human Rights and Equity Training: November workshop
  - LAS & IPE 2023 Risk Symposium, October 4-5, Casino Rama Orillia
  - Registration for AMO-LAS Energy Symposium is now open!
  - Mini workshop: Uncovering Savings in Water/Wastewater Plants
  - Deadline extended for BPS energy reporting
  - Canoe vendor spotlight: Radiomobile, L3Harris, Getac, Whelen
  - Careers: AMO, Ministry of Transportation, MMAH, London, Malahide
- 21. AMO Communications,** AMO President’s Board Update, Jun 2023
- 22. AMCTO The Municipal Experts, Advocacy Update:** Strong Mayors Implementations & Ministry of Education Regulation Consultation Opportunity
- 23. AMCTO The Municipal Minute, Jun 28,** Hamilton taxpayers can expect rate hikes to make up for \$54M in lost development charges: city staff, Can Olivia Chow and Doug Ford work together? Where they agree, and disagree, Ontario moves to ban ‘ugly’ floating homes after controversy in cottage country, Ontario city defers vote on potentially unconstitutional bylaw changes amid public outcry, Peel council to consider borrowing \$11.1B to pay for infrastructure to meet growth targets, Master of lights since 1958, City continues steady march toward MAT, iSiLIVE Accessibility Webcasting Services, Dissolving Simcoe County would be a mistake, say councillors, Municipalities may now require cottagers to have liability insurance for uses off their property
- 24. AMCTO The Municipal Minute, Jul 5,** Thunder Bay supportive housing, outreach programs get a boost from new Ontario funding, Ontario caps 2024 rent increases at 2.5%; does not apply to newer units, Getting a head start: New street signals allow for safer crossings, 2 Ontario provincial byelections set for Jul 27, Mayors, transportation minister meet over drainage-fees dispute with CN, Ontario reveals who will be on transition board to dissolve Peel, Master of lights since 1958, Rules around fireworks a mixed bag in northern Ontario as officials weigh the risks amid wildfire season, York Region council at odds over planning future
- 25. Independent Electricity System Operator (IESO),** Jul 11 New Date for Long-Term Requests for Proposals (LT RFR) Community Engagement Information Session
- 26. Bereavement Authority of Ontario (BAO),** LifeLine: BAO Licence renewal fee increases starts Sat, Consumer notices, Funeral homes & cemeteries featured in magazine
- 27. Rural Ontario Municipal Association (ROMA),** Jun ROMA Board Meeting Highlights
- 28. Blue Sky Net,** Tech-Talk: Blue Sky New Website Re-launch and New Tools and Resources
- 29. Ius Laboris, Canada Global HR Lawyers Mathews Dinsdale,** Supervisor Found Guilty of Criminal Negligence Causing Death at New Brunswick Construction Site

- 30. **Ius Laboris, Canada Global HR Lawyers Mathews Dinsdale**, Pay Equity Commissioner Denies Treasury Board Multiple Plan Application
- 31. **SRMAS**, Vendor Market Saturdays beginning Jul 8, 2023
- 32. **Almaguin Adult Learning Centre (AALC)**, Calendar of Events, Jul 2023
- 33. **Federation of Ontario Cottagers Associations (FOCA)**, Here are your Canada Day weekend Cottage Country updates
- 34. **Ministry of Natural Resources and Forestry (MNRF)**, Proposal to Amend Three Regulated Manuals under the Crown Forest Sustainability Act
- 35. **MNRF**, Release of Proposed Technical Bulletin: Data Survey and Mapping Specifications
- 36. **Tribunals Ontario**, Assessment Review Board (ARB) Memo, New Form called Notice of Written Hearing – Third Party Appeals Only
- 37. **The Friends**, Friendly Focus 2023  
 THAT we support Township of Selwyn Resolution, requests that the Province move forward as soon as possible to legislate that all third party Short Term Rental brokerage companies appropriately manage and be responsible for their listings...

**159-23 Ivens, McLaren**

THAT we support **Township of Selwyn Resolution**, requests that the Province move forward as soon as possible to legislate that all third party Short Term Rental brokerage companies appropriately manage and be responsible for their listings. CARRIED

**160-23 Scarlett, Ivens**

THAT we support Agenda Item(s) 13. CARRIED

**INFORMATION – COVID-19**

**ADDITIONAL/ROUND TABLE/NOTICE OF MOTION**

**Economic Development**

Councillor Scarlett relayed a conversation from Township of Strong Mayor Tim Bryson regarding the Economic Development Group (ACED Almaguin Community Economic Development?). Mayor Bryson advised he intends to speak to every Council member and Admin staff and get on the Council agenda.

**CLOSED SESSION**

**161-23 McLaren, Flowers**

THAT we proceed into Closed Session in order to address a matter pertaining to; personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations. Time 7:42 pm. CARRIED

**162-23 Scarlett, Flowers**

THAT we come out of Closed Session. Time 8:08 pm. CARRIED

**ADJOURN**

**163-23 Ivens, Flowers**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Aug 14, 2023. CARRIED

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Mayor Lynda Carleton

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Clerk Administrator Brenda Paul, AMCT

**BP/tb**