

**TOWNSHIP OF MACHAR**  
**MINUTES – REGULAR MEETING**  
**Tuesday, May 24, 2022**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; nil.**

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Blair Flowers and Bart Wood. Councillor Neil Scarlett was absent with notice due to illness. Staff present: Clerk Administrator Brenda Paul and Treasurer Deputy Clerk Angela Loney.

Guests observing by teleconference per Covid protocols: Marvin Nolan, Anne and Phil Pelletier (portion).

**BUSINESS**

**1. Adoption of May 9, 2022 minutes, Resolution**

**79-22 Wood, McLaren**

THAT we adopt May 9, 2022 minutes. CARRIED

**2. By-law to adopt the estimates for the year 2022, Resolution**

Further to Budget review and Council direction at last meeting, Rates of Taxation By-Law prepared to implement 2.5% increase, as well as updated Budget net to be raised from taxation \$2,167,438, Set 2022 Levies, 2022 Tax Rates Summary, 2022 Overall Levy Change, 2022 Tax Impact on Median/Typical Property at 2022 CVA (current value assessment) of \$216,000 = \$52.17 tax change, and 2022 Budget Information. 2022 Budget Information approved for release. The Clerk Administrator advised on additional information; Strong proposed increase is 3.5% and Powassan increase is 6% but Powassan has other contributing factors. Comparison of 2021 Residential Tax Rates updated to reflect Machar and Strong at proposed increase = Machar lower by \$136.51 for 2022 as compared to lower by \$108.43 in 2021. Machar has a lower Residential tax rate, and a lower Assessment base than Strong. This means we're doing more, with less.

**80-22 Flowers, Wood**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to By-Law No. 10-22; to adopt the estimates of all sums required during the year and to strike the rates of taxation for the year 2022. CARRIED

Administration will now proceed to input the tax rates into OPTA (Online Property Tax Analysis) with several steps and required timing to prepare for issuing the Final tax billing.

**3. Consent Application 1-155, Resolution**

**81-22 Flowers, McLaren**

THAT we receive the Planning Report dated May 18, 2022 regarding the proposed Consent Application for the subject lands located at Eagle Lake Rd, Con 4, Pt Lot 17 (File No. 1-155) and that Council recommend the following to the Central Almaguin Planning Board:

- 1) That the Application for Consent (to sever 1 new lot) on the subject lands located as described above be provisionally approved, subject to the following conditions:
  - a) That the ability of the lots to accommodate a septic be confirmed by the North Bay Mattawa Conservation Authority,
  - b) Confirmation from a licenced Sewage Disposal Business that they have the ability to accommodate hauled sewage from the 1 additional lot,
  - c) The standard conditions of provisional Consent be included in the decision as follows: the Township requires a copy of the decision, 2 copies of the registered survey, and a Cash-in-Lieu of Parkland payment in the amount of \$1,500 + HST per lot created = \$1,695. CARRIED

**4. South River Lions Club request for support for Eagle Lake fireworks display**

The Lions are offering their support for the Eagle Lake fireworks display, indicating in previous years this display has been hosted by the Machar Crackers at the Eagle Lake Narrows Park and that the Machar Crackers have disbanded and two individuals are volunteering to host the event. These individuals need help fundraising so the South River Lions Club has volunteered to approach the Township and Village for the support they have shown in the past. Discussion ensued. Previously, a representative of the Machar Crackers would normally approach the Township each year to discuss the event and provide the items required. The Eagle Lake Narrows Beach Park is municipally owned and there are items required by the municipality from the organizers in order to hold the event. The Township has not been approached this year by the new organizers. The Township has also received concerns from some property owners on Eagle Lake regarding the fireworks display, expressing the negative environmental impact to wildlife and the environment, indicating many lake residents and their pets are disturbed by them. The Clerk Administrator provided concerns already on file: 4-052-44, 4-120, as well as concerns recently received: 4-052-44, 4-083 and 5-258. Given these factors, we're unable to support the Eagle Lake fireworks display at this time.

**5. Women's Own Resource Centre request for support**

Approved \$100.

**6. ELCA request for assistance 2022 Phragmites Removal Program**

The Phragmites Removal Organizing Committee met recently to schedule days this summer to cut and remove the invasive phragmites growing in or near Eagle Lake. Based on prior years' experience they are confident with continued exceptional support from their volunteers, they can remove all of them in 4 mornings, beginning each day at 9 with noon as the preferred completion time. They have scheduled 1 extra morning to accommodate the possible need for a weather cancellation as occurred last year. The dates are: Wed, Jul 20, Fri, Jul 22, Sun, Jul 24, Tue, Jul 26 and if needed Thu, Jul 28. The ELCA requests the Township provide assistance in a number of ways; participate in the recruitment of volunteers by advertising the program dates, as well as placing notices in the Municipal Office and at the Landfill Site. They intend to have volunteers register by email to [boydf@sympatico.ca](mailto:boydf@sympatico.ca) however they don't have a phone number that is regularly staffed and believe if volunteers could phone the Municipal Office to register, they could maximize the number of people involved. On the days they are cutting, they indicate it's a tremendous help if the municipal truck and a driver participate as it allows the volunteers to concentrate on cutting rather than having to spend time driving back and forth to the Landfill in smaller trucks or trailers. This is the 5<sup>th</sup> year that they've organized phragmites removal, indicating their success has resulted from multiple factors including other groups, grants, donations, assistance from the Township, but most importantly the level of support from their volunteers. The Organizing Committee thinks it would be appropriate to hold an appreciation event for the individuals who have volunteered and unfortunately, the ELCA does not have funding available for this type of event. They are requesting the Township fund an evening event on Sat, Aug 13. Discussion ensued. A donation of \$500 was approved for the event. The Clerk Administrator will reach out to ELCA for event posters to place on the website Events page and in the Municipal Office, the Municipal Office can take telephone registrations, and the request for a municipal truck and driver will be forwarded to Public Works.

**7. South River Machar Agricultural Society request for donation Fall Fair**

Additional information obtained. The Township will support the inflatables for children of all ages at the fair (as in previous years); \$1,954.

**8. Council/Committee Remuneration and Expense Record**

A reminder to submit at the end of May.

**COMMITTEES**

**9. Shared Services Monthly Reports for Apr; Arena & Fire**

Items provided: Arena Manager's Report; Arena staff removed old kitchen cupboards and appliance for kitchen upgrade, new cupboards being installed as they arrive, anticipate completion in early Jun, Fire Chief's Report; new firefighter recommended, Income Statements, and AP Ledgers.

**10. Machar Public Works minutes of May 12, 2022, Resolution**

Half loads date to be clarified.

**82-22 Wood, McLaren**

THAT we accept Public Works minutes of May 12, 2022. CARRIED

**11. South River Machar Medical Centre minutes of Apr 19, 2022, Resolution**

Discussion ensued; date errors in minutes, lower level tenant lease, elevator progress.

**83-22 Flowers, McLaren**

THAT we support motions contained in Medical Centre minutes of Apr 19, 2022 as follows: adopt the minutes of Feb 15, Pay Lists/Budgetary Controls, lower level tenant rent increase by 2.5% a month starting Jul 2, 2022, adjourned until Jun 21, 2022... CARRIED

**12. South River Machar Library minutes of May 11, 2022, Resolution**

Political Elections and the Library policy required, Summer Reading Co-ordinator position posted.

**84-22 Wood, McLaren**

THAT we acknowledge Library minutes of May 11, 2022. CARRIED

**13. District of Parry Sound Social Services Admin rep; CAO Report May 2022 AVAILABLE**

**INFORMATION**

**14. Admin; Short Term Rentals** – Muskoka Online News Proposed Short Term Rental By-Law comes before Bracebridge Council next week. ATTACHED

**15. Admin; Short Term Rentals** – Short-term rentals will be focus of public meeting (North Bay). ATTACHED

**16. Township of Rainy River** – Connecting Link Program that care and maintenance of these Connecting Links in small or rural municipalities be returned to the MTO (Ministry of Transportation).

**17. City of Thorold** – Supports the sanctions which the Federal government of Canada has thus imposed on Russia that effective immediately and until a time when the sovereignty of Ukraine is once again unchallenged, the city will not purchase any products (ie. plywood, fertilizer, steel, furniture or machinery) which can be easily traced to have originated from Russia, that upon confirmation that the Belarusian military is engaged within Ukraine, apply these limitations on that country as well.

**18. City of Cambridge Resolution** – Requests free public transportation on election day for the Municipal and school Board Election, as well as for the Provincial, and Federal Election days, so as to generate and make it possible for more residents to vote.

**19. City of Brantford Resolution** – Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School.

**20. Village of Sundridge, First Official Plan** – Brief description of the Official Plan:

- To establish a community vision and goals that form the basis for land use policy;
- To create land use designations that reflect the existing pattern of land use in the Village;
- To create a housing policy that encourages a broad range of housing types to address need and affordability;
- To establish development policy that reflects servicing capacities and capabilities in the Village; and.
- To identify the importance of Lake Bernard as an environmental, cultural and economic resource.

**21. AMO Events, Request Your Delegation Meetings for Amo 2022** – AMO 2022 is live and in-person, hosted by the City of Ottawa Aug 14-17, 2022. Below is important information you will want to know:

- The registration early bird rates end May 13.
  - Package A and Social Pass S are SOLD OUT (AMO 2022 is not sold out, all other conference packages are available).
  - If you are a municipally elected official, do not forget to choose your Caucus when registering. In order to be eligible to vote in the AMO Board election and Caucus lunch you must be registered in a caucus.
  - Online registration will close in advance of the Conference on Thu, Aug 11 at 2:00 pm. After that, you will still be able to register onsite or through AMO staff.
- 22. AMO Events, AMO 2022 Conference, A Year of Important Elections** – On the heels of the Provincial Election AMO’s Annual General Meeting and Conference will be held a few short months following the provincial election. 2022 is an AMO Board election year, delegates will have an opportunity to decide who governs one of Canada’s most influential public policy and advocacy organizations. 2022 Municipal Elections, AMO 2022 will be the last major gathering of Ontario’s municipal officials before the Oct 2022 municipal elections.
- 23. AMO Communications, Provincial Election Watch: Members’ Update** – The AMO Provincial Elections webpage has been updated with the most recent party commitments on topics of municipal interest. Updates to the elections chart:
- Additions to Green Party commitments based on the release of their full platform.
  - Commitment from NDP to implement property tax deferrals for seniors over 55 and have the province pay these taxes.
  - Inclusion of our parties’ comments regarding fire certification in a new “Other Areas of Municipal Interest” section.
- 24. AMO Communications, AMO Watchfile, May 12, 2022, In This Issue** –
- Provincial Election watch.
  - Call for nominations to AMO Board of Directors.
  - PF Marshall Awards – Call for Submissions for 2022.
  - AMO 2022 Early Bird registration rate ends tomorrow!
  - Request for provincial delegation meetings now open.
  - Advanced Land Use Planning Training – A Deeper Dive: May 31 virtual session.
  - Jump-start your digital transformation with an e-signature solution.
  - Have you reported your energy consumption yet?
  - Canoe vendor spotlight: CORE, Vaisala.
  - Streetlogix info session May 26.
  - Blog- Let’s talk about Energy Training.
  - A digital CRM/311 solution for municipalities.
  - Register for OMSSA’s Anti-Black Racism workshop.
  - Careers: Wellington North, MNDMNR, Huron East and Clarence-Rockland.
- 25. ROMA Insider: Rural Attainable Housing Task Force** – The Attainable Housing Task Force is comprised of experts with backgrounds in housing policy planning and development, as well as municipal staff and ROMA Board members. With the survey results in mind, as well as priorities outlined in ROMA’s Opportunities for Rural Ontario in a Post-COVID-19 World action plan, the group will focus on three main areas of advocacy for rural Ontario:
- Attainable housing and purpose-built rentals.
  - Barriers to development in rural Ontario.
  - Strategies to incentivize housing development in rural communities.
- 26. AMCTO (Assoc of Mun Clerks and Treas of ON)** – Ontario Party Platform Briefing Notes.
- 27. NNPCN (Near North Palliative Care Network) Live Butterfly Release 2022** – The 13<sup>th</sup> annual Live Butterfly Release will take place this Jul 9, and will be a celebration of life and a day to remember those lost to us throughout the COVID-19 pandemic.
- 28. Blue Sky Net, Tech-Talk May 2022: Approaching Digital Transformation at your Place of Work** – This month’s Tech-Talk covers the topic of digital transformation at your place of work. You will learn how to approach digital transformation on both the human and technological level in order to ensure a successful endeavour. The Business Technology Improvement Fund is still accepting applications, if you’re full-time business seeking an e-business technology upgrade, please visit [www.blueskynet.ca/btif](http://www.blueskynet.ca/btif).
- 29. Muskoka Algonquin Healthcare, MAHC Seeking Patient Experience Partners, News Release** – For full details on requirements and the ideal qualities of a Patient Experience Partner, visit [www.mahc.ca/PEPApplication/](http://www.mahc.ca/PEPApplication/).

- 30. Muskoka Algonquin Healthcare, Release, CEO Blog, Engaging a Patient and Family Voice at MAHC** – This blog has been written by Vickie Kaminski, Interim President and CEO at Muskoka Algonquin Healthcare, to read please visit [www.mahc.ca](http://www.mahc.ca).
- 31. North Bay Parry Sound District Health Unit, News Release, Put a Spring in Your Step and Get Out Walking!** – Health Unit is in partnership with the Town of Mattawa and the Stay On Your Feet coalition has launched spring in your step – a six-week walking campaign to promote individuals 55 years and older to get out and walk.

**85-22 Flowers, Wood**

THAT we support **Township of Rainy River** – Connecting Link Program that care and maintenance of these Connecting Links in small or rural municipalities be returned to the MTO (Ministry of Transportation). CARRIED

With specific maintenance concern identified as Mountainview Rd between Hwy 11 and Hwy 124.

**INFORMATION – COVID-19**

- 32. Ministry of the Solicitor General Assistant Deputy Minister, Conclusion of COVID-19 Enforcement Support Line**, On Mar 31, 2020 MSG established the toll free Covid-19 Enforcement Support Line available to police officers and other enforcement personnel, effective Apr 27, 2022 all remaining measures, directives and orders ended with the exception of the masking and face covering requirements that will remain in place in certain settings until Jun 11, 2022 unless extended or revoked.
- 33. North Bay Parry Sound District Health Unit, News Release, Health Unit Supports Congregate Living Settings Increase Their IPAC Measures** – If you are looking for information on IPA measures visit the Health Unit’s website at [www.myhealthunit.ca/COVID-19](http://www.myhealthunit.ca/COVID-19).
- 34. North Bay Parry Sound District Health Unit, Public Service Announcement, COVID-19 Vaccine Clinics This Week, By Appointment or Walk-in** – The following clinics are taking place this week:
- Callander, Mattawa, North Bay, Parry Sound.
- 35. North Bay Parry Sound District Health Unit, Public Service Announcement, COVID-19 Vaccine Clinics This Week, By Appointment or Walk-in** – The following clinics are taking place this week:
- East Ferris, North Bay, Parry Sound, Sturgeon Falls, Sundridge.
- 36. North Bay Parry Sound District Health Unit, News Release, COVID-19 Vaccine Clinics are Back on the Move!** – Mobile Vaccine Clinic is on the move again, locations/dates/times [www.myhealthunit.ca/GetVaccinated](http://www.myhealthunit.ca/GetVaccinated).

**ADDITIONAL/ROUND TABLE/NOTICE OF MOTION  
CLOSED SESSION**

**86-22 Wood, Flowers**

THAT we proceed into Closed Session in order to address a matter pertaining to; security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor/client privilege, including communications necessary for that purpose. Time 7:26 pm. CARRIED

**87-22 Wood, McLaren**

THAT we come out of Closed Session. Time 7:49 pm. CARRIED

**ADJOURN**

**88-22 Flowers, McLaren**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Jun 13, 2022. CARRIED

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Mayor Lynda Carleton  
BP/ss.

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Clerk Administrator Brenda Paul, AMCT