

**TOWNSHIP OF MACHAR**  
**MINUTES – REGULAR MEETING**  
**Monday, May 9, 2022**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; nil.**

Council present: Deputy Mayor Ron McLaren, Councillors Blair Flowers, Bart Wood and Neil Scarlett. Mayor Lynda Carleton was absent with notice, attending the FONOM Conference. Staff present: Clerk Administrator Brenda Paul and Treasurer Deputy Clerk Angela Loney.

Guests observing by teleconference per Covid protocols: Jim White, Pearl Ivens, and Marvin Nolan.

**6:30 pm Lakeshore Road Closing 5-241, Resolution**

Application requirements have been satisfied. Posting and advertising of notice complete. No comments received. Second by-law required to ensure the pieces of property stay together.

**68-22 Wood, Scarlett**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to By-Law No. 7-22; to close and sell part of the original shore road allowance in front of Lot 24, Con 8, Lot 4, Plan M108, Part 1, 42R-21818 (5-241). CARRIED

**69-22 Scarlett, Wood**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to By-Law No. 8-22; to deem part of Registered Plan M108 not to be a Registered Plan of Subdivision; Lot 4 (5-241). CARRIED

**6:30 pm Partial Road Closing 1-159, Resolution**

Application requirements have been satisfied. Posting and advertising of notice complete. No comments received. Sale is required for property access purposes, owner must have land touching Highway 11 in order to acquire an entrance permit from MTO (Ministry of Transportation of Ontario).

**70-22 Flowers, Scarlett**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to By-Law No. 9-22; to close and sell part of the original road allowance between Con 4 and 5 (1-159). CARRIED

**BUSINESS**

**1. Adoption of Apr 25, 2022 minutes, Resolution**

**71-22 Scarlett, Wood**

THAT we adopt Apr 25, 2022 minutes. CARRIED

**2. 2022 Budget, Resolution**

Comprehensive Budget Package provided and reviewed; Report from Clerk Administrator, Draft 2022 Budget including Budget Worksheet reflecting last year budget, last year actual and proposed 2022, Budgetary Control reflecting proposed 2022 budget, Tax Tools for each option; set 2022 levies, 2022 tax rates, 2022 overall levy changes, 2022 tax impact on median/typical property, General Ledger Report on Reserve status, comparison of 2021 tax rates to Strong, South River and Sundridge, copy of ad required for Budget Adoption next meeting. Councillor Wood again expressed thanks to the Clerk Administrator for the report on Revenue and Expenditure Highlights finding it very helpful each year. Discussion ensued and options considered. Council selected the lowest overall levy change of 2.5405% in consideration of current economic factors for our citizens (increased prices, inflation) and which will set aside half (\$125 k) of the current estimate for the potential Eagle Lake Narrows Retaining Wall Project. Tax Impact on a Median Typical Property assessed at \$216,000 = \$52.17 Tax Change for 2022. Comparison of 2021 Residential Tax Rates based on a comparable property assessed at \$216,000 reflects we're \$108.43 lower than Strong, \$1,643.14 lower than Sundridge and \$1,783.99 lower than South River. Deputy Mayor McLaren

expressed thanks to Administration staff for a good job done on the Budget preparation. Eagle Lake Narrows Retaining Wall Project is awaiting planner review to ensure in agreement with our planning documents, funding response from Intact Municipal Climate Resiliency Grants (\$100 k) and work permit. It was noted our project likely hasn't been selected as Intact aimed to advise successful applicants in late Apr. Once known, we could apply to NOHFC (Northern ON Heritage Fund Corp) for funding up to 90% and the project cost could be higher now due to price increases, possibly 2023.

**72-22 Flowers, Wood**

THAT we instruct Administration to proceed with a 2022 Budget of \$2,167,438. CARRIED

\*\$2,167,438 is the amount to be raised from Taxation (Expenditures less Revenues).

**3. Municipal Asset Management Update on Planning Tools, Supports and Data**

Important information about continued asset management programming as well as an update regarding the collection of Current Value Replacement Value data from asset management plans for OCIF (Ontario Community Infrastructure Fund) eligible municipalities. Coaching and assistance will offer one-on-one consulting for Ontario's municipalities with a population of less than 5,000 to help them meet regulatory timelines and requirements. Starting with 2023 allocations, the OCIF funding formula will start using CRVs from AMPs (Asset Management Plans) and CRVs estimates based on AMP data. Phase 2 regulatory timeline is Jul 1, 2022 to have an AMP in place for core infrastructure assets. The Ministry intends to use data from AMPs that are made available to AMO by Jun 1, 2022 to inform 2023 OCIF allocations. The Treasurer Deputy Clerk advised our CRVs need to be updated.

**4. Condominium By-Law reply**

Further to inquiry from Councillor Flowers, the consideration of a Plan of Condominium or Life Lease as the basis of a development application does not require the passing of a specific Condominium By-Law, applications are guided by the Planning Act and the Condominium Act in response to proposals and applications from land owners. Section C2.17.3 of our Official Plan includes existing policies regarding Condominium developments (page 54-55, items a-h).

**5. Almaguin Community Hatchery Program update**

Trailer is set up at the docks in Magnetawan by the boat launch. They'll be setting the trap net for Walleye on Apr 28 and harvesting every day until they reach their licensed quota. They welcome residents to come see their made in Almaguin Hatchery, it is wheelchair accessible.

**6. Pay List by Fund for Apr, Resolution**

**73-22 Wood, Flowers**

THAT we authorize Pay List by Fund as of Apr 30, 2022; \$252,075.12 Grand Total. CARRIED

**COMMITTEES**

**7. South River Soccer Program; Volunteers Needed**

A Volunteer Coordinator and Volunteers are needed to run the Soccer program in the Village of South River. Anyone interested in helping should contact the Village Office by Fri, May 13, 2022. Councillor Scarlett has decided to forego our own soccer program as many municipalities are doing soccer. He put forward ideas for a skateboard group or 4H Club. He'll review and report back.

**8. Joint Building Permit Summaries for Apr, Resolution**

Permit activity at the end of Apr 2022 = 31, compared to 38 last year, Machar is in the lead with 9.

**74-22 Scarlett, Flowers**

THAT we accept Building Reports for Apr 2022. CARRIED

## INFORMATION

9. **Short Term Rentals 4-083** – Bracebridge looks to temporarily freeze short-term rentals ATTACHED
10. **Short Term Rentals** – New, strict by-law to govern East Ferris short-term rentals designed with residents in mind ATTACHED
11. **Township of Mulmur Resolution** – Supports removing red tape and expediting the creation of affordable housing through the proper review approval, Council values citizen input, professional planning recommendations and elected Official decision making ATTACHED
12. **Township of Cramahe Resolution** – Bill 109 response from Council on the proposed changes to the Planning Act, it is acknowledged that housing affordability and availability is becoming a serious issue in the province of ON, however it is the concern of many that the proposed changes will not achieve the goals being set for expediting the housing project process, municipalities *(including the Township of Machar) are facing unprecedented development pressures, complex development files and ongoing resource challenges on the heels of a global pandemic* ATTACHED
13. **Township of Muskoka Lakes Resolution** – Requests that option #5 “Introduce performance standards for manufacturers and vessel operators to follow” is the most viable option to ensure that enforcement agencies and federal government have this tool to help address this problem. They also believe that it must be accompanied by effective and easy enforcement procedures.
14. **Multi-Municipal Wind Turbine Working Group Resolution** – Requests that the following setbacks from wind turbines should be adopted in each municipality:
  - 2000 metres from any wind turbine and any noise receptor, including homes, schools, places of worship, and locations where citizens go for relaxation, such as parks and community centres.
  - 1200 metres from any wind turbine and the lot line of any non-participating citizen, or a place where a citizen can access, such as public roadways, or waterways.
15. **Town of South Bruce Peninsula Resolution** – Requests that the Federal Government reconsiders their portion of the program. Council is encouraged by the Province of Ontario’s program and would like to see the Federal Government either mirror the rebate program implemented by the Province of Ontario or alternatively, increase the purchasing threshold to an amount which is greater than the current \$450, 000 ceiling.
16. **West Lincoln Resolution** – Supports Prince Edward County’s call for Government action concerning the current legislation and regulations surrounding municipal requirements to take over and maintain abandoned operating cemeteries.
17. **Municipality of Mississippi Mills Resolution** – Request the Province of Ontario to include energy performance tiers and timelines for increasing minimum energy performance standards step-by-step to the highest energy performance tier in the next edition of the Ontario Building Code, consistent with the intent of the draft National Model Building Code and the necessity of bold and immediate provincial action on climate change.
18. **Town of Arnprior Resolution** – Supports the Federal, Provincial and local municipalities in condemning the aggression and violent acts that Russia is taking upon Ukraine.
19. **MPAC: 2021 Annual Report** – MPAC is proud to share two documents with you, the first document is their Annual Report, the second document is new to MPAC this year and is an outcome from the Ontario Government’s 2021 Fall Economic Statement: our Corporate Performance Report.
20. **MPAC, Apr 2022, InTouch** –
  - Mary Dawson-Cole named new Director.
  - Municipal and Stakeholder Relations.
  - Home Improvement Movement.
  - By the numbers: Ontario’s top municipalities for 2021 home improvements.
  - Residential Shed Permits up 18%.
  - 2021 Annual Report Now Available.
  - Enumeration Update: Product Canvassing, Data Products, and Voters’ List Revisions.
21. **MECP, Regulations and Policy Under the Conservation Authorities Act – Ministry of the Environment, Conservation and Parks** – Plan to move forward with Phase 2 regulations to improve the governance, oversight, transparency and accountability of conservation authority (CA) operations. These new regulations and provincial policy build on the first phase of regulations put in place in Oct 2021 and support amendments to the Conservation Authorities Act that focus Cas on their core mandate.
22. **FONOM, Live Steam of the Northern Leaders Debate** – Streaming on their youtube channel.
23. **AMO Communications, Call for Nominations: 2022-2023 AMO Board of Directors** – The 2022 – 2024 AMO Board of Directors nomination package includes:

- A summary of the qualifications to serve on the Board of Directors;
- A summary of the offices for which elections will be held at the 2022 Annual Meeting;
- An estimate of the annual time commitment required to serve on the AMO Board of Directors and for those who will then serve on the AMO Executive Committee; and
- Nomination Form

The names of all qualified individuals who are duly nominated will appear on the ballot for election to the Board.

**24. AMO Communications, AMO Policy Update –**

- More Homes for Everyone Act Submission.
- Employment Services Transformation.
- Municipal Use of ASE Administrative Penalties.
- Large Quadricycles Pilot.

**25. AMO Communications, AMO Policy Update: 2022 Provincial Budget, AMO’s 2022 Provincial Election Strategy –**

- Community Paramedicine.
- COVID-19 prevention in long-term care.
- COVID-19 related support for public transit.
- COVID-19 support.
- Health care providers support in underserved communities.
- Municipal vacant homes taxes.
- Natural gas expansion.
- Ontario community infrastructure fund (OCIF).
- Paramedic services.
- Provincial gas tax for transit.
- Streamlining development approvals.
- AMO’s 2022 Provincial Election Strategy.

**26. AMO Events, 2022 Conference Update –**

- A Conversation with Municipal Trailblazers.
- Early Bird Registration Deadline Is May 13.
- Plan Your Trip and Time in Ottawa.
- Conference Programming.
- Hotel Accommodations.

**27. AMO Communications, Members’ Update, Provincial Watch –** Premier Doug Ford visited the Lieutenant Governor and asked her to dissolve the Legislature. This means the 2022 provincial election campaign official begins tomorrow. Jun 2, 2022 is Election day for all 124 electoral districts in Ontario. Visit the Elections Ontario website for voting information and a list of candidates in your local riding.

**28. AMO Communications, AMO Watchfile, Apr 28, 2022, In This Issue –**

- Call for Nominations to AMO Board of Directors.
- PF Marshall Awards – Call for submission for 2022 now open.
- Decision on temporary suspension of Excess Soil Regulations to Jan 1, 2023.
- Ontario announces pilot of electric-assisted large quadricycles on Ontario roads.
- AMO Conference registration – early bird available until May 13.
- Sponsorship and exhibitor opportunities for AMO 2022 – Live and in-person.
- The Hybrid Office – Blog.
- Annual Energy Reports due in two months.
- Canoe vendor spotlight: Fieldturf.
- Celebrate Doctor’s Day on May 1.
- Careers.

**29. MMAH, Association of Municipalities of Ontario (AMO) 2022 Delegation Form –** 2022 Annual Conference is available online, information about delegations and a link to the form are available here: 2022 Association of Municipalities of Ontario Conference – deadline to submit request is Fri Jun 24, 2022.

**30. Almaguin Highlands Chamber on Commerce, Upcoming Events from The Business Centre –**

- The first is their May Mentorship moments Session titled: “Boost Your Productivity: Practices and Platforms to Level Up your Business”, this will take place on May 18 at 12 pm to 12 45 pm. The zoom registration link is:  
<https://us02webzoom.us/meeting/register/tZEucuurDogEtk7flsNEJBSuZqHZwJoFK>.

- The second is “An Introduction to Business Lending” presented by RBC North Bay, this will take place on May 25 at 10 am to 11 am. The Zoom registrations link is: [https://us02web.zoom.us/meeting/register/tZErduyorT0oGNAUr4c0mCCO05W-pGmh\\_CoF](https://us02web.zoom.us/meeting/register/tZErduyorT0oGNAUr4c0mCCO05W-pGmh_CoF).
- 31. Almaguin Highlands Chamber on Commerce, Get Started On Making Your Work Place Safer** – The WSIB will be putting on a free Introduction to Health and Safety webinar on May 11, 2022 from 12 to 1 pm. Link: <https://register.towebinar.com/register/7969835744312142093>.
- 32. Almaguin Highlands Chamber on Commerce, Marketing Opportunity for Almaguin Highlands Chambers Members!** – AHCC is excited to offer this invitation to their members! The purpose is to raise awareness of businesses in Parry Sound and Muskoka by helping to develop professional quality videos of 5 mins or less for marketing purposes.
- 33. Almaguin Adult Learning’s May Calendar, AALC May Calendar 2022** –
- First Aid and CPR Training, Burks Falls, in person – 8 am to 4 pm, May 9 and 10.
  - Wellness Series with Dawn Berry, Face Book Live Events – 11 to 11:30 am Thu, May 5 and 12.
  - Food & Finance – 6-week virtual workshop, Wed May 18 from 1-3.
- 34. The Friends, Get Blooming! Spring 2022, In This Issue** –
- From the CEO’s Desk, celebrating Spring 2022.
  - PS Kinsmen Club Joins Boston Pizza in Fundraising.
  - Something Sweet Remember Mom.
  - Volunteer Matter, Fathers Day Thoughts.
  - How to communicate
  - Muskoka EPS Long Service Awards
  - OCSA 7 Reasons to Care
  - What Does Community Care Deliver?
  - More About Reason 4 Frontline Workers Pay.
  - More About Reason 6.
- BAO, LifeLine: BAO Call for Board & Committee Nominations; Price List** –
- BAO Board of Directors.
  - Cemetery, Crematorium and Municipal Advisory Committee.
  - Faith-based Advisory Committee.
  - Funeral and transfer Service Advisory Committee.
  - Price fees increasing for 2023 renewals.

**75-22 Wood, Scarlett**

THAT we support **Township of Cramahe Resolution** – Bill 109 response from Council on the proposed changes to the Planning Act, it is acknowledged that housing affordability and availability is becoming a serious issue in the province of ON, however it is the concern of many that the proposed changes will not achieve the goals being set for expediting the housing project process, municipalities *(including the Township of Machar) are facing unprecedented development pressures, complex development files and ongoing resource challenges on the heels of a global pandemic,*

THEREFORE we object to;

Refunding development application fees that would result in lost revenue for staff time spent on files, and which delays may not be attributed to a lack of staff resources on the file, but rather the result of increasingly complex matters that impact timeframes and are largely outside the control of municipal planning departments, including the quality and timeliness of application material by the applicant and/or their consulting team,

Limiting the types of conditions of approval for Draft Plans of Subdivision may impact staff and Councils’ ability to appropriately respond to the unique and complex nature of development applications and to best protect the interests of the municipality, the applicant has the right to appeal under the Planning Act should a dispute arise. CARRIED

**INFORMATION – COVID-19**

**35. North Bay Parry Sound District Health Unit, Public Service Announcement, COVID-19 Vaccine Clinics This Week, By Appointment or Walk-In** – The following clinics are taking place this week:

- North Bay, Parry Sound, Sturgeon Falls  
For more information, visit [www.myhealthunit.ca/GetVaccinated](http://www.myhealthunit.ca/GetVaccinated) or contact the Health Unit call centre.

**ADDITIONAL/ROUND TABLE/NOTICE OF MOTION**

**CLOSED SESSION**

**76-22 Scarlett, Wood**

THAT we proceed into Closed Session in order to address a matter pertaining to; security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. Time 7:35 pm. CARRIED

**77-22 Scarlett, Flowers**

THAT we come out of Closed Session. Time 8:38 pm. CARRIED

**ADJOURN**

**78-22 Scarlett, Flowers**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Tue, May 24, 2022. CARRIED

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Deputy Mayor Ron McLaren

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Clerk Administrator Brenda Paul, AMCT

**BP/ss.**