

**TOWNSHIP OF MACHAR  
MINUTES – REGULAR MEETING  
Monday, June 26, 2023**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; Councillor Flowers with respect to 6. as he conducts business with a tenderer, Deputy Mayor McLaren with respect to 3. as he has business dealings with the applicant.**

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Neil Scarlett, Pearl Ivens and Blair Flowers. Staff present: Clerk Administrator Brenda Paul and Treasurer Deputy Clerk Angela Loney.

Guests scheduled: Carl Pahapill and Maryanne Pahapill, Pahapill and Assoc Professional Corp. Guests observing: Mark Savill, and Ken Cropper.

**2022 Year End Results/Financial Information Returns**

Detailed presentation given on 2022 Audit and year end results. We received a clean Auditor's Report. Several areas finished better in 2022 than 2021, which reflects well for us post Covid. No new debt was incurred. Schedule of Tangible Capital Assets reviewed. Supplemental Municipal Information reflects the Township finished 2022 with a surplus of \$328,527. The Auditors expressed the municipality is very healthy. Auditors and Council complimented Administration staff for their work, again well done.

**127-23 Flowers, Scarlett**

THAT we approve Consolidated Financial Statements Dec 31, 2022 and Trust Funds Financial Statements year ended Dec 31, 2022. CARRIED

**128-23 Flowers, Scarlett**

THAT we authorize the Mayor and the Clerk Administrator to sign auditor communications as follows: Audit Findings letter and Management Representation letter dated Jun 26, 2023 for the year ending Dec 31, 2022. CARRIED

**BUSINESS**

**1. Adoption of Jun 12, 2023 minutes, Resolution**

Follow up sent regarding guest presentation at last meeting, inquiry information not received yet. Fire Chief has advised we're currently still within the Restricted Fire Zone issued by the MNRF, our total fire ban remains in effect, and prohibits the discharging of fireworks. In the event that the RFZ is lifted, we'll re-evaluate our local risks and resources and will set the rating for our area appropriately. The Fire Chief will be posting information on the website and social media this week, indicating enforcement actions that will take place for violations of the total fire ban. Council advised signs on trees at the Eagle Lake Narrows haven't been removed. Administration dispatched this to By-Law Enforcement as directed on Jun 15, 2023. Administration will follow up with BLEO.

**129-23 Scarlett, Ivens**

THAT we adopt Jun 12, 2023 minutes. CARRIED

**a. Council Chambers Addition concept plan inquiry, Resolution**

Further to Council inquiry at last meeting, reply received from Contractor advises we wouldn't be able to clean span 40' without going to steel trusses, which wouldn't be practical, or could do it with a column in line with south wall of stairs and one out in the middle, plus the beam currently running north to south would have to be larger. Discussion ensued. Proposed use of lower level discussed. Changes would revise plans and increase cost. Plans to stay as drafted.

**130-23 Scarlett, McLaren**

THAT we accept Council Chambers Addition concept plans,

FURTHER THAT we authorize Administration to proceed to have a tender document prepared.  
CARRIED

**2. 2023 Summer Newsletter, Resolution**

Reviewed. Update to Loan Cupboard items, and add Empty Paint Cans can be recycled.

**131-23 Flowers, Scarlett**

THAT we approve 2023 Summer Newsletter as amended. CARRIED

**3. Consent Application 1-001, Resolution**

Reviewed.

**132-23 Scarlett, Ivens**

THAT we support Application for Consent 1-011 for 3 new lots subject to conditions outlined in the Jun 26, 2023 Planner's Report: 1) a) to f),

FURTHER THAT the standard conditions of Provisional Consent also be included in the decision as follows: the Township requires a copy of the decision, a pdf copy of the registered survey, and a Cash-in-Lieu of Parkland payment in the amount of \$2,500 + HST per lot created = \$8,475. CARRIED

**4. Application to purchase Lakeshore Road Allowance 4-442, Resolution**

Reviewed. Land cost can't be discounted, but applicant can select a smaller envelope (area).

**133-23 Scarlett, McLaren**

THAT we accept Application to Purchase Lakeshore Road Allowance 4-442 for processing, subject to full completion of Neighbour's Written Consent and Land cost at \$1.00 per square foot + HST.  
CARRIED

**COMMITTEES**

**5. Shared Services Monthly Reports for May; Arena and Fire**

The new condenser is installed at the Arena and will begin making ice. South River is still awaiting a response from NOHFC on our Stage 2 submission. Successful candidate for Part-time Arena Operator has been selected and started work. Items provided: Chief Operator Report for May 2023, AP for May \$15,765.32 Total Expenditures, Income Statement reflecting Revenues 33.90% and 26.06% Expenses, Fire Chief's Monthly Report Jun 2023, AP Ledger for May \$437,038.40 Total Expenditures, Income Statement reflecting Revenues 239.85% and 109.72% Expenses.

**a. Recreation Committee to increase Arena usage update**

Further to Ad hoc Arena Budget Committee meeting on Apr 19, 2023 and recommendation that both Councils consider a joint recreation committee for programming for all ages, we appointed reps on Apr 24, 2023 and followed up with South River for progress. South River advises it hasn't come back to their Council table to date. We clarified further and South River indicates there appeared to be support to move forward, it was not discussed though how that would be implemented, and if there are proposed terms of reference. We've located the terms of reference drafted by South River's former Clerk, and we'll follow up with South River.

Councillor Scarlett reported on the Soccer program (99 kids), pick up Basketball on Fri nights, proposed Youth Program, picnic tables, baseball diamond field, lights, scoreboard...

**6. Machar Public Works minutes of Jun 26, 2023, Resolution**

**134-23 Scarlett, McLaren**

THAT we accept Public Works minutes of Jun 15, 2023, including awareness of tenders as follows: Granular A \$136,934 to PD Brooks, Winter Sand \$39,000 to A Miron Topsoil, and Micro Surface

\$125,440 to Duncor, all prices are total w/out HST,  
FURTHER THAT the following quotes be approved: Culverts for Hamilton Lake Rd \$9,259.22 Total, Engineering Fees for Thunder Bridge \$17,000 + HST and Eagle Lake Bridge (Black Creek) \$37,000 + HST, Radiant Heat in the Garage \$22,500 + HST, new Water Tank \$42,890 + HST, and Guard Rails \$20,416.81 + HST. CARRIED

**135-23 Scarlett, Ivens**

THAT we give 1<sup>st</sup> and 2<sup>nd</sup> reading to By-Law No. 9-23; to establish a policy for procurement of goods with amendment to 2. and 3. to \$50,000. CARRIED

**7. South River Machar Library minutes of May 11, 2023, Resolution**

**136-23 Ivens, McLaren**

THAT we acknowledge Library minutes of May 11, 2023. CARRIED

**8. Central Almaguin Planning minutes of May 3, 2023, Resolution**

**137-23 Flowers, Ivens**

THAT we acknowledge Planning minutes of May 3, 2023. CARRIED

**9. ARI (Almaguin Recycling Initiative) minutes of Apr 26, 2023, Resolution**

Council inquired regarding volunteers for Hazmat. Councillor Ivens advised each municipality will be required to send 2 volunteers to the Hazmat day(s) in the future to ensure enough volunteers.

**138-23 Ivens, Scarlett**

THAT we acknowledge ARI minutes of Apr 26, 2023. CARRIED

**10. JBC (Joint Building Committee) DCBO Appointing By-Law, Resolution**

**139-23 Scarlett, Flowers**

THAT we rescind Resolution 120-23. CARRIED

**140-23 Ivens, Flowers**

THAT we amend By-Law No. 6-23 being a by-law to appoint a DCBO, as follows: 4. That By-Law 12-19 is repealed and all previous By-laws appointing a DEBO or Building Inspector. CARRIED

**11. N Bay Parry Sound Distr Health Unit Audited Financial Statements Dec 31, 2022**

2022 Municipal FIR Schedule 77 provided. The Health Unit has confirmation of additional funding to support Covid-19 costs for 2023 that are in excess of mandatory program funding. This means there should be no additional cost to municipalities related to Covid-19 for 2023. The mitigation funding to offset the new sharing formula with municipalities has been confirmed for 2023. For 2024, if not received, municipalities would be responsible for \$1,792,400 in additional funding.

**12. Armour Mayor Rod Ward update on MAHC Hospital Local Share**

Progress toward the overall goal of \$225 million for the Local Share has now stalled, at this point \$30-35 million below the target and even the funds committed can only be considered tentative. The original target for the entire Almaguin region was set at \$12 million over 12 years (80% or \$9.5 million toward the MAHC build and 20% or \$2.5 million for healthcare services directly in Almaguin). It was determined at the meeting on Jun 12 that MAHC will have to make a decision on moving forward on the build by mid-to-late Sep. Mayor Ward expresses we need to consider the full implications if the MAHC build does not go through. We requested to be kept updated.

**13. District of Parry Sound Social Services Admin Bd area rep CAO Report Jun 2023 AVAILABLE**

**14. District of Parry Sound Social Services Admin Bd area rep Housing and Homelessness Annual Report 2022-2023 AVAILABLE**

**15. Eastholme Home for the Aged area rep report**

Report provided; for the past several months there has been a government funded project of \$5 million plus to replace air exchangers, windows and updating communication requirements within the building. There has been a respiratory outbreak on the 3<sup>rd</sup> floor that has required some extra restrictions for visitors. Eastholme has received funding to hire a nurse practitioner. They are no longer testing for Covid at the entrance but all visitors must wear a mask. Area rep South River Mayor Coleman can provide other updates on Eastholme in the future as required.

**16. FONOM (Federation of N ON Municipalities) need for affordable housing, ON is currently being underfunded by approximately \$490 million for housing and homelessness**

**141-23 Ivens, Scarlett**

THAT we support FONOM Housing Resolution as provided on Jun 15, 2023. CARRIED

**INFORMATION**

- 17. Municipality of West Grey Resolution,** Supports the City of Cambridge Resolution to request that the Ontario Government amend s.205.1 of the Highway Traffic Act to permit municipalities to locate an Automated Speed Enforcement system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones
- 18. Municipality of West Grey Resolution,** Supports Municipality of Tweed Resolution to call on the Province of Ontario to facilitate, coordinate, and regulate pole deployment measures across the Province of Ontario to prevent unnecessary duplication of pole infrastructure and that the Province of Ontario encourage Bell Canada and Hydro One to work together to provide access for poles to better service the infrastructure needs of Ontarians
- 19. Town of Parry Sound Resolution,** Supports Town of Essex Resolution in the reinstatement of previous legislation that permitted municipalities to apply for and retain surplus proceeds from tax sales in their jurisdiction
- 20. Town of Bradford West Gwillimbury Resolution,** Recommend Council endorse the right-to-repair movement through a letter from the Mayor and Green Initiatives Committee Chair to call on the federal government to expedite the promised consultations to enshrine this principle in consumer-protection law, which specific consultations and measures related to supporting the agricultural sector undertaken
- 21. Township of Bonfield Resolution,** Supports the County of Prince Edward in requesting the province to pause proposed changes to the PPS, particularly regarding natural heritage (section 4.1) and agricultural lands (sections 2.6 and 4.3), reinvest, trust in the local planning authority of all 444 municipalities, recognizing that each Ontario municipality has unique landscapes, different housing needs and differing visions for local planning matters
- 22. Township of Bonfield Resolution,** Supports the Ontario Big City Mayor's motion on legislative amendments to improve municipal Codes of Conduct and enforcement and federal and provincial elected officials should take similar actions to hold themselves to account
- 23. Township of Bonfield Resolution,** Supports City of Cambridge in requesting the Ontario Government to amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones
- 24. Township of Bonfield Resolution,** Supports Town of Lincoln affirming the importance of the Municipal Heritage Register and its role in preserving the cultural heritage of municipalities throughout the Province, and encouraging the government of the Province of Ontario to maintain the previous provisions of Section 27 of Ontario Heritage Act which promotes the retention and expansion of the Municipal Heritage Register, keeping listed properties on the registry indefinitely, rather than for a maximum of 2 years in order to provide adequate time for the municipality to consider the heritage value of properties, and if necessary, initiate the designation process, before they may be demolished
- 25. Town of Essex Resolution,** Requests that the Province of Ontario recognize the dangerous strain facing our local emergency response infrastructure and urgently work to address these gaps in our

healthcare system

26. **Town of Parry Sound Resolution**, Calls upon the provincial and federal governments for additional resources to combat the opioid crisis, mental health and homelessness, and recommends to the N Bay Parry Sound District Health Unit that a regional coalition of public health, relevant community agencies and others as appropriate be established in order the amplify regional concerns and investigate potential strategies and resources
27. **Township of Terrance Bay Resolution**, Requests to the Minister of Municipal Affairs and housing that the following changes be made to the municipal oath of office; I will be faithful and ber true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples
28. **Ministry of Municipal Affairs and Housing, Proposed Provincial Planning Statement**, On Apr 6, 2023, the government released a draft of the Provincial Planning Statement (ERO#019-6813) that would replace the existing Provincial Policy Statement and A Place to Grow: Growth Plan for the Greater Golden Horseshoe
29. **FONOM Office**, Save the date, The 2024 Annual FONOM Conference May 14-16, 2024
30. **Muskoka Algonquin Healthcare (MAHC) News Release, Celebrating One Year of Partnership in Palliative Care**, Jun 9, 2023, MAHC is marking one year of partnership in palliative care with Hospice Muskoka, through a unique agreement and with funding provided through the Muskoka and Area Ontario Health Team, five transitional care beds at Andy's House in Port Carling have been dedicated to MAHC patents seeking end-of-life care in a homelike environment
31. **MAHC News Release, Celebrate an Outstanding Year at MAHC's Annual Meeting**, MAHC is pleased to welcome members of our communities to join us in person for the organization's annual meeting, a celebration of the outstanding work of MAHC staff, physicians and volunteers over the past year, Please join us Jun 26 at 7 pm
32. **MAHC News Release, Huntsville OPP Investigation at HDMH**, Jun 15, Huntsville OPP temporarily blocked access to the Huntsville District Memorial Hospital (HDMH) on Frank Miller Drive as part of its investigation of a 911 call expressing concern of a person who may have had a weapon, OPP concluded its investigation and determined there was no threat to public safety
33. **Algonquin Planning, Ministry of the Environment, Conservation and Parks (MECP)**, Public Notice for a Category B Project Evaluation, Expansion of the Lake of Two Rivers Store Parking Lot and Expansion of the Centennial Ridges Trail Parking Lot, The MECP is inviting public comment until Jul 10, 2023
34. **Immigration Refugees and Citizenship Canada**, The Immigration Matters team is excited to invite you to save the date for this year's Welcoming Week, taking place from Sep 8 to 17, 2023
35. **Ontario Public Service (OPS) Contact**, Application Deadlines Approaching for the OPS 2023 Indigenous Internship Program
36. **AMO Watchfile, Jun 15, In This Issue**
  - MPAC Board positions – Call for expressions of interest
  - Electrification and Energy Transition Panel – Call for feedback
  - Register for the AMO 2023 Annual General Meeting and Conference
  - Councillor training: Fall dates
  - AMO-OFIFC Indigenous Community Awareness: Nov limited availability
  - Human Rights and Equity Training: Nov workshop
  - AMO webinar: Meet the Partners!
  - Canoe vendor spotlight: Generac
  - Careers: Ministry of Finance, Simcoe, and Elliot Lake
37. **AMO Watchfile, Jun 22, In This Issue**
  - MPAC Board positions – Call for expressions of interest
  - EnAbling Change Program funding opportunity
  - Electrification and Energy Transition Panel – Call for feedback
  - Support for Municipal Disability Management Programs
  - Register for the AMO 2023 General Meeting and Conference
  - Councillor training: Fall dates
  - AMO-OFIFC Indigenous Community Awareness: Nov limited availability
  - Human Rights and Equity Training: Nov workshop
  - LAS & IEP 2023 Risk Symposium, Oct 4-5, Casino Rama Orillia
  - Registration for AMO-LAS Energy Symposium is now open!
  - Blog: My Journey to Net Zero Emissions
  - LAS lighting solutions for your sports fields
  - Canoe vendor spotlight: Rubicon

- Share with your first responder services: PSPNET Families
- Bereavement Authority of Ontario increases its renewal fees
- Careers: AMO, Highland Shores Children's Aid and Ministry of Labour

- 38. AMCTO The Municipal Minute, Jun 14,** The forests are burning and the cities are choking, Parkbridge JV launches new land lease 'attainable' homes model, City of Ontario looking to extend Marshall Park walking path, Ontario to boost pay for early childhood education workers, Kiera's Law now the law of Ontario, Roads are deteriorating in west Windsor, but the city says there's a 'low risk of failure', Ontario legislature takes summer break, with PCs pushing back return to Sep 25, Ontario moves forward with third-party audit process of municipal finances and development fees, Master of lights since 1958, Norfolk officials laud new abandoned gas wells program
- 39. AMCTO The Municipal Minute, Jun 21,** 1<sup>st</sup> year of Ontario sports betting generated over \$1.48B, IGo report shows, Facing housing crunch, Toronto cuts into once-protected lands, These 26 Ontario cities are getting strong-mayor powers, is yours? Northern group calls on feds to give Ontario resources to combat housing crisis, Ontario urged to add language on treaty rights to oath for councillors, mayors, FoodCycler program launching in Sioux Lookout, 3 northern Ontario Indigenous police services await federal judge's ruling on funding stalemate, Former Mississauga councillor abandons lawsuits against Mayor Bonnie Crombie and city, Master of lights since 1958, Council approves Build Beautiful – the city's new stormwater master plan, Canada urgently needs a FEMA-like emergency management agency, iSiLIVE Accessibility Webcasting Services, Thornbury Farmers market peeved at parking tickets for vendors, Full charge ahead: Durham continues electric vehicle charging station expansion, Owner looking for progress on proposed 530-unit student residence
- 40. AMCTO Advocacy Update,** Strong Mayor Powers Expanding to More Municipalities
- 41. Ius Laboris, Canada Global HR Lawyers Mathews Dinsdale,** Federal Government Expands Eligibility to Apply for an Electronic Travel Authorization (eTA)
- 42. Ius Laboris, Canada Global HR Lawyers Mathews Dinsdale, Employers Advisor Jun 2023,** Artificial Intelligence is Coming to Your Workplace: How Employers Can Prepare, Termination of Employment for Non-Compliance with a Mandatory Vaccination Policy Upheld in the Hospital Context, Human Rights Tribunal Finds the Job Requirement of "Permanent Eligibility to Work in Canada" to be Discriminatory
- 43. National Defence, National Veterans Week Speakers Program 2023,** It's never too early to start planning your activities for the fall, especially when it comes to Remembrance Day and Veterans Week (Nov 5-11)
- 44. Federation of Canadian Municipalities (FCM), FCM Voice: Housing Accelerator Fund Update,** Housing Accelerator Fund Update: Applications open soon
- 45. Municipal Monitor Q2 2023,** I am not the Unicorn on Pride and Leading in Local Gov't, How Green is our Valley the Struggle to keep our Greenbelt Free of Development, What you need to know about Privacy Impact Assessments and why you should be doing them, In from the Cold by-name lists help Northern ON Municipalities to Identify the Homeless

**142-23 Scarlett, McLaren**

THAT we support Agenda Item(s) 17. and 26. CARRIED

#### ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

#### CLOSED SESSION

**143-23 Flowers, Ivens**

THAT we proceed into Closed Session in order to address a matter pertaining to; personal matters about an identifiable individual, including municipal or local board employees. Time 7:58 pm. CARRIED

**144-23 Ivens, McLaren**

THAT we come out of Closed Session. Time 8:26 pm. CARRIED

#### ADJOURN

**145-23 Flowers, Ivens**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Jul 10, 2023,

FURTHER THAT we move to Summer Schedule with one Regular meeting each month in Jul and Aug.

CARRIED

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Mayor Lynda Carleton

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Clerk Administrator Brenda Paul, AMCT

BP/tb