

**TOWNSHIP OF MACHAR
MINUTES – REGULAR MEETING
TUESDAY, November 13, 2018**

Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; nil.

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Bart Wood and Neil Scarlett. Staff present: Clerk Administrator Brenda Paul and Superintendent of Public Works Stephen Scarlett. Guest observing: Cindy Ord.

BUSINESS

1. Oct 9, 2018 minutes, Resolution

Councillor Wood posed a question regarding the 2018 Fire Budget amount, citing the Fire Dept monthly Income Statement provided, as it indicates Machar share \$171,495. Committee member Councillor Scarlett indicated this has been addressed at Committee and the figure should be \$166,344 approved by both South River and Machar, whereas only South River approved \$171,495. The figure should not have been increased to the additional amount. Councillor Wood queried whether we could have Fire Dept monthly Income Statements at Council. Consideration ensued in comparison to other Committees and Committee work becoming Council work. The issue around 2018 Fire Budget is an isolated case, and current policies will remain as is.

195-18 Scarlett, Wood

THAT we adopt minutes of Oct 9, 2018. CARRIED

a. South River reply District of Parry Sound Municipal Association Spring meeting...

Reply indicates South River has agreed to co-host however Machar will have to take the lead and South River will provide persons to work on the day of the event. South River will be undergoing job restructuring within the office and will take several months to transition. For this reason, they will not be able to take a role in organizing of meals or door prizes. Consideration ensued. Names suggested for catering. Machar Admin to proceed.

196-18 Wood, McLaren

THAT we agree to co-host the District of Parry Sound Municipal Assoc Spring Meeting on Fri, Apr 26, 2019 with Machar making the preparations and South River staffing the event. CARRIED

2. Zoning Request 5-170, Resolution

Citizen expresses concern regarding current real estate listing with respect to being able to develop the property due to flood plain/swamp/wetland and citing several items of rationale. The shoreline is zoned EP as is a creek running through the property. The listing advises of the EP zoning. The EP zoning is supported by the Ministry of Natural Resources and Forestry. Outside of the EP zoning is zoned Shoreline Residential and there appears to be a building envelope available within the SR zoning. Citizen further addresses concern regarding the lake frontage listing for the property. CGIS measurement is comparable to the listing information. Consideration ensued. We cannot prohibit development from occurring on this property if the regulations for permitted uses can be satisfied and if the appropriate approvals have been obtained. It would then be within the owner's legal right to proceed with development.

197-18 Scarlett, McLaren

THAT we instruct Administration to reply 5-170 as discussed and per previous. CARRIED

3. Consent Application 4-262, Resolution

Detailed proposal received. Consideration ensued. The applicant is proposing to create 1

additional lot by severing Lot #2 into 2 separate lots and proposing to eliminate the lot frontage of Lot #1 on Eagle Lake by adding these lands to Lot #3. The lot frontage on Lot #1 is by road allowance. Due to the current lot configuration, development on Lot #1 would be limited to areas approximately 250-300 metres from Eagle Lake (due to the road allowance and limited lot frontage on Eagle Lake). The proposal is to create an additional lot with usable frontage on Eagle Lake, and therefore would increase the intensity of residential uses on Eagle Lake. Our planner's review indicates there are a number of detailed sections of the Official Plan for which the applicant must demonstrate conformity, including an Environmental Impact Study and a Lake Capacity Study. Clerk Administrator has inquired with our planner and been advised that the applicant and his agent are aware of the requirements.

198-18 Wood, Scarlett

THAT we instruct Administration to reply 4-262 Consent Application as discussed and per Planner's report. CARRIED

4. Pay List by Fund for Oct, Resolution

Mayor Carleton queried garage doors appear less than budget. Superintendent of Public Works advised 2 more are coming. Additional questions posed and answered.

199-18 McLaren, Scarlett

THAT we authorize Pay List by Fund as of Oct 31, 2018: \$542,921.51. CARRIED

a) Council Committee Expense Record at end of Nov

COMMITTEES

5. Machar Public Works minutes of Oct 11, 2018, Resolution

Mayor Carleton inquired on Fit for Duty policy from CUPE. We're awaiting reply.

Further to a citizen concern expressed at Meet the Candidate's Night, inquiry posed to Mikisew Provincial Park about where grey water is going. A/Park Superintendent advises the largest source of grey water by far would be comfort station showers and sinks. This water is processed through the same septic beds as black water. They have a couple of vault toilets with hand washing sinks that go into class 2 leaching pits. All sewage system designs used in ON Parks are approved by MOE (Ministry of the Environment) through the issuance of an Environmental Compliance Approval.

Council updated on Eagle Lake Rd project. A further meeting was held with our consultant and the contractor on Nov 7, 2018 for discussions regarding payment, repair and remedy. Repairs were to happen immediately and a proposal forthcoming from the contractor. The repairs didn't take place as expected and the proposal hasn't yet been received. In response to citizen concerns being expressed, Council considered a Statement – Eagle Lake Rd to provide information to citizens and be posted to the website. Additionally, the President of the Eagle Lake Conservation Association has contacted Admin to put an item in their newsletter to advise citizens. We appreciate the support.

200-18 Wood, McLaren

THAT we accept Public Works minutes of Oct 11, 2018. CARRIED

201-18 Scarlett, McLaren

THAT we approve Statement- Eagle Lake Rd for posting to the website. CARRIED

6. South River Machar Medical Centre minutes of Oct 16, 2018, Resolution

202-18 Wood, McLaren

THAT we support motions 1-3 as contained in Medical minutes of Oct 16, 2018; adopt the minutes, Pay List/Budgetary Control, now adjourned until Jan 15, 2019... CARRIED

7. South River Machar Culture and Rec minutes of Oct 3, 2018, Resolution

Discussion ensued on Seniors' request for funding of exercise classes at the Friendly Circle. We're at the end of 2018 Culture and Rec budget, Committee will consider next year during budget process for 2019 programs to be provided.

203-18 Scarlett, McLaren

THAT we support motions 28-30 as contained in Culture and Recreation minutes of Oct 3, 2018; accept the minutes, Income Statement/AP Ledger, meet again on Nov 7, 2018... CARRIED

8. South River Machar Arena minutes of Oct 3, 2018, Resolution

Day Camp Program experienced a loss for the 1st time in several years; \$6,323.46 divided by 2, paid by South River and Machar. Contract is 4 years starting in 2018 and has a clause if there is an operating loss of greater than \$1,500.

a) Farm Credit Canada – Agri Spirit Fund reopens in 2019

Email received and fund information research reviewed. Clerk Administrator to provide package to Committee Chairperson Deputy Mayor McLaren for next Arena meeting. Arena Manager has been waiting for a return call on Arena Generator for several meetings.

204-18 Wood, McLaren

THAT we support motions 48-50 as contained in Arena minutes of Oct 3, 2018; adopt the minutes, AP Ledger/Income Statements, Arena Manager's Report, FURTHER THAT motion 51 or the minutes be amended for correction. CARRIED

9. Central Almaguin Planning minutes of Oct 17, 2018, Resolution

205-18 Wood, Scarlett

THAT we acknowledge Planning minutes of Oct 17, 2018. CARRIED

10. Almaguin Clerks Group Integrity Commissioner Update & By-Law, Resolution

RFP previously reviewed, 6 proposals received and evaluated by Clerks Group representing 12 municipalities, that have partnered together to meet the legislative requirements imposed by the Province and for cost efficiency.

206-18 Wood, McLaren

THAT we give 1st, 2nd, 3rd and final reading to By-Law No. 15-18; being a by-law to appoint an Integrity Commissioner. CARRIED

11. Parry Sound EMS (Emergency Medical Services) Advisory minutes of Oct 10, 2018, Resolution

207-18 Scarlett, McLaren

THAT we acknowledge EMS minutes of Oct 10, 2018. CARRIED

a. Town of Parry Sound requests municipalities rep 2018-22 be appointed as soon as possible

Council instructed to review with Councillor Flowers.

12. E Parry Sound Veterinary Service annual meeting minutes of Mar 22, 2018, Resolution

208-18 McLaren, Wood

THAT we acknowledge East Parry Sound Veterinary Service minutes of Mar 22, 2018. CARRIED

13. Joint Building permit summaries for Oct, Resolution

209-18 Wood, Scarlett

THAT we acknowledge Building Permit summaries for Oct 2018. CARRIED

INFORMATION

14. **Township of McKellar** – Resolution 2018-317 Government of Ontario & AMO – Governance
15. **Township of Joly** – Notice of Complete Application & Public Meeting for November 13, 2018 Concerning a Proposed Zoning By-Law Amendment; A complete application by the Township of Joly is being processed for a Zoning By-law Amendment for lands described as: Part of Lot 4 Concession X shown as Part 2 on plan 42R-20993 to the immediate east of the Joly Township Municipal Office
16. **Township of Joly** – Notice of Complete Application & Public Meeting for November 13, 2018 Concerning a Proposed Zoning By-law Amendment; A complete application by 2602968 Ontario Ltd. Is being processed for a Zoning By-law Amendment for lands known as the Sundridge South River Airpark described as: Parts of Lot 7 and Lot 8, Concession XIII shown as Parts 2, 3, 5, and 6 on plan 42R-6474; and part of Lot 9 Concession XIII shown as Parts 1 and 2 on plan 42R-12837 more particularly known as 521 Airport Road in the Township of Joly, District of Parry Sound
17. **Village of Burk's Falls** – Almaguin Highlands Regional Economic Development Strategic Plan has been received by the Steering Committee and the Village, is now open to Councils and the public; The AHRED Strategic Plan is a unified representation of a regional public consultation process and the many factors that impact growth in the Almaguin Highlands; Regional Stakeholders, from residents to community leaders, are encouraged to read the Plan as it provides a sense of optimism, promotes collaboration and highlights a vision for moving forward
18. **Almaguin Highlands Chamber of Commerce** – Regional Economic Development (RED) Strategic Plan as a necessary precursor to the development of the RED Department; The RED Strategic Plan can be accessed using the following link: <https://1drv.ms/b/s!ArJ7eS0ubSKxgdI98WqiF-T63MmYZA>
19. **Almaguin Adult Learning Centre** – November Calendar of Events and Meals on the Bus update
20. **Housing and Community Services** – DSSAB National Housing Day 2018; A Celebration of Affordable Housing Success Stories, Tuesday, November 27, 2018 Stockey Centre-Prelude Room 10:30am-1:30pm; RSVP to jyoung@psdssab.org by Friday, November 23, 2018
21. **West Parry Sound Health Centre Parry Sound District EMS** – Toy Drive East Side Donation
22. **Ontario Business Improvement Area Association**- Province of Ontario partners with OBIAA to provide grants to help Ontario's "main street" businesses go online; Two types of grants available, Digital Transformation Grant, Digital Service Squad Grant; Applicants will access the grant process through the Grant Program Portal, which will be available on October 15 on the Digital Main Street website at www.digitalmainstreet.ca/ontario
23. **MPAC** – In Touch – October 2018; MPAC's year-end activity enhancements support municipalities; MPAC at a glance: new guide helps explain property assessment; Update on Canadian Tire Corporation assessment appeals; Share your feedback
24. **Northeastern Ontario Rail Network** – update on recent activities; NDP and PC political statements endorsing the return of passenger rail to northern Ontario; NEORN has advocated for the needed rail service; Municipalities have forwarded council resolutions supporting the needed rail service; PC election promise was to "bring back full passenger rail service to the North"; The need for passenger rail service has not diminished
25. **AMO Federal Gas Tax Program** – AMO's 2017 annual report is now available; communities own and operate much of Ontario's infrastructure; the Fund provides permanent and stable funding to help us build and maintain it; Township of Machar has invested \$573,101 in three infrastructure and capacity-building projects worth \$958,769 since the federal Gas Tax Fund was established in 2005
26. **AMO Policy Update** - AMO Recommendations: Bill 36 Ontario Cannabis Statute Law Amendment Act, 2018; AMO'S recommendations for amendments: Cannabis retail stores are located only in commercially zoned areas; funds the province receives from the federal government, of which \$40 million to be shared with municipal governments
27. **AMO Communications Policy Update** – Bill 47: Making Ontario Open for Business Act; Cannabis Act Passed; Municipal Council Considerations; Bill 34, Green Energy Act Repeal Act, 2018; Ontario Consulting on New Climate Change Plan; Full Producer Responsibility for Waste Diversion Program; Fire Regulations – Update; AMO Events and Training Update
28. **AMO Policy Update - Bill 36 Ontario Cannabis Statute Law Amendment Act - Ready for Legislative Approval**; Standing Committee on Social Policy completed its work today and the Bill will be report to the Legislature for 3rd Reading and anticipated Royal Assent for October 17, Committee made only one change, amount of cannabis sold at one time to an individual is limited to 30 grams, in line with individual possession limits under federal legislation, Bill 36 will be the framework for sales, retailer licensing, store licensing, places of use and other cannabis rules, AMO will now focus on the regulation-making process to try to safeguard municipal input to the AGCO on siting and buffers from sensitive sites, Municipal staff need to understand the Bill and be ready to respond to inquiries about where people are able to use cannabis in public and manage nuisance complaints, should also begin to research the information needed by council to take a decision on whether to opt-out of retail licensing which is required before January 22, 2018, Bill 36 exempts retail stores from municipal business licensing and land use planning,

Standing Committee chose not to explicitly require only areas zoned for commercial use as eligible for cannabis retail operations, municipal governments will share at least \$40 million of the provincial portion of the federal cannabis excise tax to help manage the transition to legal recreational cannabis. Individual municipalities will have access to at least \$10,000 and more if cannabis retail stores are to be located in their communities. The no opt out contribution is a rate per household, Public Health Units are responsible for enforcing places of cannabis and tobacco use including prohibitions on use in enclosed workplaces, near playgrounds and restaurant and bar patios, among others. Municipal governments are able to set stricter rules for use of tobacco and cannabis. Councils will need to consider community needs along with likely increase enforcement costs where more restrictions occur, Retail establishments, licensed by the Alcohol and Gaming Commission of Ontario (AGCO), will open on or after April 1, 2019, Police forces are responsible for unlicensed storefronts

29. **AMO Communications Policy Update** - Making Ontario Open for Business Act; Cannabis Act Passed; Municipal Council Considerations; Bill 34, Green Energy Act Repeal Act, 2018; Ontario Consulting on New Climate Change Plan; Full Producer Responsibility for Waste Diversion Program; Fire Regulations – Update; AMO Events and Training Update
30. **AMO Watchfile Oct 4, 2018 In This Issue**
- AMO's 2017 Federal Gas Tax Report available now.- Changes to federal tax exemption for local elected officials. - AMO's new council term training.- 2019 AMO AGM and Annual Conference dates.- LAS Sewer and Water Line Warranty webinar.- Excess soil: Resources.- Career with King Township.
31. **AMO Watchfile Oct 11, 2018 In This Issue**
- 2018 Municipal Election - AMO's Ontario Votes website going live soon!- 2019 ROMA Conference - Register today!- AMO's new council term training.- 2019 AMO AGM and Annual Conference dates.- LAS Blog: Pavement Assessment - PCI, IRI, EIEIO.- Careers with Haldimand County and Port Colborne.
32. **AMO Watchfile Oct 18, 2018 In This Issue**
- AMO's new council term training.- 2019 AMO AGM and Annual Conference dates.- Investment Basics in Milton.- Upcoming webinars: LAS Road & Sidewalk Assessment Service.- LAS Blog - Natural Gas price announcement.- Upcoming event: Electric Fleets.- Career opportunities.
33. **AMO Watchfile Oct 25, 2018 In This Issue**
- AMO's Municipal Election Results website a success!- AMO's new council term training.- 2019 AMO AGM and Annual Conference dates.- ROMA Conference - The Conference for Rural Municipalities.- Investment Basics in Milton.- Digital Signatures Town Hall webinar.- Road and Sidewalk Webinars - registration open.- Upcoming event: Fleet Management.- Careers with LAS and City of Toronto.
34. **AMO Watchfile Nov1, 2018 In This Issue**
-Full producer responsibility for Blue Box.-Water bottling permit moratorium extension proposed.- Implementation of tax changes for elected officials starting in 2019.-AMO's new council term training.-2019 AMO AGM and Annual Conference dates.-Investment Basics in Milton.-LAS Blog: The Vampires in your Home.-Upcoming event: Fleet Management.- Careers with City of Hamilton, Toronto, Clarence-Rockland and Halton Region.
35. **AMO Communications** - 2019 ROMA AGM & Annual Conference Registration Information
36. **ROMA Communications** – ROMA Insider – November 2018 Edition; 2019 ROMA Conference: Rural Matters January 27-29, 2019; Recreational Cannabis is Now Legal; Rural Ontario Institute; Infrastructure Funding; Stay Tuned: Opp Court Costs and Energy Matters; LAS: Road and Sidewalk Assessment Program
37. **AMCTO Legislative Express** – Policy Spotlight: Recreational Cannabis Becomes Legal in Ontario; Policy Updates; Bills & Lawmaking; Resources; Contact Us
38. **Canada Safety Council** – CSC is a national, non-government, not-for-profit organization dedicated to safety, mission is to lead in the national effort to reduce preventable deaths, injuries and economic loss in public and private places throughout Canada; Floods are the most common hazard in Canada; free booklets, fill out order form and fax it to 613-739-1566 or email to csc@safety-council.org
39. **NB Parry Sound District Health Unit** – Talking Pot with Youth – A Cannabis Communication Guide for Youth Allies
40. **NB Parry Sound District Health Unit** – Protect Yourself, Protect Others – Get the Flu Shot
41. **North Bay Parry Sound District Health Unit** – Health Unit Launches Campaign to Encourage Needle Exchange
42. **Municipal World Magazine** – Breaking through the municipal glass ceiling; Communities of Tomorrow (Part 1); A recipe for strategy, storytelling & success in Saugeen Shores; The struggle behind conscious leadership; Preparing for the workplace future; Quality is in the eye of the beholder; New forms of civic leadership in mid-sized cities; The future of rural banking (Part 2); A battle of priorities; Incentivizing new rental construction; Cyber liability and privacy breaches
43. **Ministry of Tourism, Culture and Sport** – Submit a nomination for the Ontario Medal for Good Citizenship; Recipients will be invested by the Lieutenant Governor of Ontario at a ceremony to held at Queen's Park, in winter 2019 www.ontario.ca/honoursandawards
44. **Youth Volunteer Canada** – Volunteer Canada has a free online tool to help organizations across the country to recruit youth between the ages of 15 to 29; To register for the platform send an email to cristell@volunteervictoria.bc.ca

- 45. **OMAFRA** – Scaling up for wholesale event in North Bay – December 13th 2018 to support farmers, producers and value added food entrepreneurs ; Workshop is based on the Selling Beyond Farmgate curriculum developed by Local Food and Farm Co-ops on behalf of the Agricultural Management Institute
- 46. **OMAFRA - Farm 911 – Emily Project** is a program that encourage agricultural landowners to have entrances to their vacant land assessed for a civic address; a civic address assigned to a property entrance , a 911 roadside sign could be installed, helping first responders to more easily locate the entrance in the event of an emergency
- 47. **Municipal Monitor Magazine** – Municipal Human Resources; The Other Asset Management Plan; Grants on Tap; High-Tech Help; Electronic Voting in Municipal Elections; Special Section
- 48. **Heritage Matters Autumn 2018** – Shifting the narrative; All land is sacred; To be dignified, stylish and Black in the 19th century was to defy expectations; Faith buildings in the age of Spiritual, not Religious; Kensington Market: Hidden histories; Preserving the Huronia Regional Centre; Chinese Immigration 9: Certificates that produced non-citizens; Remembering our ancestors; A prison town’s difficult heritage; Driftscape – A critical exploration; The Canadian Rohingya – Telling the full story; Frost on the bedroom walls: Sharing women’s stories in public spaces; Portraits of a vanishing Canada; Canada’s newest landmark: The Canadian National Holocaust Monument, Pimachiowin Aki – Canada’s Newest World Heritage Site, Opening the doors to acceptance and understanding

ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

High Speed Internet

Mayor Carleton brought forward an update from Northern Lights Telecommunication Services. Councillor Wood suggested reviewing the fibre optic trunk available to Eagle Lake. Superintendent of Public Works advised fibre optic trunk is available to Bray Lake as well. Councillor Wood will provide contact for fibre optic to Admin.

CLOSED SESSION

210-18 Scarlett, Wood

THAT we proceed into Closed Session in order to address a matter pertaining to; personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations. Time 8:10 pm. CARRIED

211-18 Wood, Scarlett

THAT we come out of Closed Session. Time 8:48 pm. CARRIED

Council Remuneration

212-18 Scarlett, McLaren

THAT we give 1st, 2nd, 3rd and final reading to By-Law No. 16-18; being a by-law respecting remuneration and expenses for members of Council. CARRIED

ADJOURN

213-18 Scarlett, Wood

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Nov 26, 2018 or per Procedural By-Law. CARRIED

Mayor Lynda Carleton

Clerk Administrator Brenda Paul, AMCT

BP.