

TOWNSHIP OF MACHAR
AGENDA – REGULAR MEETING
Tuesday, October 11, 2022

Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; nil.

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Blair Flowers, Bart Wood, and Neil Scarlett. Staff present: Clerk Administrator Brenda Paul and Treasurer Deputy Clerk Angela Loney.

Guest scheduled by teleconference: Rebecca MacDonald, CPA, Pahapill and Associates Professional Corporation. Guests present observing: Kathy Schoenberger, Pearl Ivens and Mark Smuck.

GUESTS

2021 Financial Statements

CPA presented the 2021 Financial Statements indicating we had a clean audit, no issues. Consolidated Schedule of Tangible Capital Assets indicates Additions and betterments of \$468,635 compared to Annual amortization of \$724,014. Reserve balances are healthy and appropriately available. Municipal Debt is for the Fire Dept. Long Term Commitment is the North Bay Regional Health Centre. 2021 Municipal Surplus of \$447,914 consists of \$245,000 additional revenues and \$203,000 less in expenditures. CPA thanked the Clerk Administrator and Treasurer Deputy Clerk for their work. Mayor Carleton inquired about having more debt. Discussion ensued. The municipality is financially viable and able to fund our contribution to capital projects. The Clerk Administrator commented audit goes well.

142-22 Flowers, Wood

THAT we approve Consolidated Financial Statements Dec 31, 2021 and Trust Funds Financial Statements year ended Dec 31, 2021. CARRIED

BUSINESS

1. Adoption of Sep 12, 2022 minutes, Resolution

143-22 Scarlett, Flowers

THAT we adopt Sep 12, 2022 minutes. CARRIED

2. 2023 OPP (Ontario Provincial Policy) Annual Billing Statement

Reviewed. Package contains 2021 cost reconciliation. Grand Total Billing for 2023 is \$219,971 compared to \$219,376 in 2022 (up \$595). OPP 2023 Estimated Base Services and Calls for Service Cost Summary estimated Jan 1-Dec 31, 2023, OPP Calls for Service Billing Summary estimated Jan 1-Dec 31, 2023, OPP 2023 Calls for Service Details calendar years 2018-2021 also provided.

3. MPAC (Municipal Property Assessment Corp) Public Education Program

MPAC has created a digital toolkit to help property owners learn more about Ontario's property assessment and taxation system available at www.mpac.ca. Frequently Asked Questions: When is the next province-wide Assessment Update? The Ontario government postponed the 2020 Assessment Update due to the pandemic. Property assessments for the year 2022 and 2023 property tax years will continue to be based on the Jan 1, 2016 current values. This means assessments will be the same, unless there has been changes to your property, eg new building.

4. AMO (Assoc of Municipalities of Ontario) Policy Update - Proposed Regulations Under The Strong Mayors, Building Homes Act, and Federal Cannabis Act Review

Proposed regulations under The Strong Mayors, Building Homes Act: comments are due by Oct 13, 2022 and the regulations are proposed to be in effect by Nov 15, 2022. An accompanying Minister's

Regulation proposal sets out many of the requirements for exercising the new Head of Council powers included in the Act. The proposed regulations require: that a Head of Council veto of a Council decision and direction to staff must be provided in writing to the Clerk and CAO, that powers related to municipal organization and hiring and firing division heads can only be delegated to Council and the CAO, that the Head of Council propose a Budget by Feb 2 of each year, allowing Council 30 days to propose by-laws to amend the proposed budget, after which the Head of Council would have 10 days from the Council review period to veto Council amendments, and Council would then have 15 days to overturn a veto with a 2/3 majority. AMO also notes that the decision to use any of the powers contained in the Strong Mayors, Building Homes Act, 2022 by the Head of Council is discretionary. The federal government has announced a review of the Canadian Cannabis Act, as required by the legislation. As an initial step in the legislative review, an online engagement process has been launched. This includes a discussion paper and associated questionnaire for all Canadians, and a specific discussion paper and feedback process for First Nations, Inuit and Metis peoples. Both consultations are open until Nov 21, 2022. AMO will continue advocacy on cannabis throughout this 18-month process and will share further consultation opportunities as they arise.

5. Pay List by Fund for Sep, Resolution

Reviewed. Questions asked and answered; Canada Post voter kits mail out, marker maintenance.

144-22 McLaren, Scarlett

THAT we authorize Pay List by Fund as of Sep 30, 2022: \$180,901.39 Grand Total. CARRIED

COMMITTEES

6. Shared Services Monthly Reports for Aug; Arena and Fire

Reviewed. Items attached: Arena Chief Operator's Report for Aug (new stove expected in early Sep to complete the kitchen upgrade), Fire Chief's Monthly Report (includes Calls for Service graph), Income Statement (Arena Revenues at 49% and Expenditures at 67%), AP Ledger (Arena Aug), Income Statement (Fire Revenues at 66% and Expenditures at 40%), AP Ledger (Fire Aug).

Mayor Carleton inquired regarding the house fire on Jasper St. Several fundraisers are in progress, Councillor Scarlett has donated his \$500 Volunteer award to the family, draw/jars at the Hardware, and a Trust Fund account has been set up at Kawartha Credit Union, dance upcoming at the Legion.

7. Shared Services Agreement, Resolution

South River has provided the Word version of the 2019 Agreement with the revision for a 2 year term. Article 6 has also been amended to show the 15th of the month, rather than a week prior to the 2nd Council meeting (this is when the Manager Reports, AP Ledgers and Income Statements are provided to us from South River). Mayor Coleman issued a statement dated Sep 30, 2022. The statement says Machar intends to pay their share of the costs for the shared services of Arena and Fire 2021 and 2022. Councillor Flowers queried this statement and our Sep 29, 2022 letter was referenced: Approval of same (the agreement) would enable us to pay the 2021 over budget amount for Arena, and we again request lower budgets for the 2022 amounts. Deputy Mayor McLaren queried apportionment provision for a reserve fund. Councillor Wood confirmed we should have an amount we're willing to do. The Clerk Administrator indicated this is usually part of the proposed budget process. Mayor Carleton inquired on 1st, 2nd, 3rd and final passing of a by-law, further to a question at Candidate's Night. The Clerk Administrator advised readings can be split between 1st, 2nd, and 3rd, final however this will create delays (and duplication of work). It isn't always efficient, nor timely and it's difficult to determine when the public response would want it. In this particular instance, it would delay the signing of the agreement until a further meeting. Council consensus was it's an individual consideration dependant on circumstances for each matter. Councillor Scarlett brought forward concerns received from citizens regarding this matter and timing. The citizens concerns are election tampering (interference/influence) is a crime. Mayor Carleton indicated that she'll look into it.

145-22 Wood, Scarlett

THAT we give 1st, 2nd, 3rd and final reading to By-Law No. 16-22; to enter into an agreement for Shared Services (Arena and Fire) with the Village of South River. CARRIED

8. South River Machar Library/Medical Boards, Resolution

Thank you to our Citizen Board members for your service from 2018-2022. We appreciate your hard work and commitment to our community. New appointments are now required for the following Boards for the next Council term 2022-2026: Library (2) and Medical Centre (1). Please submit your interest and qualifications in writing indicating the applicable Board prior to 3 pm on Thu, Nov 10.

146-22 McLaren, Scarlett

THAT we advertise for Citizen appointments to Boards for the term 2022-2026: Library and Medical Centre. CARRIED

9. Machar Public Works minutes of Sep 15, 2022, Resolution

147-22 Scarlett, Flowers

THAT we approve Public Works minutes of Sep 15, 2022, including 2022 Landfill Capacity Update increased to 387 years, installation of guardrails, and budget line 50-06-0370 \$115,000 transferred to Public Works reserve to carry over for 2023. CARRIED

10. Machar Haunted Halloween Walk Oct 29, 2022, Resolution

Councillor Scarlett provided an update, still recruiting volunteers, in conjunction with Crystal Cave and Kidd's Home Hardware. Special Event Application Form completed and to be submitted. Insurance certificate obtained. Poster completed and provided tonight. Thank you Carly Paul.

148-22 Scarlett, Flowers

THAT we approve application to Ontario Parks; Mikisew Provincial Park for the Haunted Halloween Walk. CARRIED

11. Joint Building Committee minutes of Sep 15, 2022, Resolution

Reviewed. Truth and Reconciliation Day discussed as a statutory holiday, consensus in favour.

149-22 Scarlett, McLaren

THAT we appoint Joint Building minutes of Sep 15, 2022, including cancellation of the Nov and Dec meetings. CARRIED

12. Joint Building Committee operations; office is closed for public access

Reviewed. Committee member Councillor Wood advised he wasn't aware as the email came after the meeting. The Clerk Administrator clarified that we think the office has been Closed since Covid.

13. Joint Building Committee permit summaries for Sep, Resolution

150-22 Flowers, Wood

THAT we accept Joint Building permit summaries for Sep 2022; Machar 34 permits, project values \$5,992,500. CARRIED

14. Almaguin Clerks Group; RFP for Integrity Commissioner closes Oct 27, Resolution

151-22 Wood, McLaren

THAT we acknowledge joint RFP for Integrity Commissioner. CARRIED

15. Almaguin Clerks Group; Joint Compliance Audit Committee, Resolution

New by-law required as a new member has been appointed to the Committee. The Joint

Compliance Audit Committee shall ensure that the provisions relating to election campaign finances under the Municipal Elections Act are not contravened and ensure compliance when requested.

152-22 McLaren, Scarlett

THAT we give 1st, 2nd, 3rd and final reading to By-Law No. 17-22 to establish a Joint Compliance Audit Committee and appoint Committee members for the 2022 municipal election period. CARRIED

16. Almaguin Clerks Group; Solicitor General Update – Community Safety and Policing Act, 2019 and OPP Detachment Boards

The ministry is working towards an in force date between fall 2023 and winter 2024. At this time, they are working to finalize proposed compositions for OPP detachment boards by Nov 30, 2022.

17. District of Parry Sound Social Services Admin Bd; \$10/day Childcare program, Sep CAO Report

INFORMATION

- 18. Municipality of Brighton Resolution**, Looking for support regarding changes to be made to the Healthcare Connect System for Members of the Canadian Armed Forces, changes to permit the registration of military personnel into the Healthcare Connect System once those Canadian Forces Members are provided with a release date
- 19. Municipality of Brighton Resolution**, Requests that the Government of Ontario provide funding and change legislation to allow the College of Physicians & Surgeons of Ontario (CPSO) to implement the changes proposed in their letter to the Minister of Health on Aug 18, 2022, and further that the Government of Ontario develop a similar tuition program to attract family doctors to underserved areas of Ontario
- 20. Township of McGarry Resolution**, To send a letter to the Ministry of Municipal Affairs and Housing to study the merits of allowing the recall of municipal councillors under carefully prescribed circumstances, including displays of hatred, misogyny and all forms of discrimination; and facilitate strengthened and ongoing orientation and training session for Councils, local boards, and committees
- 21. Municipality of Grey Highlands Resolution**, Speeding has become a growing concern on our residential streets, therefore be it resolved that the municipality of Grey Highlands lobby the Ministry of the Solicitor General to increase the fines for all levels of speeding
- 22. Almaguin Highlands Chamber of Commerce**, Business After Hours is Back, Tue, Oct 18 - 6 pm at Fork on Main in Kearney, RSVP by Mon, Oct 17
- 23. Muskoka Algonquin Healthcare, New Equipment Supports Endoscopic Ultrasound**, MAHC is pleased to introduce endoscopic ultrasound services at South Muskoka Memorial Hospital (SMMH), a special endoscope uses high-frequency sound waves to produce detailed images of the lining and walls of the digestive tract, chest and organs such as pancreas, liver and lymph nodes
- 24. Ministry of Municipal Affairs and Housing**, Local Government Week Oct 16-22, 2022 to increase public awareness of the important roles local governments play in our communities
- 25. Ministry of Natural Resources and Forestry (MNFR)**, offering webinar training sessions to answer questions you may have about the new regulations, policy and their implementation
MNFR will be providing the following online training sessions:
 - Phase 1 Regulations – Refresher: Oct 12 at 1:30pm
 - Phase 2 Regulation and Policy Overview: Oct 20 at 10:00am
 - Phase 2 Regulations for Practitioners involved in CA (conservation authorities) budgets and municipal levy apportionment: Nov 3 at 1:30pm
- 26. AMO Watchfile Sep 8, 2022 In This Issue**
 - Finalizing recovery strategies for five species at risk
 - Jump start your digital transformation with an e-signature solution
 - Pandemic recovery support for municipal health and safety programs
 - Canoe vendor spotlight: Rehrig Pacific Company
 - Get a quote for the LAS Road & Sidewalk Assessment Service
 - Blog: My experience as LAS' Marketing and Communications Intern
 - Investments 101 Workshops - Registration open!
 - Register for OMSSA's 2022 Forum on Sept 20-21
 - Careers: South Nation Conservation, Thessalon and Greater Sudbury

27. AMO Watchfile Sep 15, 2022 In This Issue

- Mainstage highlights of AMO 2022 Conference are available to everyone
- Funding for innovative energy efficiency initiatives
- MNRF webinar training sessions on *Conservation Authorities Act*
- Jump start your digital transformation with an e-signature solution
- Pandemic recovery support for municipal health and safety programs
- Canoe vendor spotlight: Cub Cadet
- Blog: A Day in the Life of a Risk Manager
- Webinar: Understanding electricity and natural gas
- Over 100 LED projects completed and still counting!
- It's back to school for energy training
- LAS is going to ORFA's Fall Professional Development Program
- Investments 101 Workshops - Registration open!
- Careers: Orillia, Windsor, Durham, and Gravenhurst

28. AMO Watchfile Sep 22, 2022 In This Issue

- Register for Bill 109 implementation and best practices webinar
- MNRF webinar training session on *Conservation Authorities Act*
- Jump start your digital transformation with an e-signature solution
- Pandemic recovery support for municipal health and safety programs
- Canoe vendor spotlight: Midwest Fire Equipment
- Investments 101 Workshops, Registration open!
- Have your say on a Net Zero future
- Ontario's 2022 Cybersecurity Conference
- Careers: Richmond Hill, Windsor, Simcoe, Niagara Region, and Brampton

29. AMO Watchfile Sep 29, 2022 In This Issue

- Register for Bill 109 implementation and best practices webinar
- Railways and Drainage Act Survey
- Third funding round for the Skills Development Fund
- MNRF webinar training sessions on *Conservation Authorities Act*
- Federal Enabling Accessibility Fund applications open
- Legislative review of the Cannabis Act announced
- AMO 2022-2023 training roster available now
- AMO's iconic New Head of Council Training & New Councillor Training is back
- ROMA 2023 Conference information
- Blog: How a New Zero Fire Hall Came to Be
- Canoe vendor spotlight: Firetrucks Unlimited (Ambulance Remount)
- Investments 101 Workshops – Registration Open!
- Hurricane Fiona in Canada appeal
- Ontario's 2022 Cybersecurity Conference
- FCM's Male Allyship training invitation to AMO members
- Careers: OPSBA, Niagara Region, Brampton, Simcoe County and PSDSSB

30. AMO Events, Mainstage Highlights of AMO Conference are available to everyone, free of charge you can look for the live links in the AMO Conference Program on the AMO website, you can also connect directly to AMOs YouTube channel and watch the videos at any time

31. AMCTO, Advocacy Update: Progress on Professional Development Days on Municipal and School Board Election Day, Ministry of Education wrote a memo to school boards encouraging boards to schedule a PD Day to support the facilitation of municipal and school board elections on Oct 24, 2022, as a result of the advocacy work, 2022-2023 calendars show that 64% of school boards have scheduled a PD day on municipal and school board election day in 2022

32. AMCTO, Advocacy Update: Participation in Accessibility for Ontarians with Disabilities Act(AODA) Review, The scope of the review will include the following considerations, Effectiveness and Evolution of the AODA, Building Awareness and Community Support, Compliance and Enforcement Incentives

33. AMTCO The Municipal Minute, Sep 14, 2022

- Could a lack of city planners hamper Ontario's war on the housing crisis?
- Ontario passes "strong mayor" legislation, giving Toronto, Ottawa mayors veto power
- Are Wilderness villages in northern Ontario an answer to the housing crisis or careless development?
- Canada releases report to advance work on the country's first national flood insurance program

- Regional conference brings together hundreds of Eastern Ontario reps
 - Ontario NDP MPP's plan to reintroduce bill to ensure new tenants pay what the last tenant paid
 - Ontario parents, daycare operators confused by provinces child care subsidy rollout
- 34. AMTCO The Municipal Minute, Sep 28, 2022**
 - Climate change effect on public transportation infrastructure to cost Ontario billions: FAO
 - Eastern Ontario tourism leaders plan for post-pandemic comeback
 - Municipalities band together to oppose federal boundary changes
 - Indigenous populations in Thunder Bay and Kenora may be undercounted, Officials say that's a problem
 - The changing face of the monarchy, What will happen to portraits of the Queen across northeastern Ontario
 - Nearly \$450,000 to revamp Dryden's Signature Trail
 - Hydro delay could price buyers out of new homes
 - Swastika Trail may finally be getting a new name
 - 35. Honouring the funeral of Queen Elizabeth II**, the federal government has announced a day off to coincide with the Queens funeral on Sep 19, and has encouraged the provinces to follow suit, provincial response to this announcement has been varied across the country, with some decisions still being made
 - 36. Rural Ontario Municipal Association (ROMA) Insider: See you at the Plowing Match**, Rural Attainable Housing: Task Force Offers Solutions, ROMA at International Plowing Match Sep 20-24
 - 37. ROMA 2023, Breaking Ground**, ROMA Annual General Meeting and Conference is back in person Jan 22-24, 2023
 - 38. CN In Your Community 2022, Proud To Be Your Neighbour**, In this report you will find information describing ongoing investments in the safety and strength of communities along our tri-coastal network, describes various national, regional and local initiatives, partnerships, and how we have and can collaborate
 - 39. N Bay Parry Sound District Health Unit, News Release**, Opportunity for Students to Receive their Routine and Recommended Vaccines
 - 40. N Bay Parry Sound District Health Unit, Public Service Announcement**, Health Unit Office in Parry Sound Closed Due to Water Damage until further notice and will notify the public when they are safely able to re-open
 - 41. N Bay Parry Sound District Health Unit, Public Service Announcement**, Health Unit in Parry Sound Re-Opens, COVID 19 Vaccine Clinic A Go
 - 42. N Bay Regional Health Centre**, Thank you for our annual payment, this support made it possible for us to invest \$10M towards digital diagnostic imaging equipment for our new health centre
 - 43. Police Services Board, Let's Remember Adam, Bus Cameras Resolution**, The East Ferris Police Services Board is convinced we must now proceed with the addition of the third component of the school bus safety program, camera equipped stop arms to ensure safety compliance
 - 44. Northeastern Ontario Tourism, Sep 2022**, Industry News, Canada Digital Adoption Programs Helps Tourism Businesses Capitalize on Digital Opportunities, Introducing the Ontario Staycation Tax Credit, CEBA and RRRF Loan Repayment Extended by Federal Government, Recovery Resources
 - 45. Federation of Ontario Cottagers Associations, New Septic System resources, FOCA Fall Seminar notice, Great Lakes updates, and more**, FOCA Events, FOCA Champions Safe & Affordable Rural Living, FOCA Advocates for Responsive Government, FOCA Member Benefits, FOCA Promotes Healthy Lands, Lakes & Rivers, Other Partner Updates & Regional Notices, FOCA Serves Lake & Road Associations, Final Thoughts
 - 46. Letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing**, Public Consultation in the Land Use Planning Process
 - 47. Information and Privacy Commissioner (IPC)**, launches its first-ever Transparency Challenge
 - 48. Employers' Advisor September 2022**, To Track or Not to Track: Your Organization Needs an Electronic Monitoring Policy for That, Kosteckyj V Paramount: Employee had 25 days to Claim Constructive Dismissal, Quiet Quitting: Emerging Issues and the Future of Work
 - 49. Almaguin Adult Learning Centre**, October's Calendar of Events
 - 50. Explorers' Edge Fall Update October 2022**, Business Confidence Index Survey & New Employee Rewards Voucher Program, Job Board Postings Updates & Micro-credential Results TD, Strategic Collaboration: RTO12 Launches The Tourism Co-Creation Lab, Fall Events
 - 51. The Labour Market Group (LMG)**, LMG September Labour Focus, Job Report for August

52. Municipal Property Assessment Corporation (MPAC) September 2022, InTouch, 2022 Enumeration Update, Property Assessment and Taxes Municipal Toolkit, Events Round-up, Voter Look Up in Central Ontario, Property Tax and Assessment Webinar

153-22 Scarlett, McLaren

THAT we support 21. Municipality of Grey Highlands Resolution, Speeding has become a growing concern on our residential streets, therefore be it resolved that the municipality of Grey Highlands lobby the Ministry of the Solicitor General to increase the fines for all levels of speeding. CARRIED

INFORMATION – COVID 19

- 53. N Bay Parry Sound District Health Unit, Bivalent COVID 19 Vaccine Available to Eligible Individuals by Appointment Only**, the following clinics will take place over the next 2 weeks:
- Mattawa Sep 12, 23, N Bay Sep 13, 20, 21, Parry Sound Sep 15, 22, Sturgeon Falls Sep 14, Sundridge Sep 21
- 54. N Bay Parry Sound District Health Unit, Public Service Announcement, COVID-19 Vaccine Clinics This Week, by Appointment Only**, the following clinics will take place this week:
- Mattawa Sep 23, N Bay Sep 20, 21, Parry Sound Sep 22, Sundridge Sep 21
- 55. N Bay Parry Sound District Health Unit, Public Service Announcement, COVID 19 Vaccine Clinics This Week, by Appointment Only**, the following clinics will take place this week:
- N Bay Sep 29, Parry Sound Sep 27, Sturgeon Falls Sep 29, Sundridge Sep 28
- 56. N Bay Parry Sound District Health Unit, Public Service Announcement, COVID 19 Vaccine Clinics This Week in Almaguin, Mattawa, N Bay, Parry Sound**, the following clinics will take place this week:
- Burks Falls Oct 4, Kearney Oct 7, Mattawa Oct 3, N Bay Oct 7, Parry Sound Oct 4
- 57. N Bay Parry Sound District Health Unit, Walk-ins Welcome at Today's COVID-19 Vaccine Clinic in N Bay**, Walk-ins welcome Sep 13 from 10-2pm at Elks Lodge for individuals who meet eligibility for the bivalent vaccine, Congregate Living Settings, immunocompromised...
- 58. Muskoka Algonquin Healthcare News Release, COVID Outbreak on North Wing at SMMH Declared Over**, North Wing has reopened to visitors in line with MAHC's visitation policy, Self-screening for COVID-19 by everyone entering the hospital is required at the entrance
- 59. Vaccination Double-Shot, Enforcing Mandatory Policies**, Policies and Messaging Should Be Clear and Unequivocal, Discipline Can Be Justified For Non-Compliance, A Two-Dose Vaccination Requirement Remains Reasonable, Key Takeaway for Employers
- 60. B.C. Supreme Court, Unpaid Leave for Violation of Mandatory Vaccination Policy Is Not Termination of Employment**

ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

**Muskoka Algonquin Healthcare; No Visiting to HDMH East Wing Due to Covid-19 Outbreak
North Bay Parry Sound District Health Unit; Covid-19 Vaccine Clinics This Week (just received)**

ADJOURN

154-22 Scarlett, Flowers

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Nov 14, 2022. CARRIED

Mayor Lynda Carleton

Clerk Administrator Brenda Paul, AMCT

BP/tb