

**TOWNSHIP OF MACHAR
MINUTES – REGULAR MEETING
Monday, June 11, 2018**

Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; Deputy Mayor McLaren with respect to rezoning 1-011 and Councillor Flowers with respect to Rehabilitation of Eagle Lake Road project. Both declarations due to a pecuniary interest.

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Blair Flowers, Bart Wood and Neil Scarlett.

Staff present: Clerk Administrator Brenda Paul, Superintendent of Public Works Stephen Scarlett.

Guests scheduled and attending: ELCA President Mike Mitchell, Fay Boyd, and John Mowat.

ELCA update on Phragmites proposal

President Mitchell began by indicating the Phragmites Public Information Session was much more successful than anticipated, expressing thanks to the ELCA, Council and municipal staff. The presentations culminated that the only option for removal is to cut, herbicide can't be used. The cut would be done in late Jul or early Aug while the energy is in the plants, and not the roots. A schedule, volunteers and equipment would be needed. President Mitchell has made a grant application for approximately \$900 to cover the equipment cost. We would need co-ordination for transportation to dispose and burn at the Landfill. A Committee was proposed and will consist of Councillor Wood, President Mitchell, John Mowat and likely 2 other choices. Councillor Wood suggested the ECLA have a booth at Canada Day events for volunteer sign up and reaching out to other groups. President Mitchell suggested some advertising and will contact the Almaguin News for an article. Once a meeting of the Committee is held and the date established, we can promote on the display board at the Landfill and assist by taking volunteer names at the office for a list which will be provided to the Committee.

BUSINESS

1. May 28, 2018 minutes, Resolution

Councillor Wood inquired whether a Fire Committee meeting has been held to discuss budget. Committee Chairperson Flowers advised it hasn't yet.

110-18 Wood, Scarlett

THAT we adopt minutes of May 28, 2018. CARRIED

- **Update on Amy MacFarlane Science Fair presentation: Bloom Buster (simple, cost effective solution to blue-green algae)**

Unfortunately, Amy isn't available to do the presentation to Council. She is hoping to do the presentation at AHSS as she's had several requests, and will keep us updated. Currently date unknown.

2. The Lake Rangers, Group Efforts; A Guide to Sustainable Living in Algoma

Information sourced and provided by Mr. Mowat. Mayor Carleton responded the information is very good. The example; A Guide to Sustainable Living in Algoma, is what Mr. Mowat suggested be compiled in a guide for Eagle Lake residents and he would like to see a Committee formed to put it together. It was suggested and agreed that the Committee struck for the Phragmites effort on Eagle Lake could transition over to this purpose after the cut is complete.

3. Lawn Fertilizer By-Law draft (no fertilizer within 30 m of a water body, some exceptions)

Legal has completed review. Draft to be prepared for Council readings. Set fine will be \$100.

4. Permanent Dog Tags report (purchase once for the lifetime of the pet, not annually)

Council were very receptive. Tag fee will be \$15 per dog. Dog By-Law will need to be amended. Administration to reconfirm no annual fee and proceed. The tags give the owner the option to store their phone number, email and address on the tag QR code itself, so that if someone finds their pet, they can scan the code on their smart phone, enter the tag number online, or call the toll free number and return the pet faster. The owner can also use this function to tag the pet as missing, and broadcast it to Facebook, should they choose to do so. Alternately, we would keep a permanent list for those not wishing to utilize the electronic function capability, and the tagged number would serve to locate the owner through our office, or by-law enforcement. The tags would be customized with our logo and would include a permanent (lifelong) number.

5. Administration Update report (Tax Collection, Administration)

Progress on flagged accounts detailed. Receiving several inquiries for referral to by-law enforcement, numerous zoning inquiries, busy with municipal election requirements as well as the many requirements of our funding approvals for the OCIF Application based project Rehabilitation of Eagle Lake Rd and Main Street Revitalization project marking of lines on Eagle Lake Rd next year to improve safety of pedestrians and cyclists. Budget has been completed and tax rates input. Administration will be taking over the website as the Webmaster has given notice. The cost for a new website is significant and hasn't been budgeted for in 2018. Webmaster has agreed we can retain the current website. Councillor Wood has investigated Strong's website and supplier and suggested we proceed on a new website and maybe pursue funding. Discussion ensued. Administration has also previously investigated Strong's website and agree a new website will be required per accessibility legislation, however we currently don't have the budget or time available. The website update may be next year or the year after. Municipal Office will be closed next Wed, Jun 20 to allow training of all staff on the website. We have requested JBC (Joint Building Committee) and CAEDA (Central Almaguin Economic Development Association) draft financial statements, required for consolidation in order to submit our Financial Information Return. Strong has advised they're not currently available and won't be for some time. We're consulting with the Ministry for direction to ensure that our OMPF (Ontario Municipal Partnership Fund) payments aren't withheld due to this delay.

6. Pay List for May, Resolution

111-18 McLaren, Wood

THAT we authorize Pay List by Fund as of 31 May 2018: \$219,665.18. CARRIED

- a. **Near N Crime Stoppers 22nd Annual Golf Tournament at Highview Golf Course; many municipalities recognizing the importance of this program, have sponsored a hole**

Approved \$150.

COMMITTEES

7. Central Almaguin Planning minutes of May 16, 2018, Resolution

112-18 Flowers, Scarlett

THAT we acknowledge Planning minutes of May 16, 2018. CARRIED

8. North Bay Parry Sound District Health Unit Financial Statements for the Year Ended Dec 31, 2017; brief explanation of key points for your attention

The small remaining loan on the new facility will be paid off by year end.

9. Joint Building permit summaries for May, Resolution

113-18 Wood, Flowers

THAT we acknowledge Building Permit Summaries for May 2018. CARRIED

Permit activity totals are 46 at the end of May 2018. Revenues are more than last year.

INFORMATION

10. **Township of Armour letter regarding the Almaguin Saving Huntsville Hospital Committee (ASHH); 2 objectives: 1. That a full service acute care hospital remain in Huntsville, we will not get involved with the politics of MAHC, Huntsville and Bracebridge regarding the 1 or 2 site models, 2. Dealing with the funding issue, Almaguin is in the NE LHIN and Huntsville Hospital is in the N Simcoe Muskoka LHIN, ASHH wants a funding arrangement which has the Province directly funding this unique Almaguin/Huntsville Hospital situation, draft resolution agrees to join ASHH Committee and allow ASHH to speak on our behalf**
11. **City of Quinte West Resolution requests that once the cannabis legislation is passed that a 6 month grace period be enacted to ensure that municipal law enforcement officers and the OPP are adequately trained to enforce the said legislation**
12. **Almaguin Highlands Chamber of Commerce Community Guide & Directory Launch Party is Wed, Jun 20, 2018 @ 6 pm Near North Enviro-Education Centre, please RSVP by Jun 18**
13. **North Bay Parry Sound District Health Unit; Tick Tests Positive for Lyme Disease, methods to prevent tick bites www.myhealthunit.ca/lyme**
14. **Alcohol and Gaming Commission of ON has approved the start of liquor service in the province at 9 am during the FIFA World Cup tournament from Jun 14-Jul 15, 2018, closing at 2 am**
15. **AMO Communications; Demand to Protect Double Hatter Firefighters – New Video, calls on ON Gov't to protect double hatter firefighters www.youtube.com/watch?v=e2R_hrLk_TM**
16. **AMO President; Municipal Priorities in Provincial Election, AMO has been working hard to make sure that municipal priorities are not forgotten in the drama of this provincial election, AMO was one of the first to register as a third-party advertiser under the new rules, created a video and toolkit, launched Facebook ads, purchased advertorials on the National Post and Metroland news sites and even advertised on The Weather Network...**
17. **AMO Watchfile May 31, 2018 In This Issue**
 - Double hatter firefighters should be thanked, not charged.
 - Sponsorship opportunities still available for the AMO Annual Conference.
 - Hashtags. Emojis. Selfies.
 - So, You Want to Run for Council?
 - Missed one of our Webinars?
 - What's streaming on your social media?
 - Roads & Sidewalk Assessment Service coming to AORS.
 - Expansion of LAS' Recreational Facility LED Lighting Service.
 - Careers with Northumberland County and Durham Region.
18. **AMO Watchfile Jun 7, 2018 In This Issue**
 - 2018 - 2020 AMO Board of Directors: Call for nominations.
 - What is the purpose of a Code of Conduct?
 - Hashtags. Emojis. Selfies.
 - Custom Energy Training puts you in the drivers' seat.
 - Ontario's worst roads & the value of data.
 - The basics of the LAS Natural Gas Program.
 - Ontario's Urban Indigenous Action Plan.
 - Careers with Hamilton, South Bruce Peninsula and York Region.
19. **AMCTO Legislative Express; Policy Spotlight 42nd ON General Election, Policy Updates Province and Federal Gov't Reach Bilateral Agmt for National Housing Strategy, Bills & Lawmaking Safer ON Act Proclamation Dates Announced, Regulatory Proposals Fire Services Regulations Finalized, Resources Updated FOI and Protection of Privacy Manual, New Asset Mgmt...**
20. **ROMA (Rural ON Munic Assoc) Midterm Meeting Wawa May 16-18**
21. **CN pleased to share 2018 edition of our CN in your Community publication**
22. **Municipal World Jun 2018; Urban Innovation, Cultural Planning in the Age of Smart Cities, Electronic Participation at Council Meetings 101, Priority Based Business Planning & Budgeting**

ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

Rehabilitation of Eagle Lake Rd - OCIF (ON Community Infrastructure Fund) application based project

Tenders were opened Fri and reviewed by consultant before Council. Costs will be at budget amount.

114-18 Wood, Scarlett

THAT we award Rehabilitation of Eagle Lake Road project to Fowler Construction Company Limited at the total tender amount of \$1,827,128.53 subject to tender requirements. CARRIED

Clerk Administrator advised consultant is arranging a site visit as soon as possible with SPW and contractor to review slabs at the Boat Launch. Consultant is also working on obtaining necessary sign-offs (architect and engineer) required by Building Dept for the Municipal Office renovation.

Benefit Dinner for Morgan McLaren – South River Machar Community Centre – Fri, Jul 20, 2018

Dinner @ 6:00 pm, dance to follow, \$20 per plate. Tickets available at the Machar Municipal Office.

Near North Snowdrifters Snowmobile Club - Annual Eagle Lake Kids Bass Fishing Derby – Sat, Jun 30

Details and entry forms at Eagle Lake Narrows Country Store. Register before 8 pm on Jun 29.

CLOSED SESSION

115-18 Wood, McLaren

THAT we proceed into Closed Session in order to address a matter pertaining to; personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations. Time 7:40 pm. CARRIED

116-18 Scarlett, Flowers

THAT we come out of Closed Session. Time 8:04 pm. CARRIED

ADJOURN

117-18 Flowers, McLaren

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Jun 25, 2018 or per Procedural By-Law. CARRIED

Mayor Lynda Carleton

Clerk Administrator Brenda Paul, AMCT

BP.