

**TOWNSHIP OF MACHAR**  
**MINUTES – REGULAR MEETING**  
**Monday, September 27, 2021**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof.**

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Blair Flowers and Neil Scarlett. Councillor Wood was absent on vacation with notice.

Staff present: Clerk Administrator Brenda Paul. Guest scheduled: Mikisew Provincial Park Superintendent Dave Ward. Guests observing: Pearl Ivens, Marv Nolan, and John Mowat. All guests attending by teleconference due to Covid-19 pandemic protocols.

**GUESTS**

**Mikisew Provincial Park**

Annual update provided; busiest season ever. Visitation has been slowly growing since 2015, but grew substantially in 2020 and 2021. There have been challenges, with increased cleaning and safety protocols, higher customer service demands and educating visitors. Winter program per last year discussed and at minimum Mikisew is looking to keep partnership with the Township alive.

**BUSINESS**

**1. Adoption of Sep 13, 2021 minutes, Resolution**

**144-21 Flowers, McLaren**

THAT we adopt Sep 13, 2021 minutes as amended. CARRIED

Comments received on by-law to regulate fireworks; a thank you and an inquiry. Fireworks are regulated as indicated including New Year's Eve to coincide with the Noise By-law before 11 pm.

**- Pay List by Fund as of 31 Aug, 2021, Resolution**

**145-21 Scarlett, McLaren**

THAT we approve Pay List by Fund as of Aug 31, 2021: \$164,053.70 Grand Total. CARRIED

**COMMITTEES**

**2. Shared Service Monthly Reports for Aug; Arena and Fire**

Reviewed; Arena AP Ledger, Arena Income Statement, Arena Manager's Report, South River Resolution on Covid-19 Arena Protocols, Fire AP Ledger, Fire Income Statement, Fire Chief's Report. Arena Manager's Report indicates Generator Pads to be poured mid Sep, delivery of the 2 generators expected late Sep. Inquiry to be made on Fire AP; deposit for Yamaha engine. Mayor Carleton complimented upgrades done to the Arena bar area, it looks really nice, hopefully the stage will be done too, and read Capital Investments from the 2021 Community Risk Assessment outlining renovations and additions to the Firehall on page 94 and 95. Funding for same discussed. It was noted that most usually municipal departments are dependent on grant funding to achieve capital.

**a. Update on Arena Upgrades (Generators/Kitchen) ICIP Grant**

Information received in reply to our request on Aug 24 for an updated, itemized cost estimate and timeframe. The generator install is 2 generators, Hydro One costs, kitchen items recommended are a range, reach in freezer, reach in refrigerator and dishwasher and fire suppression. All of the above are a total of \$175 k (HST included). The balance will be allocated to counters, faucets and sinks as the budget will allow. Kitchen cabinet cost is \$19,745.50 plus HST. It appears there should be enough funding left in the ICIP grant monies to do the cabinets.

### **3. Machar Public Works minutes of Sep 16, 2021, Resolution**

Public Works is very busy. Radar speed signs to be ordered. Mikisew has installed Private Property and Boat Channel Signs on their beach this weekend. We'll be installing some signs too. Inquiry on columbariums for Cemeteries has been sent. Narrows Beach Washrooms has been added to Covid-19 Beach Plan posted on the website. Report of possible Blue Green Algal Bloom in Eagle Lake has been examined and submitted samples and the results show that a GBA bloom was not present. Application for permission to work on Township road allowance further discussed in response to MTO reply on entrance permit. 2 options put forward from the owner to address access issue. Option 1 has previously been reviewed and isn't acceptable. Option 2 may be considered, but we'd recommend the landowner do some preliminary investigation to ensure it's workable before proceeding and possibly incurring any unnecessary costs. This would be a partial purchase.

#### **146-21 Scarlett, Flowers**

THAT we approve Public Works minutes of Sep 16, 2021 as amended, including Permission to Conduct Works on Unopened Road Allowance 1-159. CARRIED

### **4. Joint Building minutes of Sep 16, 2021, Resolution**

Mayor Carleton had an inquiry on financials, however noted Councillor Wood was absent. Deputy Mayor McLaren and Clerk Administrator Paul fielded the question regarding monthly expenses.

#### **147-21 Scarlett, McLaren**

THAT we acknowledge Building minutes of Sep 16, 2021. CARRIED

### **5. South River Machar Library minutes of Sep 8, 2021, Resolution**

Library is offering free printing of vaccine records as there are limited print resources available.

#### **148-21 Flowers, McLaren**

THAT we acknowledge Library minutes of Sep 8, 2021. CARRIED

### **6. Joint Building Permit Summaries for Aug, Resolution**

Reviewed. Permit totals 117 at end of Aug 2021 compared to 89 at end of Aug 2020.

#### **149-21 Scarlett, Flowers**

THAT we accept Building Permit summaries for Aug 2021. CARRIED

### **7. District of Parry Sound Municipal Assoc/FONOM rep announcement \$2.2 m 5 manufacturing**

Funding delivered through NOHFC (Northern Ontario Heritage Fund Corp); \$1 m for Lofthouse Manufacturing in Burks Falls, almost \$1 m to Connor Industries a boat manufacturer in Parry Sound, \$200 k for Wave Fibre Mill in Seguin, almost \$114 k to RJW Enterprises a solid surface fabricator in Seguin, \$16,614 for Patternstone a masonry and landscaping products manufacturer in Burks Falls.

### **8. FONOM outdated model of Municipal Taxation, Land Transfer Infrastructure Support LTIS**

One of the revenue tools the City of Toronto charges and collects is a Municipal Land Transfer Tax (MLTT) in parallel with the Province of Ontario for all property sales, except for first-time homebuyers. In 2020 the City of Toronto received \$800 million from the Municipal Land Transfer Tax; this offset represents 15% of their annual revenue and this revenue tool would generate nearly \$2.68 billion dollars for the other Ontario municipalities, which would help municipalities' growing infrastructure deficit. The Federation of Northern Ontario Municipalities believes MLTT be renamed Land Transfer Infrastructure Support (LTIS). FONOM has passed a Resolution asking the Association of Municipalities of Ontario to lobby the Premier of Ontario to grant Ontario municipalities the same Municipal Revenue Tools as the City of Toronto.

## INFORMATION

9. **City of Sarnia Resolution** – Requests that the Government of Ontario take additional and meaningful steps to address the ever-increasing problem of “Renovictions” in the Province of Ontario. Citizens and communities are hurt by these unscrupulous practices which can and does directly impact the affordable housing crisis, as well as inflict damage (both financially and mentally) particularly on our most vulnerable citizens.
10. **Township of Scugog Resolution** – Requests that the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.
11. **Township of Huron-Kinloss Resolution** – Supports Northumberland County and the City of Toronto in their plea to include in Bill 177 Stronger Fairer Ontario Act and take immediate action to streamline and modernize this section of the legislation by making it easier and more convenient for the public and prosecutors to engage in resolution discussion and by making it more effective and efficient to administer early resolution proceedings for Part 1 and Part 2 offences in the Provincial Offences Court and directs staff to distribute as they see fit.
12. **North Bay Parry Sound District Health Unit, News Release, Protect Yourself from West Nile Virus and Eastern Equine Encephalitis** – Health Unit staff have been routinely monitoring mosquito pools in various locations across our district and within the month of Sep, two mosquito pools have tested positive with a virus, one with West Nile Virus (WNV), and another with Eastern Equine Encephalitis Virus (EEE). In both cases, the mosquitoes were from pools located within the District of Parry Sound. No human cases have been reported in the Health Unit district.
13. **Muskoka Algonquin Healthcare, Survey Results Reveal High Patient Satisfaction at MAHC** – Results of a recent independent patient satisfaction survey evaluating the quality of care received by patients during their acute care above provincial averages. The results are based on patient satisfaction survey responses from the final quarter of the 2020-2021 fiscal year between Jan 1 and Mar 31, 2021. Surveying occurs on a monthly basis, whereby 25 randomly selected inpatient and 100 Emergency Department randomly selected outpatients at each site are mailed surveys to rate their care.
14. **North Bay Regional Health Centre** – Writing to thank you for Machar’s Aug annual payment of \$7,158.65 towards your \$143,173.00 pledge. Your continued support helps them achieve their mutual goal of providing more advanced levels of care close to home.
15. **MPAC InTouch 2020 Building Permits** – Stay at home = spend on home, Ontario’s top municipalities for home improvements, swimming pool permits up 53% 2020, new development down 16% 2020
16. **AMO Events, Indigenous Community Awareness Training – Oct 28, Nov 4 & 18** – Building on the Memorandum of Understanding (MOU) shared by the Association of Municipalities of Ontario (AMO) and the Ontario Federation of Indigenous Friendship Centres (OFIFC), we are offering training to build Indigenous cultural competency in municipal government.
17. **AMO Communications, Policy Update, Vaccine Certification** – The provincial government has now released the regulations and guidance for businesses and organizations, including municipalities, to support them in implementing proof of vaccination requirements which take effect on Sep 22, 2021. Ontario is currently developing an enhanced vaccine certificate with a unique QR code to make it safer, more secure, and convenient to show that an individual has been vaccinated, when required to do so. The enhanced vaccine certificate and verification app will be available by Oct 22, 2021.
18. **AMO Events, Navigating Conflict Relations as an Elected Officials** – New date added, Nov 9/10, 2021. This training is an opportunity to gain skills in building collaborative relationships and negotiating difficult ones in your role as an elected municipal official.
  - Part 1: Nov 9, 2021 – 10 am to 12 pm
  - Part 2: Nov 10, 2021 – 10 am 1 pm
19. **AMO Communications, Watchfile, Sep 9, 2021, In This Issue** –
  - Projection Methodology Guideline feedback.
  - Ministry of Transportation updating environmental guide for noise.
  - Municipal Cyber Security Forum.
  - Accessibility and year-end deadlines.
  - M3RC HSP webinar on Sep 22, 2021.
  - Risk Management Symposium Oct 5 & 6.
  - Joint Health and Safety Committee eLearning bundle training.
  - Canoe vender spotlight: Nevco.
  - Follow LAS on LinkedIn!
  - Book your custom Energy Workshop & Treasure Hunt this Fall.
  - New High Interest Savings Account (HISA) with National Bank. Apply for Community Building Fund – Capital Stream Funding.
  - Election workers – Elections Canada.
  - Careers: Windsor, Waterloo, Ajax and Chatham-Kent.
20. **AMO Communications, WatchFile Sep 16, 2021, In This Issue** –
  - Municipal Modernization Program open for applications.
  - Ministry of Infrastructure announces new broadband procurement process.
  - Spaces remain for in demand Human Rights & Indigenous Community training.
  - Municipal Cyber Security Forum.

- Accessibility and year-end deadlines.
  - Virtual Risk Management Symposium Oct 5 & 6.
  - Energy Reporting deadline extended to Oct 15.
  - Blog: Protect against signature fraud and identity theft.
  - Canoe: Goodyear Tire Price Increase coming soon!
  - New High Interest Savings Account (HISA) with National Bank.
  - Attend Pollution Probe's Sep 21 workshop on Enbridge's DSM plan.
  - Careers: City of Waterloo and Municipality of Casselman.
- 21. AMO Communications, Watchfile Sept 23, 2021, In This Issue –**
- Municipal Modernization Program open for applications.
  - Municipal Cyber Security Forum.
  - Accessibility and year-end deadlines.
  - Register today: Virtual Risk Management Symposium.
  - Spaces remain for in demand Human Rights & Navigating Conflict Relations training.
  - Energy reporting deadline extended to Oct 15.
  - Canoe procurement webinar: Supply chain update.
  - LED upgrades save real municipal dollars!
  - Come on a treasure hunt to find energy savings!
  - Get fleets ready for winter with new tires.
  - Join the virtual Waterloo Innovation Summit on Sep 28.
  - Careers and RFP: Niagara Region, MEDJCT, Quinte West and Goderich.
- 22. MMAH, Ministers Letter Site Plan Guide –** The Site Plan Control is a planning tool that municipalities can use to manage community development. Learn about the site plan review and process and how it can be improved.
- About site plan control, Site plan control process, Applications, Conditions, Agreements, Decisions on site plan applications, Site plan control and the regulation of building materials, Approaches to improve the site plan control process, Early consultation, Pre-consultation package, Guidance material, Complete submissions, Site plan checklist, Delegation of authority, Electronic submissions or e-permitting, Municipal process improvements
- 23. Tribunals Ontario, National Day for Truth and Reconciliation, Sep 30 –** Recently the federal government passed legislation that designated Sep 30 as a National Day for Truth and Reconciliation to commemorate the history and legacy of Residential Schools in Canada. In order to properly honour the day at Tribunals Ontario, all tribunals, including the Assessment Review Board and Tribunals Ontario officer will be closed on Sep 30, 2021, providing an opportunity for staff and adjudicators to learn about and reflect on the history of Residential Schools and to honour the lives lost.
- 24. NDMNRF, IEDF EDG – 2021 – 22 Application Guidelines –** Economic Diversification Program was launched on Sep 1, 2021. Deadline to apply is Oct 1, 2021, 5 pm through the TPN system. Project funding is open to Indigenous communities or organizations in Ontario. Eligible applicants may be:
- Political Territorial Organization (PTO) in Ontario
  - Tribal Council in Ontario
  - First Nation community in Ontario
  - Metis community in Ontario
  - A regional or provincial organization representing First Nation, Metis, Inuit or urban Indigenous peoples or an Indigenous service provider.
- 25. FCM Communique, FCM Voice: Track Parties' Election Commitments, FCM's International Impact, GMF's Energy e-Learning Series –** As the governments closest to daily life, municipalities are critical to any successful effort to drive a strong and inclusive national recovery. That's why, in this federal election, FCM is urging all parties to go on record with concrete commitments to support our frontline solutions. This fall, a number of FCM's international projects are coming to an end. Receive real-world strategies from GMF's energy e-learning series, look out for an announcement in the coming weeks about their new, multi-country project. The Green Municipal Fund's Municipal Energy Roadmap e-learning series begins Sep 27. Get your first look at the 2021 Sustainable Communities Conference schedule. Discover workshops, training sessions, and networking events that are relevant to you, come join Oct 19 – 21, 2021. How mayors and councillors are advancing local climate action, read FCM's interview with four climate leaders from across Canada to discover how engaged mayors and councillors can take action and build climate resilient communities. FCM's frontline solutions for Canada's recovery in the news, the Canadian Press covered the launch of their proposals.
- 26. FCM Communique, FCM Voice: It's Federal Election Day! Op-ed: Rural Communities are Essential to Canada's Recovery, 2021 Sustainable Communities Conference Program –** In the coming days, they'll have election reactions, analysis and more. Keep an eye on your inbox and don't forget to follow them on social media. FCM's Rural Forum Chair Ray Orb has published a major op-ed in the Calgary Herald, Saskatoon Star Phoenix and Regina Leader-Post highlighting critical issues facing rural communities from universal broadband to disaster mitigation and showcasing why Canada's recovery needs to take root in communities of all sizes. This Gender Equality Week, we recognize the many women and non-binary municipal leaders who work so hard to improve the quality of life for all in their communities. The 2021 Sustainable Communities Conference (SCC) is Canada's leading environmental conference for municipal leaders and practitioners, come join on Oct 19 – 21, 2021. Fully virtual. Thinking of retrofitting your local recreation facilities? Learn more about the strategic approach the Town of Halton Hills, ON, took to include important climate data into their community building retrofit projects to ensure they were making the best decisions that generated the highest triple-bottom-line returns for their communities. Are you looking for tools and resources to help guide your

community facility upgrade project? Check out the new Community Buildings Retrofit resource library.

27. **FCM Communique, Municipalities Were Heard in Election 2021** – The Liberal Party of Canada secured a plurality of seats in the House of Commons and earned the opportunity to form a new government. FCM has congratulated Mr. Trudeau and all 338 members of Parliament, new and returning, who will often be your most direct contacts with the federal realm.
28. **FCM, Sustainable Communities Conference** – Get your first look at the Sustainable Communities Conference Program, Oct 19 to 21, 2021, fully virtual.
29. **Responsible Forestry Solutions** – Independent Forest Audits assess license holder and NDMNRF compliance with the Forest Management Planning Manual (FMPM) and the Crown Forest Sustainability Act (CFSA) in conducting forest management planning, operations, monitoring and reporting activities. The audit also assesses the effectiveness of forest management activities in meeting the objectives set out in the forest management plan (FMP). The IFA provides an opportunity to improve Crown forest management in Ontario through adaptive management.
30. **Almaguin Adult Learning, Oct Calendar and Workshop Posters AALC Oct Calendar 2021, F&F Virtual, Oct 2021 Poster, Soft Skills Flyer, Fall 2021 Final** – There are lots of new things starting next month and we wanted to give everyone a chance to sign up! We are beginning virtual Soft Skills training and Food Finance and are taking preregistrations now. Space is limited and anyone interested in these programs can go to <https://www.almaguinadultlearning.org/workshoptsignup.html>.
31. **Ontario Heritage Trust, Sep Edition** –
  - Expanding the narrative: New approaches to land protection.
  - Partnerships and collaborations.
  - The Packard Project.
  - Connecting you to nature.
  - Growth at the Ashbridge Estate.

#### 150-21 McLaren, Flowers

THAT we support 10. Township of Scugog Resolution – Requests that the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements. CARRIED

#### INFORMATION – COVID 19

32. **Ius Laboris Canada, Global HR Lawyers, Mathew Dinsdale, Nova Scotia Announces Plans for Proof of Vaccination Policy** – Effective Oct 4, 2021 that requires individuals to be fully vaccinated if taking part in activities that are “discretionary, recreational, or non-essential.” The Province has specifically avoided calling new proof of vaccination measures a “vaccine passport”. Nova Scotia’s Chief Medical Officer of Health, Dr Robert Strang, stated that the Province’s Proof of Vaccination Policy is not finalized, but he anticipates it will apply to patrons engaging in activities at the following locations:
  - Restaurants; Bars; Movies; Performances; Concerts; Sporting events; and Fitness facilities.
33. **North Bay Parry Sound District Health Unit, News Release, Health Unit Begins Administration of Third COVID-19 Vaccine Doses** – Eligible individuals in the Health Unit region are now able to receive a third dose of the COVID-19 vaccine with proof of eligibility. Eligible individuals include:
  - Organ or stem cell transplant recipients
  - Individuals receiving treatment with an anti-CD20 agent (e.g. rituximab, ocrelizumab, ofatumumab), commonly used for conditions such as multiple sclerosis, rheumatoid arthritis, leukemias/lymphoma etc.
  - Individuals receiving active treatment for blood or bone marrow cancers.
34. **North Bay Parry Sound District Health Unit, Public Service Announcement, Health Unit Warns of Potential Exposure to COVID-19 at the Boat in North Bay** – If you have attended The Boat during the timeframe between 11 pm on Fri, Sep 3, 2021 and 1:30 am on Sat, Sep 4, 2021, you should self-monitor for symptoms for a least ten days following the time of exposure.
35. **North Bay Parry Sound District Health Unit, Public Service Announcement, Potential COVID-19 Exposure on School Bus Routes 277 and 278 Sep 8 to 10** – All high-risk close contacts are being contacted and will be provided with instructions by public health. Not all individuals who were on the bus are considered high-risk close contacts. For more information, visit the Health Unit’s School/Child care and COVID-19 webpage or call the Health Unit’s call centre at 1-844-478-1400.
36. **North Bay Parry Sound District Health Unit, Public Service Announcement, Mobile and Walk-In COVID-19 Vaccine Clinics to be Held Sep 13 to Sep 17** – Individuals who wish to receive a first or second dose are invited to walk in without an appointment. COVID-19 vaccine clinics are also taking place at schools for staff and students only. Staff, students, parents and guardian can contact their school for more information.
37. **North Bay Parry Sound District Health Unit, News Release, Health Unit Supporting Business with New Workplace Vaccination Policy Toolkit** – Designed to help develop a vaccination policy for their staff. The Health Unit has also developed an education module to help employees better understand the importance of being vaccinated.
38. **North Bay Parry Sound District Health Unit, Public Service Announcement, Mobile and Walk-in Clinics to be Held Sep 20 to 25** – Health Unit will be holding COVID-19 vaccine clinic this week throughout the Health Unit

district. Individuals who wish to receive a first or second dose are invited to walk in without an appointment and should bring a health card or other form of identification, if possible. For more information please visit: [www.myhealthunit.ca](http://www.myhealthunit.ca)

**39. North Bay Parry Sound District Health Unit, Vaccine Certificate Questions? Call the Health Unit**

**40.** Effect Sep 22, 2021 ON has implemented a Covid-19 Vaccine Certificate program for many non-essential businesses, businesses requiring proof of vaccination, businesses must verify, individuals can access their certificate online by going to [www.Ontario.ca/ProofOfVaccination](http://www.Ontario.ca/ProofOfVaccination), or by visiting the Health Unit's website. For more information on the COVID-19 Vaccine Certificate program visit [www.myhealthunit.ca](http://www.myhealthunit.ca).

Businesses requiring proof of vaccination include:

- Indoor areas of restaurants, bars, and other food and drink establishments without dance facilities.
- Indoor and outdoor areas of food or drink establishments with dance facilities, including nightclubs, restoclubs, and other similar establishments.
- Indoor areas of meeting and event spaces with limited exceptions.
- Indoor areas of facilities used for sports and recreational activities, including waterparks, and personal physical fitness training with limited exemptions;
  - Includes gyms, fitness/sporting/recreational facilities, pools, leagues, sporting events, waterparks, and indoor areas of facilities where spectators watch events.
- Indoor areas of casinos, bingo halls, and other gaming establishments.
- Indoor areas of concert venues, theatres, and cinemas.
- Indoor areas of bathhouses, sex clubs and strip clubs.
- Indoor areas of horse racing tracks, car racing tracks and other similar venues.
- Indoor areas where commercial film and TV productions take place with studio audiences.

**41. Anishinabek Nation GCC Niganobe & Regional Deputy Grand Council Chiefs Memo, Proof of ID for**

**Vaccination Passports** – Effective Sep 22, 2021, proof of vaccination status is required to access certain businesses and settings in the province of Ontario. This memo is intended to advise and inform organizations and businesses that the Province of Ontario has assured Anishinabek Nation that First Nation Status Cards (secure, unsecure, or expired) will be accepted widely and without interference or refusal, provided the name on the card corresponds with the name on the proof of vaccination.

**42. MMAH, Memo from Deputy Minister to Clerks and CAOS, Sep 17, 2021** – On Sep 14, 2021 the government released the regulations under the Reopening Ontario (A Flexible Response to COVID19) Act (ROA) and guidance for businesses and organizations to support them in implementing proof of vaccination requirements, which take effect on Sep 22, 2021.

**43. BAO, Bereavement Authority of Ontario, Notice to the Profession: Proof of Vaccination Requirement for Funerals** – On Sep 14, 2021, the government released regulations and guidance for businesses and organizations to support them in implementing proof of vaccination requirements for patrons. This Notice to the Profession provides guidance regarding how these requirements apply to the bereavement sector.

**ADDITIONAL/ROUND TABLE/NOTICE OF MOTION**

**CLOSED SESSION**

**151-21 Scarlett, Flowers**

THAT we proceed into Closed Session in order to address a matter pertaining to; personal matters about an identifiable individual, including municipal or local board employees; a proposed or pending acquisition or disposition of land by the municipality or local board. Time 7:40 pm. CARRIED

**152-21 Flowers, McLaren**

THAT we come out of Closed Session. Time 8:25 pm. CARRIED

**ADJOURN**

**153-21 Scarlett, McLaren**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Tue, Oct 12, 2021. CARRIED

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Mayor Lynda Carleton

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Clerk Administrator Brenda Paul, AMCT

BP/ss.