

**TOWNSHIP OF MACHAR
MINUTES – REGULAR MEETING
Tuesday, October 13, 2020**

Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; Councillor Blair Flowers with respect to the 6:45 pm guest as he is doing work for him, Mayor Lynda Carleton with respect to the 6:45 pm guest as she works part time occasionally with the solicitors for the presenter, Deputy Mayor Ron McLaren with respect to 5. as his business is supplying material to the Township.

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Blair Flowers, Bart Wood and Neil Scarlett. Staff present: Clerk Administrator Brenda Paul.

Guests scheduled: Eagle Lake Conservation Association President Mike Mitchell, Graham Wheeler.

Guests observing: Liz Bradley, Marv Nolan, Stephanie Apollonio and Ted Shepherd.

All guests attend by teleconference.

GUESTS

6:30 pm Mike Mitchell, President ELCA; Short-term Rentals Lake of Bays information

Further to our last meeting, comprehensive information from Lake of Bays provided to ELCA President and Council. Mr. Mitchell reiterated the ELCA is not in favour or prohibiting short term rentals, but rather a practical method for dealing with complaints. Mr. Mitchell noted the circumstances of short term rentals are individual, some owners have bought an adjoining property which they rent out, some owners have bought the property as an investment and rent it out, some use a rental agency and some don't. Mr. Mitchell would like to partner for public consultation and a rental code of conduct. It was felt that education is key for renters to understand lake living and encourage responsible renting. Mayor Carleton referred to the Quick Reference Guide for Property Owners/Renters as a great resource. A survey for consultation and methods for getting it out were discussed to gather input from the people affected and the people renting. Mr. Mitchell will check on a Code of Conduct. The Clerk Administrator will contact Lake of Bays for additional information. A Sub-Committee may be formed in the future.

6:45 pm Graham Wheeler presentation; Right of Way, #1-3 Severed, #R Retained

Owner has purchased 400 AC which have merged together under the same ownership. The owner indicated they had submitted another proposal previously, however this is a new group of people. The severance application is to create separate lots for each of Lot 6, 7, 8 and 9, Con 6 to return each lot to an individual 100 AC lot with proposed access to each lot via a right of way over the road to be constructed. Council questions were answered. The owner requested a recommendation for approval. The application will be sent to our planner for review with our Zoning By-Law and Official Plan. The owner inquired regarding a timeline, which is unknown due to impacts of Covid-19 considerations.

BUSINESS

1. Adoption of Sep 28, 2020 minutes, Resolution

Mayor Carleton inquired on DriveTest letter. Clerk Administrator to follow up with Fire Chief. Councillor Word queried the misinformation about the snowmobile trail. Citizens were concerned about a ROW from East Bay Rd to Eagle Lake. The Snowmobile Club confirmed this is not the case.

148-20 Scarlett, Flowers

THAT we adopt Sep 28, 2020 minutes. CARRIED

2. ICON Update – Regional Almaguin North Parry Sound Broadband Project

Blue Sky Economic Growth Corporation ICON Project Team has advised after reviewing the applications submitted for ICON Stage 1, proposals have passed the evaluation criteria and moved to Stage 2. Stage 2 Program Guidelines should be coming soon to proceed further with timelines.

3. LIO – COOP 2021 Imagery Project, Resolution

Reviewed. Imagery is due for update, last updated in 2016. We achieved the previous update at a cost of less than \$2,000 due to number of municipalities participating. Blue Sky Net is also indicating the information is useful for Broadband applications; using imagery in wireless and wireline projects.

149-20 Wood, McLaren

THAT we complete the Letter of Intent to Participate in the Central Ontario Orthophotography Project (SWOOP) 2021 to update imagery. CARRIED

4. 2021 OPP Annual Billing Statement

This year's package contains the 2019 cost reconciliation. Year 2019 marks the end of the 5 year phase-in period of the OPP Billing Model where we steadily saw an increase. Grand Total Billing for 2021 is down from 2020 slightly by 1.14%. Calls for Service Details years 2016 to 2019 provided.

5. Pay List by Fund for Sep 2020, Resolution

Reviewed. Questions answered. New Snowplow Truck and Line Painting included per quotes.

150-20 Scarlett, Wood

THAT we authorize Pay List by Fund as of 30 Sep 2020: \$512,066.50 Grand Total. CARRIED

COMMITTEES

6. Machar Emergency Control Group Annual meeting minutes, Resolution

Councillor Wood queried recommendations from each member, rather than the CEMC. Mayor Carleton explained the Committee will review the plan and then copies distributed to Council. Committee has recommended an alternate power source (Generator) be considered for Arena.

151-20 Flowers, Scarlett

THAT we acknowledge Emergency Control Group Annual Meeting minutes of Sep 24, 2020. CARRIED

7. Central Almaguin Planning minutes of Sep 16, 2020, Resolution

The Clerk Administrator queried if the Planning Board is busier, as we're seeing a lot of development pressure. Mayor Carleton confirmed the Planning Board is also seeing a similar increase.

152-20 McLaren, Wood

THAT we acknowledge Planning minutes of Sep 16, 2020. CARRIED

8. Joint Building minutes of Sep 17, 2020, Resolution

Reviewed. Councillor Wood reported on zoning issues experienced by Chief Building Official. The Clerk Administrator explained we field the zoning inquiries, however applicants then contact the Building Dept for a permit or permit questions, where zoning can come up again as it's applicable to the permit. The Municipal Zoning Compliance Form will cause some extra work for Admin, but the Clerk Administrator is optimistic it won't be too onerous and hopefully resolves the CBO issues.

153-20 Scarlett, Wood

THAT we acknowledge Building minutes of Sep 17, 2020 including Municipal Zoning Compliance Form. CARRIED

INFORMATION

9. **North Bay Parry Sound Health Unit, News Release, Harmful Blue-Green Algae In Lake Nosbonsing** Residents of Lake Nosbonsing may be affected depending on their closeness to the algae bloom, users are advised to exercise their judgement before using the water. For further details on the sampling process, contact the Ministry of the Environment, Conservation and Parks – Spills Action Centre 1–800–268–6060.
10. **North Bay Parry Sound District, News Release, Harmful blue–green algae in Commanda Lake**
11. **North Bay Parry Sound District, News Release, Harmful Blue-Green Algae in the South Shore Area of Lake Nipissing** – The toxins in harmful algae can irritate the skin and, if swallowed, cause diarrhea and vomiting.
12. **Political Leaders Forum with MAHC, Oct 2, 2020** – Muskoka Algonquin Healthcare Teleconference Oct 2, 2020 with Political Leaders, as of Aug 31, MAHC is facing an operating shortfall of \$2.7 million. Pandemic Response Unit is fully-functional, four-season, 70-bed field hospital in Barrie that can act as a regional resource if we get a significant second wave and area hospitals face crippling capacity challenges.
13. **MPAC, InTouch** – 2021 Provincial Municipal Levy, MPAC’s Board of Directors approved the corporation’s 2021 operating budget with a total municipal levy increase of 0%. Strictly managed our cash flow and have worked to identify efficiencies and cost reductions to maintain our budget at the current level for 2021. That means the total levy amount is the same as 2020, without any reduction to services. Extended timeline to capture new assessment this year, have identified opportunities to speed up our processes in order to deliver approximately \$1-billion in additional new assessment, will send all our Property Assessment Notices and Amended Notices to property owners two weeks later this year, from Nov 17 to 27. Rebuilding Municipal Connect to meet the needs of municipalities, will be available in early 2021, when a small pilot group of municipalities will start to test it out, Upcoming webinars.
14. **West Parry Sound Health Centre, Parry Sound District EMS Toy Drive** – If you are able to help us out this year it would be greatly appreciated. We are trying to raise all monies before Dec 1, and if you have any questions please don’t hesitate to call. If you have a toy donation please contact Arlette for pickup. Terrie Nielsen, EMS Secretary (705) 746–8440, Arlette Wood, Staff Contact (705) 499–7025, awood@wpshc.com.
15. **Solicitor General** – Ministry of the Solicitor General is committed to keeping communities across Ontario safe, supported and protected. I would like to take this opportunity to share some information with your municipality regarding the anti-racism initiatives of my ministry and the Anti-Racism Directorate (ARD), the regulatory work being done to bring *the Community Safety and Policing Act, 2019*, into force, new police oversight measures, police training as it relates to de-escalation, mental health and diverse communities, mental health and addictions initiatives and investments, Community Safety and Well-Being (CSWB) Planning and police-hospital transition protocol.
16. **FONOM, Promotional Video to Stimulate the Northern Economy** – We all know that we live in a healthier part of the Province, telling that story, with the assistance of FedNor we are having produced 8 Videos. I would ask you to shake the link below, YouTube Link: <https://youtu.be/X81-vtsgs0w>.
17. **AMO Policy Update, Temporary PSW Support, Cybersecurity Resources and Updated COVID School & Child Care Screening Guidance** – Investing \$461 million to temporarily enhance wages. Beginning of Cyber Security Awareness Month. The Ontario government is updating its COVID-19 school and child care screening guidance. This additional information will help parents determine when it is most appropriate for students, children and their families to seek a test for COVID-19.
18. **AMO Watchfile Sep 24, 2020 In This Issue**
 - CMHC Housing Supply Challenge.
 - Space still available for AMO’s Land Use Planning training.
 - Energy reporting deadline: Only one week left!
 - Work Order Module now part of LAS Road Service.
 - Municipal Group Buying Program: Fall webinar series.
 - Investments 101 training available now.
 - Keeping Pace: Cyber Security in Ontario’s Public Sector.
 - Careers with Burlington, Ottawa, Richmond Hill, Greater Sudbury and McKellar.
19. **AMO Watchfile Oct 1, 2020 In This Issue**
 - Report out on September 25th AMO Board meeting.
 - AMO’s 2019 report on the federal Gas Tax Fund now available.
 - AMO’s Municipal Cyber Security Toolkit.
 - Municipal Cyber Security 101 forum: What You Need to Know.
 - Space still available for AMO’s Land Use Planning training.
 - Find untapped savings in your buildings this fall.
 - Reduce costs through simple lighting upgrades.
 - NEW Work Order Software under Road & Sidewalk Service.
 - Municipal Group Buying Program: Fall webinar series.
 - Municipal Group Buying Program: Vendor Spotlight.
 - New podcast by ONE: Main Street to Bay Street.
 - Investments 101 Training now available.
20. **AMCTO Advocacy Update, Bill 204, Helping Tenants and Small Businesses Act, 2020 Receives Royal Assent** – Making it law that the municipal voters list will be developed out of a single registry of electors under the responsibility of Elections Ontario as of Jan 1, 2024. Members across Ontario are already turning their

attentions to preparing for the 2022 municipal election, municipalities must consider how to deliver safe and accessible elections during a pandemic which could still be lingering in 2022.

21. **FCM Voice, Sep 28, 2020 – Throne Speech, positive signals for municipalities**, Table Officers election, FCM welcomes new action to house most vulnerable, more.
22. **FCM Voice, Oct 5, 2020, FCM Members Select Senior Leaders** – Registered voters: Vote for your Board representative now. See what's new in the SCC 2020 program. Rural Canadians must be central in pandemic recovery plan. FCM CEO and Minister Monsef discuss women in municipal politics. Additional funding for Rail Safety Improvement Program. Mitacs accepting project proposals. Tools: Local climate conversations on adaptation. Webinar: Introduces to the Partners for Climate Protection program. GMF Compendium: Halifax's Solar City water conservation project. Become a Tree City of the World.
23. **FCM Communiqué, Join Sustainability Leaders at SCC 2020** – Oct 20–22 Sustainable Communities Conference, from the comfort of wherever you are!
24. **FCM Communiqué, President's Corner: It's Time to Pass the Torch, Last Column as President**
25. **Tribunals Ontario Assessment Review Board** – Invitation to be a Member of the Appeals Management Committee (AMC), due date for submissions is Oct 14, 2020.
26. **Municipal Word** – OP ED: Hand over Canada's white churches to the charities who need them.
27. **AMO's Annual Report on the Federal Gas Tax Fund is Now Available** – Describes how sector is investing federal Gas Tax funds to better serve residents and local businesses.
28. **Canada Brand, Marketing and Promo Canadian Agri–Food Products** – For those looking for some extra support with your marketing and promotion opportunities and *standing out as a Canadian-made product*, the federal government announced today that they will be refreshing the Canada Brand today. Link to their website: <https://marquecanadabrand.agr.gc.ca/into/index-eng.html>.
29. **Safe Travels Stamp, Join the Brand to Help Build Traveller Confidence** – For those of you that want to help your customer-visitors feel safe and be part of a provincial, national, and international brand strategy to help travellers confidence in our products and services – Check out the #SafeTravels Stamp program below.
 - Safe Travels Stamp – TIAO – <https://www.tiaontario.ca/cpages/safetravelstamp>
30. **Prime Minister Awards** – 2020 Prime Minister's Awards for Teaching Excellence, Teaching Excellence in STEM, and Excellence in Early Childhood Education.

INFORMATION – COVID-19

31. **North Bay Parry Sound District Health Unit, Public Service Announcement** – Post-Secondary students residing in district will be counted in the local COVID-19 case count. In accordance with provincial guidance documents from Public Health Ontario, a student will be counted in our Health Unit case count for COVID-19 if they are residing in our Health Unit district most of the time, at the time of diagnosis. At this time, the Health Unit does not have any active cases of COVID-19. The public is encouraged to continue to practice public health measures, including physical distancing, wearing a face covering, washing or sanitizing hands often and coughing or sneezing into your sleeve.
32. **North Bay Parry Sound District, Make COVID-19 the Target You Miss This Hunting Season** – Although the act of hunting traditionally promotes physical distancing outdoors the same cannot be said for indoors. To help hunt COVID-19 safer, individuals are encouraged to self-access for COVID-19 symptoms at www.Ontario.ca/covid-19.ca before going to the camp or lodge. If you have symptoms of COVID-19, even mild, stay home and arrange to be tested.
33. **North Bay Parry Sound District Health Unit, Protect your Loved Ones, Be Careful What You Share** – Limit Holiday gatherings to family or household members only, less people, less risk. It is important to remember that unmonitored gatherings are to be no more than 10 people indoors or 25 people outdoors. No one wants to be the person who gives their loved ones COVID-19. We ask that you think carefully about where you go and what you do to protect the ones you love, especially those who are at higher risk.
34. **AMO Policy Update, New Stage 3 Restrictions** – The Ontario government has amended rules for areas in Stage 3, in response to the recent rise in cases of COVID-19, will apply province-wide effective 12:01 a.m. on Sat, Sep 26 and will:
 - Apply additional measures and restrictions to restaurants, bars and other food and drink establishments by prohibiting the sale of alcohol after 11 p.m., and prohibiting the consumption of alcohol on the premises after 12:00 a.m. and requiring establishments to close by 12:00 a.m.
 - Close all strip clubs across the province;
35. **AMO Policy Update, New Long-Term Care Funding, Measures, Community Paramedicine to Address COVID-19** – New investments of close to \$540 million for long-term care as part of the governments COVID-19 Fall Preparedness Plan. It will be spent on necessary renovations and measures to improve infection prevention and control, increasing personal protective equipment (PPE) stockpiles, and building a strong health care workforce. Include a new investment of \$2.8 million to extend the High Wage Transition Fund to ensure that gaps in long-term care staffing can continue to be addressed during the pandemic. The government has also committed to work with municipal partners to use community paramedics to help people on the long-term care waitlist stay in their own homes longer. The government is also revising visitor policies to prevent the spread of infection in long-term care homes. Effective Mon Oct 5, 2020, visitors to long-term care homes in these areas will be restricted to staff and essential visitors only, which includes essential caregivers.

- 36. AMO Policy Update, COVID-19 Fall Plan, COVID-19 Modelling, Social Assistance Recovery/Renewal Plan, Food/Organic Waste Policy Statement, Pre-Budget Submissions** – The Ontario government has released their \$2.8 billion COVID-19 fall preparedness plan to make sure that the Province health care, long-term care, and education systems are prepared for the immediate changes of the fall, including a second wave of COVID-19 and the upcoming flu season. The Province has released its updated COVID-19 modelling today confirms that the Province is experiencing a second wave. This updated model provides the public with some powerful information about the potential health consequences if we are not all collectively following the well-known public health measures. The government has now announced their plan for social assistance recovery and renewal. It will change the way that both municipally administered Ontario Works and the provincial Ontario Disability Support Programs are delivered and structured. There are no indications that it will increase municipal costs. A primary goal is to redirect human resources from doing administration to providing more frontline service to clients. The focus will be on improved access to employment and training services, developing new digital tools and modern service options, and ways to process financial assistance faster. Minister Yurek announced proposed changes to the Food and Organic Waste Policy Statement. Official process link for submissions to inform the provincial budget which legislatively must be tabled by Nov 15. The deadline for submissions is Oct 15.
- 37. AMO Policy Update, COVID-19 Public Health Measures, Municipal Relief Phase 2 Funding, and an Inspector General of Policing** – They include mandated use of face coverings in all public indoor settings across the province with limited exemptions as of Sat, Oct 3 at 12:01 am. AMO and municipal leaders have been asking for such a provincial order to improve public clarity on requirements which unfortunately has not been possible with the current patchwork of local mandatory mask bylaws and s.22 orders. Targeted measures will also be implemented in Ottawa, Peel and Toronto as a result of their higher than average rates of transmission. Transitioning to appointment-based testing at Ontario assessment centres beginning Tues, Oct 6, 2020. Beginning on Sun, Oct 4, 2020, assessment centres will discontinue walk-in testing services. Expanding the number of pharmacies where people with no symptoms within provincial testing guidance can get tested. This second phase of funding targets municipal governments that require additional financial support to address extraordinary operation expenditures and/or revenues losses arising from the COVID-19 pandemic for 2020. The Ontario government has today appointed Devon Clunis as the Province's first Inspector General of Policing. This arm's length role will seek to provide policing oversight and ensure effective policing services are provided across Ontario.
- 38. 211 Ontario & COVID-19, Helping People & Communities Build Back Better** – 211 would like to send a huge thank you to service providers across Ontario and recognize the incredible contributions that agencies and organizations providing front line services have contributed to pandemic responses.
- Total number of contacts answered – Sep 2020: 24,507, 2019: 19,801 a 28% increase in contact volume year-over-year.
 - Online connections to services – Sep 4,651
 - Top provincial needs – Sep: Health including mental health, community information, food, legal/public safety, and housing.
- 39. Norm Miller, MPP** – New Northern Ontario Recovery Program, new short-term, to help businesses adapt to COVID-19 public health guidelines and protect employees and customers.
- Building renovations and new constructions
 - Customer and employee safety installations
 - Equipment purchases, including personal protective equipment (PPE)
 - Marketing for new business initiatives
 - Restructuring of business operations
- Applications will be open from Oct 1, 2020 to Dec 31, 2020, with the Northern Ontario Heritage Fund Corporation (NOHFC) administering the new program, will cover 100 per cent, up to \$25,000.
- 40. Tech-Talk September 2020** – Blue Sky Net is sharing with you new funding programs for Northern Ontario businesses that can help you during these uncertain times. BTIF, CTAF, NORP, and BIRA are among the programs available to help you today. CTAF COVID-19 Technology Adoption Fund. NOR, Northern Ontario Recovery Program. BIRA, Broadband Internet for Remote Areas. BTIF, Business Technology Improvement Fund.
- 41. National Defence, National Veteran's Week Speaker Program 2020** – Presentations by Canadian Armed Forces members during Veterans' Week. Veterans Week 2020, from Nov 5 to 11, Canadians will once again pay tribute to Canadian veterans who have served and who continue to serve this country with pride. This year the COVID-19 pandemic has had an impact on all of our daily lives. In order to keep our Canadian Armed Forces (CAF) members and Canadians safe and healthy – we will be suspending in-person presentations this year. Instead, we have developed a series of CAF speaker videos geared toward various audiences and age levels which could be viewed in-lieu of an in-person presentation.
- 42. ENDM, Ontario Launches Recovery Program for Northern Businesses Impacted by COVID-19** – COVID-19 Recovery Program, *details are still pending, but coming soon*. Funding will support the purchase of personal protective equipment, installation of safety equipment and other important measures to help business adapt and respond to the COVID-19 pandemic.
- 43. ENDM, Offering Presentation for Northern Ontario Recovery Program** – Trying to use as many channels as possible to connect with business owners, presentation on the new program to your community businesses.

44. NOHFC's Northern Ontario Recovery Program is Now Officially Open! – The Northern Ontario Recovery Program is designed to help businesses adapt operations according to local public guidelines, while protecting employees and customers. Funding will be in the form of a conditional contribution and will normally not exceed \$25,000. Funding is limited and will be on a first-come basis. The application window will run from Oct 1 to Dec 31, 2020. Details and to access the online application: <https://nohfc.ca/en/pages/programs/northern-ontario-recovery-program>.

ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

Arena

The Spartans have approached the Arena Chief Operator with a plan to use the Arena for practice purposes beginning the week of Nov 2. The draft agreement includes 2 additional clauses under the Covid-19 protocols that are in place for user groups. South River Clerk Administrator will have a recommendation at South River Council on Tue, Oct 13 to allow the use.

North Bay Parry Sound District Health Unit; Potential Exposure to Covid-19 at Highball Billiards and Bar in North Bay – dates of potential exposure are Thu, Oct 8 – Sun, Oct 11 from 1-7 pm each day

South River Skateboard Park

Mayor Lynda Carleton spoke to the recent success of the Thanksgiving Dessert Fundraiser (pumpkin pies and butter tarts) for the South River Skateboard Park. \$1,200 was raised. The Clerk Administrator referred the total amount raised is now approximately \$28,000. The Skateboard Park requires \$30,000 - 50,000. The more money raised, the more equipment/better the Park will be.

Eagle Lake Rd Pedestrians and Cycling

Deputy Mayor Ron McLaren referred a compliment from a former resident regarding the new micro surface treatment and wider Eagle Lake Rd with lines painted for walking and cycling. Councillor Wood echoed that other local municipalities are planning to follow our lead.

New Owners

Mayor Carleton suggested our Newsletter be sent out to new owners.

ADJOURN

154-20 Scarlett, Flowers

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Oct 26, 2020. CARRIED

Mayor Lynda Carleton

Clerk Administrator Brenda Paul, AMCT

BP/ss